

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

January 11, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Chief J. Morell, Secretary C. Gathers

Visitors (Sign to Speak): B. Valenzuela, C. Boddorf

Visitors (Sign): H. Perkins, M. Cumming, W. LaPrice, R. Gindlesperger, J. VanDyne, R. Cadwallader, B. Jackson, J. Armstrong, M. Armstrong, G. Cumming, J. Kaliszewski

Mrs. Jackson asked Ms. Chris Boyer-Krantz, Project Manager for PennDOT, to give a presentation on the S.R. 0005 Bridge Rehabilitation Project over Four Mile Creek. Ms. Boyer-Krantz explained it was a rehab and not complete replacement. The arch and wingwalls will be extended, and during construction traffic will be half-width. As the creek is a fishing stream no work will be done in the stream from September through April. Construction cost is \$625,000.

1. Reports. Mrs. Jackson announced December reports were: budget, police, code enforcement, zoning, dog control, treasurer (November only), fire. Atty. Schroeck reported on the proposed airport hazard zoning overlay ordinance and recommended tabling it. It did not give what restrictions would be and could impede future building unless there are height requirements. Existing structures are grandfathered in but new construction needs permits. Mr. Willis said the FAA does not have enforcement powers in the protected air space and the ordinance was to have municipalities use their enforcement powers. Mrs. Jackson said Mr. Willis would review the ordinance and it was tabled until the next meeting.

Atty. Schroeck reported on the proposed recreational vehicle ordinance, which could be rewritten or the current one left in place. Mrs. Jackson asked commissioners if they wanted to take action on it; there was no comment. She said it would be on the agenda for next month.

Mr. Willis reported the Transportation Enhancement (TE) grant application is due 2/7/11 and among several different projects there were school speed zone signs with ADA ramps and street tree trimming. School involvement on the sign project and meeting with Co. Planning to ensure their support on one or both proposals is suggested. The school sign project is about \$110,000 (township portion at \$22,000) and tree trimming approximately \$20,000 (township portion at \$4,000). TE wants projects constructed in 2011. Rehabilitating the pedestrian bridge could be a DCNR grant project with an April application date. Mrs. Jackson asked for a motion to have Urban Engineers file one or both applications

depending on guidance from the County. Mr. Kiddo moved to progress to get documentation ready to file; Mr. Smith seconded. Motion carried.

Mr. Willis discussed the DEP grant Task Activity Report and requested permission for a conditional survey of manholes in Lake Cliff. Beute & Bliley will perform the camera work. Mrs. Jackson asked for a motion to move forward on the Lake Cliff subdivision work with Beute & Bliley. Mr. Smith moved; Mr. Loftus seconded. Motion carried. Under the capital plan, flow meters will be installed for the March-May period to monitor I&I. Atty. Schroeck and Ms. Gathers left the meeting at 7:50 p.m. and returned at 7:51 p.m. Mr. Smith motioned to move forward on getting bids for the meter; Mrs. Jackson seconded. Motion carried.

Mr. Willis reported the Nagle Rd. storm sewer lining project is on the line between two houses. The pipe is full of boulders he recommended proceeding with a change order for the contractor to do the work. The change order is for time and materials up to but not exceeding \$7,000. Mr. Loftus moved; Mr. Smith seconded. Mr. Renshaw wished his fence to be put back up. Motion carried. Mr. Willis reported EWW installed a fire hydrant on Cunningham Drive.

2. Visitor Comments. C. Boddarf spoke about posting minutes, tree cutting costs, G.E. sewer bill, right to know. B. Valenzuela discussed vacancies.

3. Reports. Motion to approve above reports by Mr. Kiddo; seconded by Mr. Smith. Motion carried. Motion to approve the list of bills by Mr. Kiddo; seconded by Mr. Smith. Motion carried 4-1 with Mr. Loftus opposed.

4. Minutes and Resolutions. Motion to approve the 12/28/10 minutes by Mr. Smith; seconded by Mr. Kiddo. Motion carried. Motion to approve Resolution 2011-1, re-appoint representatives to Erie County Tax Collection Committee, by Mr. Smith; seconded by Mr. Kiddo. Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried 4-1. Motion to approve Resolution 2011-2, secretary salary, by Mr. Smith, seconded by Mr. Kiddo. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried.

5. 4 Mile Creek Bridge. Presented earlier.

6. Appointments. Mrs. Jackson announced the vacancies and anyone interested to turn in a letter of intent before the February meeting.

7. 2011 Employee Wages. Mrs. Jackson reported on the wages. Motion to approve the wages by Mr. Kiddo; seconded by Mr. Smith. Motion carried.

8. Police Pension Board Report. Chief Morell wished to wait on Act 51 changes and deal with it in bargaining. Motion to transfer \$82,500 from the police pension

fund to Allegheny Financial Group by Mr. Kiddo; seconded; by Mr. Smith. Motion carried.

9. Pension Plan Audit Reports. Mrs. Jackson reported the board received copies and no action was needed.

10. EACOG Appointment of Delegate and Alternates. Mrs. Jackson noted Mr. Renshaw wished to be the delegate and Mrs. Jackson, Mr. Smith, Mr. Loftus and Mr. Kiddo were alternates in that order.

11. Proposed Airport Hazard Ordinance. Discussed earlier.

12. Safety Committee. Mr. Kiddo reported on financial incentives to form a committee and he will pursue it further.

13. Promote Police Officer to Corporal. Chief Morell noted there were three eligible candidates for testing. Motion to promote Officer Brown to acting corporal by Mr. Kiddo; seconded by Mr. Smith. Motion carried.

14. Trees. Mr. Renshaw discussed lack of budgeted monies for starting work on trees. Mr. Smith said the Tree Commission received information on the tree survey. Mr. Kiddo noted the expert advice was needed from the survey. The Tree Commission will make recommendations to the Board.

15. Concerts and Dances. Mrs. Jackson reported concerts were budgeted but no dances, as attendance was low.

16. Trash Hauling. Mr. Smith reported on Waste Management's offer for the Township to be a reseller of their Bagster program. He did not think the Township should do this.

17. Electric Supplier. Mr. Smith said it would be on the next agenda.

Motion to adjourn by Mr. Kiddo; seconded by Mr. Smith.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary



LAWRENCE PARK TOWNSHIP  
BID OPENING

12:00 NOON

February 8, 2011

4230 Iroquois Avenue

Present: S. Kopac, Urban Engineers; C. Gathers, Twp. Secretary

One bid was received and opened for the 3-month sanitary sewer metering project.

Tec Smith

\$16,500

bid check included

Bid referred to the engineer for review.

Lawrence Park Township  
Board of Commissioners Meeting

February 8, 2011 at 7:00 p.m.  
4230 Iroquois Avenue

Present: Pres. Jackson, V.P. Kiddo, Commissioner Loftus and Renshaw, Engineer Willis, Atty. Schroeck, Chief Morell, Twp. Sec. Gathers. Commissioner Smith was absent.

Visitors (Sign to Speak): J. Mason, R. Cadwallader, J. Kaliszewski

Visitors (Sign): H. Perkins, D. Durst, R. Gindlesperger, B. Jackson, M. Armstrong

1. Mr. Jack Kraus, Allegheny Financial Group, presented the annual report for the uniform and non-uniform pension fund investments. At 12/31/10 the uniform portfolio was 12.7% and non-uniform, 12.9%. He reviewed the history, allocation, current market and recommendations for reallocation and managerial changes. The North West representative reviewed the annual performance of 15.6% composite index return for the uniform portfolio, allocation, distributions and market. The non-uniform was up 15.5%. Economic forecast was reviewed. Moved by Mr. Kiddo to accept; seconded by Mrs. Jackson. Carried.

Atty. Schroeck read a letter to Atty. Warner regarding the GE sewer bill. The fire dept. received an additional thirty days to provide documents. Mr. Willis reported the contractor was ready for the Nagle Rd. storm sewer project.

