



LAWRENCE PARK TOWNSHIP

Board of Commissioners Special Meeting Minutes Lawrence Park Township January 23, 2026

5:00 PM Special Meeting

1. **Call to Order:** 5:00 PM by Commission President Charles Lewis

2. **Pledge of Allegiance**

3. **Roll Call:**

a. Lawrence Park Township Officials

i. Charles Lewis, Commissioner, Board President

ii. Joe Golden, Commissioner, Board Vice President

iii. Dale Williams, Commissioner

iv. Tom Buchleitner, Commissioner

v. Spencer Cadden, Township Manager

vi. Lydia Caparosa, Township Solicitor

b. Absent Township Officials: Chief John Morell, Charles Clorley Zoning and Code Enforcement, Engineer, Treasurer

c. Residents & Visitors

i. Visitors signed in to speak:

1. None

ii. Visitors present but not signed in to speak:

1. Robert Gindlesperger, Mary Keffer, Doug Keffer, Becky Byers, Jessica List, Chris Buchleitner, Paula Cassady, Tom Kennedy

4. **Township Resident Comments**

a. None.

5. **New Business**

a. **Discussion** was had regarding the Soudan Lift Station with Commissioner Cadden confirming that the substantial completion date of the project was January 23, 2026. Followed by a **Motion** to approve Konzel Pay Application #8 regarding the Soudan lift station project.

1. **Motion by:** Commissioner Buchleitner

2. **Seconded by:** Commissioner Williams

3. **Motion:** carried unanimously

b. **Consideration of Resolution 2026-12** exonerating the Lawrence Park Tax Collector from collecting any unpaid real estate taxes for the year 2025 and placing responsibility for collection of any unpaid real estate taxes with the Erie County Tax Claim Bureau.

1. **Motion by:** Commissioner Buchleitner



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2. **Seconded by:** Commissioner Golden
 3. **Motion:** carried unanimously
- c. **Discussion** regarding the PennDOT Main Street Turnback was held as PennDOT is no longer willing to provide designs for the sidewalk, as the scope of the project has substantially changed and been reduced, Manager Cadden relayed that PennDOT was providing the Township with three options – to pursue design work at the Township’s cost, to continue on with the Turnback project in its new, more limited scope, or to back out of the Turnback.

Manager Cadden stated that while a Turnback project would renew Main Street which is something that desperately needs to happen, it also turns over liability for both a road and a bridge to the Township and this project is estimated to cost upwards of \$4,000,000 now. Manager Cadden suggested that taking on this liability may not be worth it and given that PennDOT was offering the opportunity to back out of this agreement, the Township should strongly consider doing so.

Followed by a **Motion** to terminate any sort of Turnback agreement and authorize the chair to effectuate any documents to do so and ultimately allow PennDOT to retain ownership of Main Street.

1. **Motion by:** Commissioner Lewis
2. **Seconded by:** Commissioner Buchleitner
3. **Motion:** carried unanimously

6. Commissioner Vacancy

- a. **A discussion** was held regarding the Commissioner Vacancy in which Manager Cadden affirmed that the vacancy was advertised and that anyone who showed interest, provided letters of interest, resumes, or any other supporting documentation were considered and their information forwarded to the Board for consideration. Commissioner Lewis confirmed that all candidates were reviewed and thanked the public for their interest.

b. **Following discussion, a Motion to appoint Doug Keffer to fill the vacancy was made.**

1. **Motion by:** Commissioner Golden
2. **Seconded by:** Commissioner Williams
3. **Motion:** carried unanimously

7. **Executive Session:** The Board of Commissioners entered a brief executive session to discuss personnel matters. There were no official actions taken during the session or thereafter.



8. Meeting Adjournment:

- a. **Motion** to adjourn the meeting
 - i. **Motion by:** Commissioner Buchleitner
 - ii. **Seconded by:** Commissioner Golden
 - iii. **Motion:** carried unanimously
- b. **Meeting adjourned at 5:23 PM.**

Respectfully Submitted,

Spencer Cadden, Township Manager, Secretary

Date



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