



LAWRENCE PARK TOWNSHIP

Board of Commissioners Meeting Minutes Lawrence Park Township June 10, 2026

6:00 PM

1. **Call to Order:** 6:00 PM by Board President Charles Lewis
2. **Pledge of Allegiance**
3. **Roll Call:**
 - a. Lawrence Park Township Officials Roll Call
 - i. Charles Lewis, Commissioner
 - ii. Doug Keffer, Commissioner
 - iii. Dale Williams, Commissioner
 - iv. Thomas Buchleitner, Commissioner
 - v. Spencer Cadden, Township Manager
 - vi. Jennifer Hirneisen, Township Solicitor
 - vii. John Morell, Chief of Police
 - viii. Charles Clorley, Zoning and Code Enforcement
 - ix. Zamaria Klett, Junior Commissioner
 - b. Absent Township Officials: Joseph Golden, Commissioner, Township Engineer, Kayla Chadsey, Township Treasurer
 - c. **Residents & Visitors**
 - i. Visitors signed in to speak: Neil Postas, Matt Marini, Rick Garman
 - ii. Visitors present but did not sign up to speak:
 1. Cheryl Smith, Kim Marini, Joyce Price, Dale Durst, Robert Gindlesperger, Chris Buchleitner, Kate Griffin

4. Reports

- a. **Police:** A written report was furnished prior to the meeting. Chief Morell stated that he had applied for reimbursement from one of the grant initiatives he had applied for and that he had applied for additional grant opportunities at no cost to the Township. He also stated that the new electronic parking ticket program had debuted and that the program had already saved several hours of administrative time for the Police Department.
- b. **Treasurer:** A written report was furnished prior to the meeting. The Treasurer was not present, and no additional discussion took place.
- c. **Code/Zoning:** The Code/Zoning Enforcement Officer was present, and he stated that there had been several applications for solar panel construction and that there have been several citations issued for code violations, primarily due to yard maintenance.



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- d. **Solicitor:** No report was furnished.
- e. **Engineer:** No report was furnished. Manager Cadden did mention that he continued to work with the Township Engineer on a long-term sewer maintenance, camera, and mapping project.
- f. **Manager:** A written report was furnished prior to the meeting. Manager Cadden discussed the Bell Street Bridge press conference, noting that representatives from Harrisburg including the Secretary of Transportation, our elected state representatives, the county executive, and several other officials attended and the process to reconstruct the bridge was moving toward the next phase. He also stated that, for the safety of the attendees, he requested Water Street be temporarily closed the morning of the press conference. He also reaffirmed that the grant from PennDOT was over \$1.1 million and that there was no match required from the Township.

Chief Morell complemented Manager Cadden on the efficiency of the front office and to express his appreciation for the work he has done.

- g. **Junior Commissioner:** Junior Commissioner Zamaria Klett complemented all the volunteers who attended and assisted in the community cleanup project in May. She also urged additional similar community events should be held. She also requested more high school employment or volunteers in the park system to expand youth involvement.

5. Motion to approve the reports as submitted.

- a. **Motion** by: Commissioner Williams
- b. **Seconded by:** Commissioner Buchleitner
- c. **Motion:** passed unanimously

6. Motion to ratify bill payment for the month of May 2026

- a. **Motion** by: Commissioner Keffer
- b. **Seconded by:** Commissioner Buchleitner
- c. **Motion:** passed unanimously

7. Motion to approve meeting minutes for the special meeting May 6, 2026, and stated meeting from May 13, 2026.

- a. **Motion** by: Commissioner Buchleitner
- b. **Seconded by:** Commissioner Lewis
- c. **Motion:** passed unanimously

8. Presentation by Joe Clark of Allegheny Financial wherein Mr. Clark discussed the current financial trends affecting the Township's pension program and provided an outlook and prospectus on the investments therein.



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9. Township resident comments:

- a. **Neil Postas spoke** requesting traffic signage be installed at the east side dead end of Lakeside Drive. He stated it represented a hazardous condition and requested the Township take steps to implement appropriate signage. Discussion was held about the issue during which the Chief of Police suggested a reflective “dead end” sign be incorporated just past the intersection.
- b. **Matt Marini spoke** regarding an October 22, 2025, sewer event during which the basement of Irish Cousins flooded along with the basements of several other businesses along Main Street. He stated that some of the businesses were unaffected due to possessing sump pumps or other mitigating circumstances and that his business alongside Dabrowski’s Restaurant had pursued reimbursement through both their own insurance carrier and the Township’s insurance and that the claim was denied in all instances and requested the Township consider taking action to further support or mitigate the costs borne by the affected businesses.
- c. **Rick Garman spoke** regarding the publishing of the monthly reports on the Township website, noting that he had not seen them published since 2025 and requesting to see the top three expenses of the Township listed on the monthly treasurers’ report. Manager Cadden confirmed that he had not posted the reports, but that this was an oversight, that the reports were a matter of public record and he would post them.