3. Township Resident Comments. J. Mason discussed installing solar lights on the pillars on Rankine. Mr. Loftus asked for board opinion and Mrs. Jackson thought it could be paid for. Moved to have Mr. Loftus work with Mr. Mason on working on lights and to historical or close by Mr. Kiddo; Mrs. Jackson seconded. Motion carried. R. Cadwallader passed on speaking. J. Kaliszewski asked Mr. Renshaw to resign or the Board see about removing him. He discussed GE's bill, lower rates, budget overruns, trees.

4. January reports were budget, police, code enforcement, zoning, dog control, 1% realty. Moved to approve by Mrs. Jackson; seconded by Mr. Kiddo. Carried 3-0; Mr. Renshaw did not vote. Moved to approve the list of bills by Mr. Kiddo; seconded by Mrs. Jackson. Carried 3-1 with Mr. Loftus opposed

5. Moved to approve 1/11/11 minutes by Mr. Loftus; seconded by Mr. Renshaw. Mr. Kiddo added that Mr. Kallszewski brought up, Mr. Renshaw said he had talked to GE and told him he was going to lower their rates, sewer rates. Carried 2-1-0. Mr. Loftus opposed and Mr. Renshaw did not vote. Moved to approve Resolution 2011-03, exonerating the tax collector for 2010 unpaid real estate tax by Mr. Kiddo; seconded by Mr. Renshaw. T. Loftus, aye; M. Kiddo, aye; K. Jackson, aye; J. Smith, aye; T. Renshaw, aye. Carried

6. Four bids for grounds keeping were received and opened:

	<u>2011</u>	<u>2012</u>	<u>2013</u>
EHJS Company, Inc.	\$24,000	\$24,000	\$24,720
Yardmaster Landscape Architects & Contractors	\$27,950	\$27,950	\$27,950
Hugh J. Schultz, Inc.	\$19,500	\$19,750	\$20,000
Brooks Landscape, Inc.	\$22,245	\$22,445	\$22,445

Mr. Renshaw discussed purchasing two lawn mowers, hiring two people so it was under \$20,000 and the following year no mower purchase. Moved to accept the lowest qualified bid by Mr. Kiddo; Mrs. Jackson seconded. Motion tied 2-2 with Mr. Renshaw and Mr. Loftus opposed. Moved to table and have Mr. Renshaw bring something to the table next month with some documentation; some kind of calculations by Mrs. Jackson.

7. Mrs. Jackson moved to appoint the following: Planning Commission - Tom Kennedy at 4 year term, Barb Valenzuela at 4 year term, Joe Kaliszewski at 3 year term, John Bender at 2 year term; Pete Ogden to 3 year term on the Zoning Hearing Board; John Bender to 1 year term on Vacancy Board and Randy Pound to 5 year term on Tree Commission; Mr. Kiddo seconded. Carried.

8. Proposed Airport Hazard Zoning Overlay Ordinance. Atty. Schroeck said it should be voted down. Terms need to be more specific and an ordinance designed for the township. He will send them a letter stating definitions are too vague. Mr. Willis submitted comments noting that every construction fills out a form and recommended changing. Atty. Schroeck will send a letter to the authors that we want a site specific ordinance. Moved to send back to writers with recommendations from Mr. Schroeck and Mr. Willis by Mrs. Jackson, Mr. Kiddo seconded. Carried.

9. Proposed Recreational Vehicle Ordinance. Moved to leave ordinance as is by Mrs. Jackson; seconded by Mr. Kiddo. Motion tied 2-2 with Mr. Loftus and Mr. Renshaw opposed. It will be on next agenda.

10. EACOG Sign Committee. Moved to appoint the secretary go to sign committee meetings; send letter of approval and resume by Mrs. Jackson; seconded by Mr. Kiddo. Motion tied 2-2 with Mr. Loftus and Mr. Renshaw opposed. Will be on next agenda.

11. DCNR Grant. Mr. Willis gave Mr. Renshaw information. Projects should be reviewed such as pedestrian bridge and Elbow Tree Park trees. DCNR will advise on what is most fundable.

12. Moved to promote Officer Devore from probation to Class C by Mr. Kiddo; seconded by Mrs. Jackson. Carried.

13. Curbs and sidewalks for Main Street & other areas of Lawrence Park. Mr. Kiddo discussed that the 1<sup>st</sup> Class Twp. Code requires property owners to do their sidewalks. He was going to instruct the code enforcement officer to look at sidewalks and curbs downtown. If a public safety hazard, the officer will get back to him.

14. Mrs. Jackson recessed to executive session for personnel matters at 8:04 p.m. noting there may or may not be a motion afterwards. The meeting reconvened at 8:16 p.m. Motion to send information and letter and other information to actuary to run letter and document that was signed and provide Mrs. Mosher with letter to respond by Mr. Kiddo; Mrs. Jackson seconded. Carried.

15. Township Budget and Finance. Mr. Kiddo discussed the audit as a snapshot of money in the bank at that time and wanting to act prudently. Four million was not there without obligations. Income was going down and costs up. Sewer was a closed fund. Mr. Renshaw discussed meetings with GE, their sewer bill and agreements. In return for the little bit we give them talk about getting lot of land from them.

16. Fire Dept. Right To Know Request. Mr. Loftus expressed concerns over questions asked, information prior to leadership and copying costs. Motion to squash the fire department from having to respond to RTK 17 questions to them by Board of those in majority; Mr. Renshaw seconded. Denied 1-2-0; Mrs. Jackson and Mr. Kiddo opposed and Mr. Renshaw not voting.

18. EACOG Public Works Committee. Mr. Renshaw discussed a website listing machinery and charges.

19. Boat Ramp. Mr. Renshaw reported funding was received and it would start this year.

20. Playground Opening. Mr. Renshaw said it would open when school was out. A design was being worked on.

21. Sanitary Sewer Monitoring Bids. One bid was received from Tec Smith for \$16,500 and Urban recommended award. Motion to award the bid by Mr. Renshaw; seconded by Mrs. Jackson. Carried.

22. Electric Supplier. Mr. Willis discussed Urban's review of the proposal noting an estimated \$8,355 annual savings with a monthly agreement. Motion to go with it by Mr. Loftus; seconded by Mr. Kiddo. Carried 4-1 with Mr. Renshaw opposed.

Motion to adjourn by Mr. Kiddo; seconded by Mrs. Jackson.

Meeting adjourned 8:47 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary



LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

March 8, 2011

7:00 p.m.

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Police Chief J. Morell, Secretary C. Gathers

Visitors (Sign to Speak): T. Culmer, R. Gindlesperger

Visitors (Sign): H. Perkins, B. Jackson, F.R. Cadwallader, T. Baer, J. Crotty, J. Burkhart

1. Tree Commission. Mr. Renshaw said according to chapter 1022 and 264 at the first budget meeting it is appropriated from General Fund. He previously said the cost was \$40-50,000. Mr. Renshaw moved to transfer \$40,000 to the tree commission to remove all dangerous trees in Lawrence Park; Mr. Loftus seconded for comment. Mr. Kiddo said Mr. Sojlander stated at a meeting to contact Penelec. The commission is to report annually and there is no information stating the cost at \$40,000. Mr. Renshaw said once it is decided what trees come out, he will meet with Penelec. Atty. Schroeck said it would have to go to bid; Mr. Renshaw said it did not have to be bid. Mrs. Jackson explained that anything over \$10,000 had to be bid; Mr. Renshaw said no. Last fall he got a rough cost but it was not sure how many trees would come out. The township is responsible for maintenance of trees. Mr. Loftus asked how trees were marked in the Park and were they the definite ones that have to come out or be trimmed; Mr. Renshaw said yes. Mr. Loftus asked how they were marked and how many. Mr. Baer said the list were ones that have to come down now. Mr. Kiddo noted some trees were private trees. Mr. Renshaw said money was needed and Mrs. Jackson said \$30,000 was budgeted.

