LAWRENCE PARK TOWNSHIP

Board of Commissioners Meeting Minutes
Lawrence Park Township
November 4, 2026

4:30 PM
2027 Budget Discussion

1. **Call to Order:** 4:31 PM by Board President Charles Lewis
2. **Roll Call:**
    a. Lawrence Park Township Officials Roll Call
        i. Charles Lewis, Commissioner
        ii. Doug Keffer, Commissioner
        iii. Dale Williams, Commissioner
        iv. Joseph Golden, Commissioner
        v. Spencer Cadden, Township Manager
    b. Absent Township Officials: Thomas Buchleitner, Commissioner
    c. Residents & Visitors: None

3. **Old Business – 2027 Budget**
    a. Manager Cadden presented updates on items from the prior work session, including holding the tax rate at the 2026 level, the 2027 health insurance renewal, covering any General Fund shortfall from reserves rather than a millage increase, the estimated annual reserve draw, and splitting Public Works wages 50/50 between the General Fund and the Sewer Fund, which is reflected in the preliminary budget. No formal action was taken.

4. **New Business – 2027 Budget**
    a. **Preliminary budget:** Manager Cadden presented the full 2027 preliminary budget and a plain-language guide.
    b. **Earned income tax:** Manager Cadden reported that earned income tax is budgeted at $575,000, based on 2025 collections of $603,139, which balances the General Fund without the use of reserves.
    c. **Items under review:** Manager Cadden reported that certain items remain under review with Bookminders.
    d. **Township Manager transition:** Discussion was held regarding the Township Manager transition. The position is fully funded for 2027. Additional discussion was held regarding pursuing grant funding for a new Public Works truck. No formal action was taken.
    e. **Next steps:** Followed by a **motion** to authorize advertising the proposed 2027 budget, as presented, for public inspection before final adoption.
        i. **Motion** by: Commissioner Williams
        ii. **Seconded by:** Commissioner Golden
        iii. **Motion**: passed unanimously

5. **Public Comment**
    a. No members of the public were in attendance.

6. **Meeting adjournment**
    a. A motion to adjourn the meeting.
        i. **Motion** by: Commissioner Golden
        ii. **Seconded by:** Commissioner Williams
        iii. **Motion**: passed unanimously
    b. Meeting adjourned at 5:09 PM.

Respectfully Submitted,

Spencer Cadden, Township Manager, Secretary

11/20/26

Date