10. Old Business

- a. **Discussion** was held regarding a proposed easement granting Penelec the ability to enter Township property to service power lines behind the Bell Street Garage and across Four Mile Creek near Field Street. Followed by a **motion** to approve the requested easement and grant the Township Manager authorization to sign.
 1. **Motion by:** Commissioner Keffer
 2. **Seconded by:** Commissioner Williams
 3. **Motion:** passed unanimously
- b. **Discussion** was held regarding a four-year agreement with the Iroquois School District providing School Resource Officers (SRO) at an initial cost to the School District of \$140,000 in the 2026-27 school year and increasing three percent annually. Followed immediately by a motion to submit the contract to the Iroquois School Board for their consideration.
 1. **Motion by:** Commissioner Keffer
 2. **Seconded by:** Commissioner Buchleitner
 3. **Motion:** passed unanimously



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- c. **Discussion** was held regarding the purchase of ecode360 codification and digitization services during which Manager Cadden confirmed that ecode360 was commonly used by municipalities throughout the state and represents the current industry best practice for making our code digital. Followed immediately by a motion to approve the purchase of eCode360 services.
 - 1. **Motion by:** Commissioner Buchleitner
 - 2. **Seconded by:** Commissioner Williams
 - 3. **Motion:** passed unanimously

- d. **Discussion** was held regarding compensation for current full-time public works employees. The newly adopted employee handbook, having reduced the number of hours constituting full time work, reduced the total compensation of public works employees by approximately 6.25%. Followed immediately by a motion to raise public works employee wages by 6.25% to replace lost wages.
 - 1. **Motion by:** Commissioner Williams
 - 2. **Seconded by:** Commissioner Buchleitner
 - 3. **Motion:** passed unanimously

- e. **Discussion** was held regarding the solicitation of bids and/or proposals for contracted sewer services as well as sewer mapping and inspection services. Followed immediately by a motion authorizing the Township Manager to work with the Township Engineer to go out to bid for these services as soon as possible.
 - 1. **Motion by:** Commissioner Williams
 - 2. **Seconded by:** Commissioner Keffer
 - 3. **Motion:** passed unanimously

11. New Business

- a. A **discussion** was held regarding the bids received and opened on May 28, 2026, for the 2026 Township road construction project on portions of Smithson Avenue, portions of Crotty Drive, Howe Avenue Extension, and Dobbins Road. There were three bidding parties who all met the stated criteria with the low bidder being McCormick Construction of Pearl Avenue, Erie, Pennsylvania at a total cost of \$237,865.75 to be funded with Liquid Fuels allocations. Followed immediately by a motion to award the contract to McCormick Construction.
 - i. **Motion by:** Commissioner Williams
 - ii. **Seconded by:** Commissioner Buchleitner
 - iii. **Motion:** passed unanimously



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- b. A **discussion** was held regarding the reconstruction of Township storm sewer basins and their potential cost. Followed immediately by a motion authorizing the Township Manager to evaluate the expense and execute a contract or solicit bids depending on the estimated cost.
 - i. **Motion by:** Commissioner Buchleitner
 - ii. **Seconded by:** Commissioner Williams
 - iii. **Motion:** passed unanimously

- c. A **discussion** was held regarding the reactivation of the civil service commission to prepare a list of eligible and qualified police officer candidates. Followed immediately by a motion authorizing the civil service commission to begin work on preparing such a list.
 - i. **Motion by:** Commissioner Keffer
 - ii. **Seconded by:** Commissioner Williams
 - iii. **Motion:** passed unanimously

- d. A **discussion** was held regarding the Township's collective bargaining agreement with the Lawrence Park Township Police Department. The collective bargaining agreement is set to expire December 31, 2026. The Bargaining unit proposed an extension of the terms of their current contract with no other changes from January 1, 2027, through December 31, 2031, constituting a five (5) year contract extension. Followed immediately by a motion to grant the request and draft a contract with those terms specified for consideration at the July 2026 Board of Commissioners meeting.
 - 1. **Motion by:** Commissioner Keffer
 - 2. **Seconded by:** Commissioner Buchleitner
 - 3. **Motion:** passed unanimously

- e. A **motion** was made to approve the application from Rory Brady to host Shakespeare in the Park public performances as part of the Centennial to be held in Napier Park.
 - i. **Motion by:** Commissioner Buchleitner
 - ii. **Seconded by:** Commissioner Williams
 - iii. **Motion:** passed unanimously

12. Meeting adjournment

- a. A **motion** to adjourn the meeting.
 - i. **Motion by:** Commissioner Williams
 - ii. **Seconded by:** Commissioner Buchleitner
 - iii. **Motion:** passed unanimously
- b. **Meeting adjourned at 6:59 PM.**



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Respectfully Submitted,

Spencer Cadden, Township Manager, Secretary

Date



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