Mr. Loftus explained a logger went through Elbow Tree Park which could cut down on expenses; he submitted the business card. Mr. Renshaw said loggers were contacted. Mrs. Jackson asked for a vote on Mrs. Renshaw's motion to transfer \$40,000 to the tree commission to remove all dangerous trees in Lawrence Park. Motion denied 1-4 with Mr. Kiddo, Mrs. Jackson, Mr. Smith and Mr. Loftus voting no. Mrs. Jackson thought this should go to bid and Mr. Renshaw said they were doing that. Mr. Renshaw moved to put out to bid; Mr. Loftus seconded. Mr. Kiddo wanted to ensure the First Class Township code and advertising requirements were followed. Atty. Schroeck suggested going over the list. The Township code was specific about whether private or township responsibility. Ms. Gathers left at 7:15 p.m. and returned at 7:17 p.m. Mr. Loftus discussed property lines and Atty. Schroeck said he would have to research. Under the code a tree may be the landowner's responsibility and it should be reviewed before bidding out. Mr. Renshaw said trees could not be cut until there was money; Mrs. Jackson said there was money. Atty. Schroeck said there has to be clear bid specs. He thought Mr. Renshaw should clearly make an assessment to know if responsibility of landowners. He would research the law so they can make a reasonable decision and put out to bid or notify landowners. Mr. Loftus asked if Mr. Renshaw would like to amend his motion to have the Shade Tree Commission consult with the solicitor and determine trees that are ours and put them out to bid. Mrs. Jackson asked if he was in

agreement with the amendment. Mr. Renshaw said the only trees the township is responsible for are the ones in danger over the street. He spoke with Penelec and when we are ready to cut their man will come out. Mrs. Jackson explained that Mr. Loftus asked if he wanted to change his motion; Mr. Renshaw said no. Motion denied 1-4 with Mr. Kiddo, Mrs. Jackson, Mr. Smith and Mr. Loftus voting no. Mr. Kiddo moved that Mr. Baer and the solicitor get together, using the same idea as Mr. Loftus', and a list of those especially dangerous and at that time put out to bid; Mr. Smith seconded. Mr. Renshaw said he would go to the solicitor. Motion carried 4-1 with Mr. Renshaw voting no.

Groundskeeping Bids. Mr. Renshaw moved to give to the low bid, Hugh J. Schultz Inc.; Mr. Smith seconded. Mrs. Jackson said their bid was \$19,500 for 2011, \$19,750 for 2012 and \$20,000 for 2013. Motion carried.

Mrs. Jackson said February reports were: budget, police, code enforcement, zoning, dog control officer. Attorney Schroeck reported that he spoke with GE's attorney and the experts would meet. Regarding the proposed zoning overlay airport hazard ordinance, he spoke with PennDOT about the concerns of lack of definitions and permitting for all. Atty. Schroeck will redraft the ordinance and submit to PennDOT for their comments.

Mr. Willis reported the City, as part of an ongoing project, is doing work at the treatment plant. No action is required and notice that it was received could be sent. Meters were installed for the 3-month period of the I&I study in Lake Cliff. Atty. Schroeck asked what the ramifications were regarding the treatment plant. Mr. Willis said as per the agreement, the township is obligated to fund its proportionate share. Improvements are from the long range plan.

Township Resident Comments. T. Culmer expressed concerns about information in the minutes and specific questions and answers; and discussed attorney costs regarding fire dept. business. R. Gindlesperger discussed major breaks in the water lines at his mobile home park which were now repaired.

Motion to accept reports by Mr. Smith; seconded by Mr. Kiddo. Motion carried. Motion to pay the bills by Mr. Smith; seconded by Mrs. Jackson. Motion carried 4-1 with Mr. Loftus opposed.

Motion to approve the 2/8/11 minutes by Mr. Smith; seconded by Mrs. Jackson. Motion carried. Motion to approve Resolution 2011-04, confirming appointment of Allen C. Ogden to the Zoning Hearing Board by Mr. Kiddo; seconded by Mr. Smith. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye and Mr. Loftus, aye. Mr. Renshaw changed his vote to no. Motion carried 4-1. Motion to approve Resolution 2011-05, Erie County Liquid Fuels application, by Mr. Smith; seconded by Mr. Loftus. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye and Mr. Renshaw, aye. Motion carried. Motion to approve Resolution 2011-06, declaring equipment as surplus property, by Mr. Smith; seconded by Mrs. Jackson. Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye; Mr. Renshaw, no and Mr. Kiddo, aye. Motion carried 4-1.

Proposed Recreational Vehicle Ordinance. Motion to leave the recreational vehicle ordinance as it stands by Mrs. Jackson; seconded by Mr. Kiddo. Motion carried.

Appoint Alternate to Erie MPO. Mrs. Jackson explained that Mr. Renshaw was the delegate. Mr. Willis said the MPO would meet 3/16 and it was important the township attend as it was requesting funding. Urban Engineers will present the project for the township. Mr. Kiddo asked about the Bell Street CDBG sewer project grant and Mr. Willis expected for the next meeting it would be ready to bid. Project cost was about \$80,000. Motion that Mr. Kiddo would serve as alternate by Mrs. Jackson; seconded by Mr. Smith. Motion carried 4-1 with Mr. Renshaw voting no.

Motion to adjourn by Mr. Smith; seconded by Mrs. Jackson.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS  
PUBLIC HEARING

6:00 p.m.

April 12, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo (arrived at 6:07 p.m.), Commissioners T. Loftus, T. Renshaw (arrived at 6:30 p.m.) and Secretary C. Gathers. Mr. Smith was absent.

Time Warner Cable: Dorian Waller, Manager-Government Relations  
Visitors: R. Haener, J. Miller, L. Miller, B. Cooper

Ms. Waller spoke about Time Warner continuing to provide services such as cable, high speed internet and enhanced services by high def as road runner, 4G internet service. They are just beginning to launch road runner extreme with high speed.

Mr. Haener discussed increased cable costs which were excessive. He was told in a cable financial seminar that there were no regulations. He asked if a special TV was needed for high def. Mr. Kiddo arrived at 6:07 p.m. Ms. Waller replied that he would not be charged for high def if he did not want it. It is a choice and does not control the level of service. He asked if everyone shared the cost and Ms. Waller replied that HD channels are specific programs charged under this service. Time Warner is regulated on the basic tier of service; premium channels are not regulated. Broadcast service is regulated by the FCC. Mr. Haener asked about rates and Ms. Waller said there was a formula addressing rates for the lower level and anything above FCC regulations is according to the market. When programming contracts are negotiated, channels set their cost according to what they feel the value is of their channel. Mr. Kiddo said although those without HD do not pay more, it is a cost of business so would affect persons at any level.

J. Miller was upset with the cost of cable and the number of commercials. He said we were paying for that so paying for cable is charging twice. Ms. Waller said they did not have control of advertisements. Mr. Kiddo asked if advertisers paid Time Warner and Ms. Waller said it was included in gross revenue. Mr. Kiddo discussed Time Warner generating money from ads. Is passing savings onto the consumer if a good year ever looked at? Ms. Waller said she could not provide that answer as it was another department. Mr. Kiddo discussed free competition instead of one business controlling the market and dictating costs. With competition came lower costs and more to choose from. Ms. Waller said it was up to the community and they can choose whoever they want to come into the area.

Mrs. Miller asked about the cable contract. Mrs. Jackson said the contract was up and Lawrence Park joined in with the COG to negotiate with other municipalities. Mrs. Miller spoke about bundling and the cost was higher. Mr. Loftus left at 6:25 p.m. and returned at 6:27 p.m. Mrs. Miller said that if someone did not want Time Warner they could not go to Comcast or another. A satellite dish for her was not an option because of trees. Ms. Waller believed there were options. Time Warner was not prohibiting anyone from coming into the township and they had no problem sharing the area. Mr. Haener asked about the lines for another cable company and Ms. Waller said they would have to build for their service and invest capital; they could not take over Time Warner's lines. Mr. Renshaw arrived at 6:30 p.m. Ms. Waller discussed customer service and people should tell them what they are looking for considering economic conditions. There is a package level called TV Essentials which is not yet in Pennsylvania but is a group of 40 channels for a good cost. Mr. Kiddo discussed types of packages for fixed incomes.

Mr. Renshaw asked how many antennas they had. Ms. Waller replied that this was an engineering question but there are many satellites in various places. Mr. Kiddo mentioned weather affecting satellites. Ms. Waller said it was positioning and their satellites were big and were cleaned. Time Warner does not charge for service calls but if the problem is a TV issue and they informed the person, there could be a charge. Mrs. Miller asked if townships banded together did they feel it would be more cost effective to the consumer. Mr. Kiddo replied he hoped so but better if there was competition. Mr. Kiddo noted an electricity supplier could pay to use Penelec's lines; can Time Warner do the same? Ms. Waller had never heard of it but could not say. Ms. Waller ensured that Ms. Roberts who submitted a letter regarding Time Warner would be contacted.

The hearing adjourned at 6:47 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

April 12, 2011

7:00 p.m.

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Engineer G. Willis, Police Chief J. Morell, Secretary C. Gathers. Solicitor Schroeck was absent.

Visitors (Sign to Speak): None

Visitors (Sign): H. Perkins, R. Gindlesperger, J. Kaliszewski. E. Brieger. T. Baer, P. Iobst, B. Jackson, J. Crotty, C. Boddorf, J. Miller, L. Miller, R. Haener, B. Cooper

Mrs. Jackson stated there would be an executive session after residents' comments.

Mr. Willis reported: 1) 37 manholes contributing to I&I were identified for rehabilitation and requested specs be advertised for award at the next meeting. Mr. Smith moved to do so; Mr. Loftus seconded. Motion carried. 2) The CZM grant application was not approved yet. 3) There was a scope meeting for the Transportation Enhancement school zone sign project and we ranked third out of eight projects. 4) Urban looked at drainage coming out of the ground behind the curb onto Lake Cliff. Water was from the low area between the houses and there was no record of storm pipes there. Testing the water first is suggested and then installing a pipe to direct water to the catch basin. Environmental testing screens for common things and chlorinated water at a cost less than \$500. The concern is an underground stream which could saturate underneath the road.

Mrs. Jackson recessed to executive session at 7:12 p.m. and reconvened at 7:30 p.m. Motion to approve March reports: budget, police, code enforcement, zoning, dog control and the treasurer's February report and the engineer's report by Mr. Loftus; seconded by Mr. Smith. Motion carried. Motion to pay the bills by Mr. Smith; seconded by Mrs. Jackson. Motion carried 3-2 with Mr. Renshaw and Mr. Loftus voting no.

Motion to approve the 3/8/11 minutes by Mr. Smith; seconded by Mrs. Jackson. Mr. Renshaw said the minutes state he said "once decided what trees come out, he will meet with Penelec. Atty. Schroeck said it would have to go to bid; Mr. Renshaw said it did not have to be bid." He added that he said that taking out ten trees will not cost \$10,000 and we do not have to put it out to bid. Mrs. Jackson said the secretary would review the tape and put in if on. Motion carried. Motion to approve Resolution 2011-07 declaring equipment as surplus property by Mr. Smith; seconded by Mr. Kiddo. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye and Mr. Loftus, aye. Motion carried. Motion by Mr. Renshaw to approve Resolution 2011-08 approving the recommendation of Herbert, Rowland & Grubic as consultant to the Master Site Plan for Napier Park; seconded by Mr. Smith. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye and Mr. Renshaw, aye. Motion carried.

Mrs. Jackson asked Mr. Kaliszewski, Planning Commission chairperson, to speak on front yard parking. Mr. Kaliszewski said Ms. Iobst wished appointment to Planning. They are presently working on sexually oriented businesses and when done will give to the Board, solicitor and County Planning. Mr. Loftus asked about current township ordinance and Mr. Kaliszewski replied this would be more specific. Mr. Kaliszewski submitted a drawing. To allow the board time to review he will come to the next meeting to see if they want Planning to work on this. This would restrict relative to the house and having concrete across the front. If the board decided the ordinance was fine they would not work on it. Mr. Loftus moved that upon request of Mr. Kaliszewski, Chairman, to appoint M. Iobst; Mr. Kiddo seconded. Motion carried. Mrs. Jackson asked Mr. Brieger attend the next Planning meeting and Mr. Kiddo added Mr. Jazenski.

Mr. Kiddo moved to accept the resignation of Gerald Herrmann as part-time police officer; Mr. Renshaw accepted. Motion carried. Mr. Kiddo moved to start the process and hire two part-time police officers; Mr. Smith seconded. Motion carried.

Mr. Loftus said the snow plow contractor inquired about invoking the one year contract extension and asked the Board's opinion. Mr. Loftus moved to do so; Mr. Smith seconded. Motion carried.

Mr. Renshaw said anything under \$10,000 we can get quotes. Penelec agreed on five trees to take down; they met and found six more for them. Mr. Loftus asked how many whole trees on average a month to come down that Penelec would not do. Mr. Renshaw said they cut some trees out which die years later and we have to remove it. Mr. Loftus suggested logging and previously submitted a company. Mr. Renshaw said he called loggers. Mr. Baer said they got the township's ten trees and want to put out to bid. One company removes and everything gone; then bid out planting. Mr. Loftus said the top ten need to come down. Mr. Baer said yes. Mrs. Jackson asked if included Penelec trees; Mr. Baer said no. Mr. Kiddo said according to resolution 2008 we are to give property owners fifteen days notice and they are responsible for the trees. He reviewed a memo with letter; Mr. Baer said that was private property. The ten have to be paid for are safety issues. They are on township property. Mrs. Jackson asked if he had specs and Mr. Renshaw said yes but it won't come to \$10,000. Mr. Kiddo asked if once taken out there would be landscaping. Mr. Baer said they want others to plant trees. Mr. Kiddo asked if they would do a maintenance schedule. Mr. Baer said after these are taken care of then work towards parks. Mr. Kiddo asked if they would receive a report. Mr. Baer said they have to put in a bid. Mr. Kiddo wished to look at the lowest bid; how can we vote. Mr. Kiddo thought a vote tonight. Mr. Baer said no, when we put bids out we had to look at addresses. Mr. Renshaw asked the secretary to send out quotes. Mr. Kiddo said they were going to provide us with the information, we cannot approve it. Mr. Baer said once bids received then we go from there. Then submit to the board. Mrs. Jackson asked if he would have it next month and he replied yes.

Mr. Smith moved to adjourn. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

May 10, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Police Chief J. Morell, Township Secretary C. Gathers. Commissioner Loftus was absent.

Visitors (Sign to Speak): D. Crotty, C. Boddorf

Visitors (Sign): M. Cumming, J. Diamond, N. Gaston, J. Mason, E. Brieger, B. Jackson, D. Durst, G. Andersen, J. Armstrong, D. Whitney

Mrs. Jackson said April reports were budget, police, code enforcement, zoning, dog control and treasurer. Attorney Schroeck discussed an offer from GE regarding sewer billing which will be analyzed by our expert. It is suggested deferring to the next meeting. Mr. Willis reported cross connection information for the lift stations was completed. ARLE funding for traffic signals will be funded again next year; designed projects only. Recommendation is to utilize the PaDOT program regarding analysis of safety and traffic problems. DEP extended the MS-4 program and outfalls were tested.

D. Crotty spoke about the fire dept., urged the board to drop issues with the dept., dept. no. 1 in county, leadership skills. C. Boddarf, representing St. Mary's Church, requested handicap parking spaces. Chief Morell suggested applying.

Motion to accept April reports, engineer and solicitor reports, by Mrs. Jackson; seconded by Mr. Smith. Motion carried. Motion to pay the bills by Mr. Smith; seconded by Mrs. Jackson. Motion carried 3-1 with Mr. Renshaw not voting. Motion to approve the 4/12/11 minutes and 4/12/11 cable hearing minutes by Mr. Kiddo; seconded by Mr. Smith. Mr. Kiddo said he said at the hearing those without HD are still paying for HD as it is a cost of business of Time Warner and was a cost of business they calculate that in with the rates. Page two he said he commented the number of home shopping channels within 40 channels. Motion carried 3-1 with Mr. Renshaw opposed.

Mrs. Jackson spoke about the Teker Park Grant not being funded. Mr. Willis encouraged re-submittal. Mrs. Jackson moved to reapply for the Teker Park Grant previously funded and turned down; seconded by Mr. Smith. Motion carried.

Mrs. Jackson asked about the proposed dental insurance. Ms. Gathers explained rates increased and the agent recommended insuring through Delta. They assured benefits equaled and the police reviewed it. Chief Morell said the collective bargaining unit did not have a problem. Motion to change to Delta beginning 5/1 by Mrs. Jackson; seconded by Mr. Smith. Motion carried.



Mrs. Jackson asked Mr. Mason, LP Historical Society, to speak on the Memorial Day celebration. Mr. Mason announced the program with an open house after the ceremony, refreshments, and horse and wagon tours. Mr. Kiddo asked about pillar lights. Mr. Mason noted they needed ordered. Lights were solar powered at \$125 each. Mr. Kiddo suggested Lion's Club funding.

Mr. Kiddo and Mr. Willis reviewed the presentation on the school zone signs grant project. Funding is \$88,000 maximum. PennDOT agreement will be reviewed. New signs will be installed on Morse and overhead flashing signs will replace signs on Main Street. The township is responsible for maintenance.

Mr. Kiddo read a statement from Fire Chief J. Crotty assuring NFPA standards and PA Office of the State Fire Commissioner requirements met, a training program based on IFSTA standards, certification required, and residents are safe.

Mr. Kiddo discussed the township audit. One note was paid off in 2010, tax levy same in 2011, there was oversight of Township spending, services continued without overburdening taxpayers.

Mr. Willis spoke about the Nagle Road storm sewer relining project. Debris needs cleaned before beginning work and Change Order 2 gave a contract time extension. Mr. Renshaw discussed his fence being restored. Mr. Willis said it was addressed with the contractor. Mr. Kiddo asked about PaDOT and Harborcreek pipes. Mr. Willis noted the State pipe was in good condition; they will clean their sections but our pipe needs cleared to make determinations. Annual storm water inspections are recommended. Motion to approve CO #2 by Mr. Kiddo; seconded by Mr. Smith. Motion carried.

Mr. Renshaw communicated quotes of \$4400 from Taylor Tree and \$4575 from J's Tree and recommended Taylor. Mr. Kiddo discussed not having the quotes. Mrs. Jackson noted three vendors were needed for purchases between \$4-10,000. Attorney Schroeck discussed a bid form for Taylor; submitting the next meeting. Terms need known. Mr. Renshaw referred to State law on the shade tree commission. Discussion on removing trees, stumps and planting. Tree Commission had final say. Mr. Kiddo discussed required reporting from Tree Commission. Attorney Schroeck will work with Mr. Renshaw on bids. Mr. Renshaw and Mr. Kiddo discussed various sections of codes. Motion to table until all I's dotted and t's crossed, ensure township not open to liability, do correctly; seconded by Mr. Smith. Motion carried 3-0 with Mr. Renshaw not voting.

Mr. Renshaw discussed decreased funding. He had a man who would fund the parade. He asked if it would be funded or not; he needed \$6,000. Mrs. Jackson noted Recreation Board minutes discussed holding the parade. It would go on.

Mr. Kiddo wanted an accounting for last year. Mr. Renshaw talked about cutting playground staff and the playground building roof. Mr. Smith, when in charge of playgrounds, received 3 contractor opinions that the roof just needed patched.

Mr. Renshaw discussed work to be done at the high falls in 4 Mile Creek. The IRS noted that someone receiving a W-2 and paying taxes was an employee. He wanted his name on the Township's insurance. Mr. Kiddo said to call the agent as it had been discussed.

Mr. Smith announced two bids were received on the Lake Cliff Manhole Rehabilitation Project: PIM Corporation for \$93,100.00 and Advance Rehabilitation Technologies for \$84,900.00. Mr. Smith moved to give the bid to Advanced Rehabilitation Technologies; Mrs. Jackson seconded. Mr. Willis noted 27 manholes would be relined. Motion carried.

Mr. Smith explained the new proposal from Black Dot to purchase the cell tower lease was the same as last year. Mr. Smith suggested leaving the lease the same.

Mr. Renshaw discussed hiring playground personnel: Sarah Barringer at \$8.50/hr.; Jeff Harvey and Karey Bartlett at \$7.50 per hour. Chief Morell noted clearances had to be obtained every year. Mr. Renshaw moved to hire these three people for the playgrounds; Mr. Smith seconded. Mrs. Jackson noted it was pending clearances. Motion carried.

Mrs. Jackson asked Mr. Kaliszewski, Chairman of the Planning Commission, to discuss front yard parking. Mr. Kaliszewski submitted information on a nuisance ordinance. Mr. Kaliszewski submitted his resignation noting that Mr. Culmer's letter to the editor convinced him they could not work together.

Mr. Smith moved to adjourn; Mr. Kiddo seconded.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

**Lawrence Park Township  
Board of Commissioners Meeting**

June 14, 2011

7:00 p.m.

4230 Iroquois Avenue

Visitors, not signed in to speak: C. Curtis, E. Brieger, D. Cadwallader, H. Perkins, A. Mason, R. Gindlesperger, D. Durst, P. Iobst, , M. Cumming, T. Baer, B. Valenzuela, G. Boutwell, M. Armstrong, J. Armstrong, C. Boddarf, D. Falk

Visitors, signed in to speak: S. Cadwallader, R. Cadwallader, T. Culmer, T. Loftus, P. Iobst, G. Cumming, J. Rodemaker

1. Reports. Mrs. Jackson announced May reports: budget, police, code enforcement, zoning, dog control, plus treasurer reports for April and May. Attorney Schroeck reported that the agreement with GE could possibly be presented to the Board in July with consultant recommendations. Mr. Willis reported that Harborcreek shut down their E. Lake Rd. force main for work and a small amount of sewage was pumped into LP lines. As the cost was minimal Mr. Willis suggested that as good neighbors there be no charge. Harborcreek planned expanding their sewer system and legally must notify contiguous municipalities. It had no affect on our township. As part of the annual root control program lines under warranty are rechecked. A recommendation for 2011 line treatment was submitted. Motion to go ahead by Mr. Smith; Mrs. Jackson seconded. Motion carried. Submitted was a proposal to renovate the boat launch facility approved by the Pa. Fish & Boat Commission and with DEP permits. Funding is through CZM and PF&BC. Mr. Renshaw moved to advertise; Mr. Smith seconded. Motion carried.

Mr. Willis reported the MS-4 (municipal storm water) program mandated by EPA and Pa. DEP requires municipalities to identify discharges into streams and lakes. There is also an active role in maintaining and educating the public about storm water. In order to discharge into streams, where storm waters begin is looked at. 18 discharges into the creek were identified with only 12 as Township responsibility. Others are private or not tied into our system. Four samples were done this year with nothing wrong found in them. Dry weather flows are looked at because if there are 4 weeks of dry weather than there should not be storm water discharge. If there is, then it is determined if groundwater or an illegal discharge. No issues of illegal discharges were found this year.

Work is continuing on the Inflow & Infiltration study. The study will produce a report with a 5-year capital plan.

2. Resident Comments. S. Cadwallader discussed the township not providing insurance for the Party on Main, additional security for the event. Mr. Kiddo said township events were the parade and fireworks. R. Cadwallader discussed support for security, money needed for bands, they do not make money on the event. T. Culmer discussed Planning Commission recruitment. Mrs. Jackson reported it was being worked on. T. Loftus discussed insurance for the party on Main St., commissioners

handbook and legislative policy. P. lobst discussed a church sign and visibility problems, advertising not allowed. Atty. Schroeck suggested they petition for a hearing, establish permissions and whose property. Mr. Willis suggested contacting PennDOT for sight distances within ROW. G. Cumming discussed road kill. It was suggested he contact the State. J. Rodemaker discussed the party on Main St. and meeting. Mr. Kiddo discussed lack of notification on security and the event needing insurance. Mrs. Jackson suggested she meet with Mr. Kiddo after the meeting.

3. Reports. Mr. Smith moved to approve reports: May budget, police dept., code enforcement, zoning, dog control, and treasurer report for April and May; solicitor; engineer; seconded by Mrs. Jackson. Motion carried 3-1 with Mr. Loftus opposed and Mr. Renshaw not casting a vote. Motion to approve the list of transfers by Mr. Smith; seconded by Mr. Kiddo. Motion carried. Motion to pay the bills and not to pay the \$1,500 for the party on Main St. by Mr. Kiddo; seconded by Mrs. Jackson. Mrs. Jackson said the check will be processed if on their stationary it is itemized what the money is spent on. Motion carried 3-0. Mr. Renshaw and Mr. Loftus did not cast a vote.

4. Resolution and Minutes. Motion to approve Resolution 2011-10 authorizing the president to execute the agreement for the School Zone grant project by Mr. Smith; seconded by Mr. Kiddo. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried. Motion to approve Resolution 2011-09 authorizing approval of the lien-free tax sale agreement by Mr. Kiddo; seconded by Mr. Smith. Mr. Renshaw abstained as he questioned things; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried 4-0-1. Motion to approve 5/10/11 minutes by Mrs. Jackson; Mr. Smith seconded. Motion carried 3-0 with Mr. Renshaw not voting and Mr. Loftus abstaining.

5. Proposed Codification Ordinance. Motion to advertise the ordinance codifying 2010 ordinances by Mr. Kiddo; seconded by Mr. Smith. Motion carried 4-1 with Mr. Renshaw opposed.

6. Erie County Housing Rehabilitation Program. Mrs. Jackson discussed the Erie County Housing Rehabilitation Program and urged people to apply. Applications can be requested from the County before June 30<sup>th</sup>.

7. Proclamation from Harborcreek Township. Mrs. Jackson read a proclamation from Harborcreek Township supervisors honoring Lawrence Park on its 100<sup>th</sup> year anniversary.

8. Hire Part-time Police Officer. Mr. Kiddo moved to hire two part-time police officers: R. Zuern and M. Riggle; Mr. Smith seconded. Chief Morell said the process to certify the officers will not be completed until mid-late August. Motion carried.

9. Street Resurfacing. Mr. Loftus moved to put out paving for 2011 for resurfacing as written by the engineering firm; Mr. Renshaw seconded. Mr. Willis said bids would be received 7/7 and then reviewed for recommendation. Motion carried.

10. Street Sign Wage. Mr. Loftus reported the sign person was paid monthly and questioned about not paying during winter months. Mrs. Jackson noted there was not a contract.

Mrs. Jackson reported agenda item 11 was possible litigation and item 13 was personnel so there would be an executive session with or without motions afterward.

12. Planning Commission. Mr. Loftus asked if there were names for the vacancies. Mrs. Jackson explained the commission could consist of three or more and information will be forwarded to Planning regarding changing the number of members.

Mrs. Jackson recessed to executive session at 8:07 p.m. and the meeting reconvened at 8:15 p.m.

14. Township Vehicle Insurance. Mr. Loftus moved to put it to a vote we have all township elected officials wishing to drive a vehicle give insurance carrier their driver's license number at no cost to the township; Mr. Smith seconded if no extra charge. Mr. Kiddo discussed liability. Mr. Renshaw read the 1<sup>st</sup> class twp. handbook, fringe benefit section, commissioners are authorized to be covered by township liability insurance. Atty. Schroeck questioned if general liability or vehicle and Mr. Renshaw said it did not say. Motion defeated 2-3 with Mr. Kiddo, Mrs. Jackson and Mr. Smith voting no.

11. All Fire Dept. Prior Resolutions. Mr. Loftus moved to discontinue all the past years' resolutions and go back to treating the fire department as in the past; Mr. Renshaw seconded. Motion defeated 2-3 with Mr. Kiddo, Mrs. Jackson and Mr. Smith voting no.

13. Firing of Attorney. Mr. Loftus moved; Mr. Renshaw seconded. Motion defeated 1-3-1 with Mr. Kiddo, Mrs. Jackson, Mr. Smith voting no; Mr. Renshaw no vote.

15. Landscaping. Mr. Renshaw said there was no money for trees. Mrs. Jackson said there was \$30,000; Mr. Renshaw replied that it was under police. Atty. Schroeck left at 8:26 p.m.

16. Parade. Mr. Renshaw wanted money in the budget. Mrs. Jackson asked what he needed for the parade. Mr. Kiddo noted that there were no responses regarding firework donations.

17. Playground. Mr. Renshaw reported on a broken slide in Lake Cliff. Gravel and a new roof are also needed. Mr. Smith noted that the roof was not leaking. Mr. Renshaw estimated replacement at \$8,000.

18. Oath of Office. Mr. Renshaw discussed the meaning of the oath.

19. Handbooks. Mr. Renshaw will bring up at the next meeting.

20. Tree Commission. Mr. Baer said they were to get ten trees out and get bids for them. Mr. Kiddo noted trees on township property have to be advertised twice. Bid specs and report were needed. Mr. Baer noted Mr. Renshaw had the three bids. Mr. Renshaw said there were three estimates, \$8,000, \$4400 and \$5400. Mrs. Jackson would look at it.

21. Sewer Manhole Covers. Mr. Willis reported a water problem in Lake Cliff noting it did not contain hazardous material. If the board wanted, a drain to the catch basin would help. The preconstruction meeting for the Lake Cliff manhole project was held. He submitted photos showing work to date.

Mrs. Jackson moved to adjourn; Mr. Smith seconded.

Meeting adjourned at 8:42 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

July 12, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Police Chief J. Morell, Secretary C. Gathers

Visitors (Sign to Speak): T. Baer, T. Culmer, C.B. Lewis, T. Loftus, K. Barringer  
Visitors (Sign): D. Cadwallader, R. Cadwallader, H. Perkins, M. Armstrong, C. Curtis, J. Parker, S. Cadwallader, B. Standley, R. Standley, D. Durst, C. Boddarf, B. Jackson, C. Smith, G. Boutwell, K. Olson, P. Iobst, M. Cumming, E. Cumming, G. Andersen, J. Rodemaker

1. Reports. Mrs. Jackson announced June reports as budget, police, code enforcement, zoning, dog control. Attorney Schroeck reported that the engineer would address the manhole project. There is a savings if more manholes are done per change order rather than bidding. If any commissioner disagrees then it should be bid out. G.E. made modifications to an agreement and would pay the entire bill less interest and penalties. The board received a letter regarding fire dept. compliance with budgeting and ordinance requirements. As he may be a witness, Atty. Schroeck suggested hiring attorneys Brian Pulito and Alan Shadinger, who worked with fire departments before. A motion is suggested authorizing him to hire them to conduct negotiations and any legal process necessary so the township is compliant with PA laws. Whereas, the fire department has not fully and completely complied with the full terms of the Township's Fire Ordinance requests for itemized expenditures for the years 2009, 2010 and 2011 and the Township is required by State Law to know how and where moneys given to the Fire Department were spent and on/or what before budgeting and transferring additional moneys to them; therefore be it moved that legal counsel for the Township is directed to employ Atty. Brian J. Pulito and Atty. Alan R. Shadinger of the Law Firm of Steptoe and Johnson for the express purpose of having them take whatever steps are necessary to acquire the information through negotiation or legal process. Mr. Smith moved; Mr. Kiddo seconded. Mr. Renshaw wanted to reconsider and place on minutes for the next meeting. Mr. Loftus said it did not need a second; it needed a 2/3 vote. Motion for the recommendation carried 3-1 with Mr. Loftus voting no; Mr. Renshaw not voting. Mr. Loftus said if not proper that it be entered into action on the next minutes.

Mr. Willis recommended approving pay estimate no. 1 for the Lake Cliff manhole project at \$69,939. Mr. Smith moved to approve; Mr. Kiddo seconded. Mr. Willis explained the lining process. During heavy rain events flow increases 600% and this will help keep storm water from entering manholes. Mr. Willis recommended adding relining the remaining 34 manholes in Lake Cliff to the project at \$79,373.

There is no additional mobilization or traffic control costs and the cost is discounted 5% / LF or a \$9,150 savings if bid out. He requested authorization to do 34 manholes by change order. Mr. Smith moved; Mr. Kiddo seconded. Motion carried. Mr. Willis reported on the proposed ROW easement for PennDOT on the 4 Mile Creek bridge project. A 4-5' width strip is needed to accommodate a new wall at the bridge. The offer has not been received yet but if reasonable it is recommended to accept.

2. Resident Comments. T. Baer, Tree Commission, requested a motion to approve \$4,500 for tree removal. Mrs. Jackson asked if he had three quotes and Mr. Baer said they were at home. He said the trees were on township property. Mrs. Jackson moved to approve the lowest bid of \$4,575 to get it going; Mr. Smith seconded. Mr. Baer said there was complete removal of trees and stumps. Reseeding is done afterwards. The tree service has insurance. Motion carried 4-1 with Mr. Kiddo opposed. T. Culmer, Planning Commission, recommended setting membership for Planning at five. Mrs. Jackson noted the ordinance would have to be changed. C. Lewis commended the PD on the job over July 4<sup>th</sup> and it was time to purchase pistols. T. Loftus asked about agenda #8 and Mr. Kiddo said it was executive session. Mr. Loftus did not have information. K. Barringer discussed during July 4<sup>th</sup> her family told by event staff members to get permission to give out ice cream. Health dept. said was not a violation. S. Cadwallader discussed vendors having licenses. Permit fees go to the Party on Main committee.

3. Reports. Mrs. Jackson moved to accept reports, agenda no. 1; Mr. Smith seconded. Motion carried. Mrs. Jackson moved to pay the bills; Mr. Smith seconded. Motion carried 4-1 with Mr. Loftus voting no.

4. Mr. Smith moved to approve Resolution 2011-11 enacting Ordinance 506-11 codifying 2010 ordinances; Mr. Kiddo seconded. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried. Mr. Kiddo moved to approve Res. 2011-12 authorizing execution of an electronic transfer agreement for the school zone project; Mr. Smith seconded. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye; Mr. Renshaw, aye. Motion carried. Mr. Smith moved to approve Res. 2011-13 approving the East Erie Co. Communication Center's by-law change; Mr. Loftus seconded. Mr. Renshaw thought Mrs. Jackson should not vote as her daughter worked there. Atty. Schroeck said if there was no financial bearing than it was not a conflict. Mrs. Jackson said if the board felt there was a conflict she would abstain. Mrs. Jackson, abstain; Mr. Smith, aye; Mr. Loftus, aye; Mr. Renshaw, aye; Mr. Kiddo, aye. Motion carried 4-0-1. Mr. Smith moved to approve Res. 2011-14 authorizing execution of the DEP agreement for the boat launch grant; Mrs. Jackson seconded. Mr. Smith, aye; Mr. Loftus, aye; Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye. Motion carried. Mr. Kiddo moved to approve the 6/14/11 minutes; Mr. Smith seconded. Motion carried 4-0 with Mr. Renshaw no vote.



5. East Erie Co. Communication Center. Mrs. Jackson asked the board to allow her to be the delegate for evening meetings with Mr. Renshaw still attending day meetings. Mr. Renshaw had not attended for 1-1/2 years and representation was needed. Mr. Kiddo moved; Mr. Smith seconded. Motion defeated 2-2-1 with Mr. Loftus and Mr. Renshaw voting no; Mrs. Jackson abstaining.

6. North West Bank Pension Plans. Ms. Gathers explained NW requested the Board either reaffirm or change the investment allocation for both pension plans. Currently the township invests in the balanced portfolio. Mrs. Jackson moved to keep the balanced portfolios; Mr. Smith seconded. Motion carried.

7. Sale of Surplus Pistols. Mr. Kiddo explained firearms needed replaced and new pistols could be purchased for \$375 each. Chief Morell negotiated for officers to purchase their current weapons and the monies used to purchase new pistols. This is at no additional cost. Mr. Kiddo read Resolution 2011-15 for sale of weapons to the officers and purchasing new. Mr. Kiddo moved to adopt the resolution; Mr. Smith seconded. Mr. Loftus asked for a letter from the solicitor that this was legal; Atty. Schroeck agreed. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried.

Mrs. Jackson recessed to executive session for a personnel matter at 7:55 p.m. The meeting reconvened at 8:03 p.m.

8. Officer Probation. Mr. Kiddo moved to extend probation six months for Officer Hellmann; Mr. Smith seconded. Motion carried.

9. Little League Field. Mr. Kiddo reported on a safety concern he received about a wire through the fence to the dug out. BIU determined there were violations. The zoning administrator noted a non-certified electrician did the work, permits need attained and proper installation done. Mr. Kiddo moved to contact the Harborcreek electrician to eliminate the wire and have it done properly; Mr. Smith seconded. Mr. Renshaw said Penelec found breaks in the cable and spliced them. There were problems with power to the batting cage and an extension cord was run. They deadened things until the season was over and then will fix it. Motion carried 4-0 with Mr. Renshaw not voting.

10. Attend Fracking Seminar. Mr. Loftus reported on a seminar. Mrs. Jackson moved that Mr. Loftus attend; Mr. Kiddo seconded. Motion carried 4-1 with Mr. Renshaw voting no.

11. Award of 2011 Street Resurfacing Project. Mr. Loftus moved to approve the block party on Dobbins; Mr. Kiddo seconded. Motion carried 4-0 with Mr. Renshaw no vote. Mr. Willis reported 3 paving bids were received and recommended awarding to McCormick Construction for \$93,032.59. All had appropriate documents.

Joseph McCormick Construction Co.	\$93,032.59
Mayer Bros. Construction Co.	\$111,120.00
Russell Standard Corporation	\$99,029.03

Mr. Loftus moved to accept the lowest bid of J. McCormick Construction Co. for \$93,032.59 for the resurfacing; Mr. Smith seconded. Motion carried.

12. Parade. Mr. Renshaw said Wesleyville contributed officers to the event. LPPD walked around to make sure nothing happened.

13. Fireworks. Mr. Renshaw said the fireworks went very well.

14. Award of Boat Launch Project. Mr. Willis said 1 bid was received from Lakeshore Towing Services for \$241,500.00, exceeding the grant amount and had material irregularities. Mr. Willis recommended the bid be rejected and then rebid incorporating changes to the specs. Mr. Renshaw moved to reject and rebid; Mr. Kiddo seconded. Motion carried 4-0 with Mr. Renshaw no vote.

15. Ball Field. Mr. Renshaw said there were other problems and people were working.

16. Donations. Mr. Renshaw reported Mr. Weatherall donated four street dances to be held at the elementary school.

17. Party on Main. Chief Morell said Wesleyville sent 3 officers from 4 to 9 p.m.

18. Tree Commission. Mr. Renshaw said they would send out quotes for an amount of trees under \$10,000 so it does not have to be bid.

19. Playgrounds. Mr. Renshaw said next year he wished a maintenance person for just playgrounds.

20. Resignation of Mr. Jeff Richter. Mr. Smith moved to accept Mr. Richter's resignation; Mrs. Jackson seconded. Motion carried 4-0 with Mr. Renshaw not voting.

21. Hire Nelson Services. Mr. Smith said Nelson Services has bonding and certifications. Mr. Smith moved to hire him part-time; Mrs. Jackson seconded. Motion carried.

Mr. Smith moved to adjourn; seconded by Mr. Kiddo. Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

July 27, 2011

7:00 p.m.

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioner J. Smith, Solicitor G. Schroeck, Secretary C. Gathers. Commissioners T. Loftus and T. Renshaw were absent.

Visitors (Sign to Speak): None

Visitors (Sign): R. Cadwallader, J. Crotty, M. Armstrong, J. Armstrong, E. Crowther, C. Boddorf, A. McCall

Mrs. Jackson explained that the special meeting was for two issues: right of way purchase by PennDOT and GE. Atty. Schroeck reported that GE did not have time to obtain approvals for the agreement on sewer so it needed to be tabled. GE will pay all they owe with the exception of penalties. With regard to the bridge project, PennDOT will pay the township for a small piece of property or take by eminent domain. Mr. Kiddo moved to table the sewer issue; Mr. Smith seconded. Mrs. Jackson recommended a public meeting with the Township's rate expert as the public needed to understand rates. Motion carried.

Motion by Mrs. Jackson to approve Resolution 2011-16 approving sale of 0.025 right of way to PennDOT for their 4 Mile Creek rehabilitation project; seconded by Mr. Smith. Mr. Kiddo noted that two commissioners were not attending the meeting. This was important to the people and to not see two commissioners here was not right. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye. Motion carried.

Mr. Smith moved to adjourn; Mrs. Jackson seconded.

Meeting adjourned at 7:07 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP

BID OPENING

AUGUST 4, 2011

12:00 NOON

4230 IROQUOIS AVENUE

PRESENT: S. Kopac, E.I.T., Urban Engineers; J. Kane, Chivers Construction; C. Gathers, Township Secretary

One bid was received, opened and read:

Chivers Construction	\$108,110
Option No. 1	\$ 18,250
Option No. 2	\$ 22,250

A bid bond was enclosed. The bid was turned over to Mr. Kopac for review.

Cynthia D. Gathers  
Township Secretary

**Lawrence Park Township  
Board of Commissioners Meeting Minutes**

7:00 p.m.

August 9, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, VP M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Solicitor G. Schroeck arrived at 7:06 p.m., Engineer G. Willis, Police Chief J. Morell, Twp. Secretary C. Gathers

Visitors to Speak: E. Brieger, R. Cadwallader, J. Crotty, T. Culmer, A. Gesler, J. Crotty, R. Berlin

Visitors: J. Mason, A. Mason, G. Jacob, D. falk, H. Perkins, A Forsten, T. Baer, D. Cadwallader, E. Crowther, C. Boddorf, G. Boutwell, B. Jackson, C. Bartlett, M. Anderson, D. Durst, G. Mason, M. Armstrong, J. Armstrong, A&R McCall, J. Parker, T. Lapping, L. Crotty.

1. Jack Kraus, Allegheny Financial Group, gave the semi-annual pension report. The uniform portfolio is 4.4% at 6 months, 20% at 12 months. He discussed the volatile market and economy. He advised staying the course as the portfolio works over time. Atty. Schroeck arrived at 7:06 p.m. Mr. Kraus recommended staying with the 60/40 allocation but included investment recommendations with the report.

2. Lee Marzka, Northwest Savings Bank, gave a semi-annual pension report on the portfolios with his bank and reviewed the market. The uniform was up 4.4% for the six month period and the non-uniform, 4%. Mrs. Jackson moved to approve AFG and NW reports; Mr. Kiddo seconded. Motion carried.

3. Reports. Mrs. Jackson stated July reports were the budget, police, code enforcement, zoning, dog control and the June treasurer's report. Attorney Schroeck reported that GE executed the final agreement and agreed to pay what was owed. Our expert, D. Busch will attend a meeting to discuss the technical aspects. Regarding the fire dept., Atty. Schroeck said any questions should be directed to Atty. Brian Pulito who is handling it. Mr. Willis reported the Nagle Road project and the manhole relining project were completed, and streets paving was underway. Regarding Lake Cliff sewers, there is a about a 600% increase in the system flow after a heavy rain. Camera work in the Lake Cliff area needed done to identify I&I. In the design of a new Lake Cliff lift station it will not have to pump as much water. Urban was retained by GE to work on their landscaping project. new curbs and walks. Traffic signals require a permit revision. GE will fund all improvement costs and application/permit but the Township has to apply and agree to the changes. Atty. Schroeck asked if the camera work was part of Bliley's contract. Mr. Willis said on a per hour rate. Atty. Schroeck asked for a comparison of charges with bidding out. Mr. Loftus moved to direct our secretary and any board members that may have to sign for the revision of the traffic signal changes for GE and the so called expenses of that be paid by GE; Mr. Smith seconded. Motion carried.

4. Township Resident Comments. E. Brieger discussed the right to know law and the secretary making sure the township was compliant. R. Cadwallader discussed right to know, costs regarding the fire dept., sunshine law. Mr. Kiddo noted that under the advice of special counsel Attorney Brian Pulito, the township is not to discuss the fire department issue at this meeting. Any questions should be directed to Brian and have

the fire department's attorney contact him. J. Crotty read a statement discussing mediation request, recent fires, ladder truck set industry standard, equipment periodically tested, qualifications for officership. A. Gesler discussed the electrical line taken from the little league field and asked the police to look into. Mr. Loftus discussed the FD turned in monthly call reports.

5. Reports. Mr. Smith moved to approve reports under no. 3; Mr. Kiddo seconded. Motion carried 3-2 with Mr. Renshaw and Mr. Loftus voting no. Mrs. Jackson moved to pay the bills; Mr. Smith seconded. Motion carried 4-1 with Mr. Loftus opposed.

6. Minutes & Resolutions. Mr. Kiddo moved to approve Resolution 2011-17, School Zone Sign Grant Revision; Mr. Smith seconded. Mr. Loftus, aye; Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye and Mr. Smith, aye. Motion carried.

7. Proclamation from Rep. Harkins. Mrs. Jackson read the proclamation honoring LP for 100 years and presented it to the Historical Society

8. Pension Request for Proposal. Mrs. Jackson asked members to review for the September meeting.

9. Stormwater Ordinance. Mrs. Jackson asked the engineer to comment on the draft. Mr. Willis said the county developed a model ordinance and requested townships adopt. It was reviewed and Urban made specific recommendations on the technical content. Mrs. Jackson noted it would be on the September agenda to advertise.

10. Planning Commission Ordinance. Mrs. Jackson said the proposed ordinance was to change to five members. Mr. Smith moved to advertise; Mrs. Jackson seconded. Motion carried.

11. Hire Crossing Guard. Mr. Kiddo moved to hire Ms. Becker; Mr. Smith seconded. Motion carried.

12. Fourth of July Parade 2012. Mr. Kiddo noted grant applications had to be approved by the board and one was sent in to the gambling commission. Mr. Renshaw disagreed.

13. Winter Road Maintenance Agreement. Mr. Loftus moved to approve Resolution 2011-18 approving the agreement for Main Street plowing; Mr. Smith seconded. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye. Motion carried.

14. Change Order #3. Mr. Willis explained this gave time extension for the Nagle Road storm sewer project. Mr. Loftus moved to approve it; Mr. Smith seconded. Mr. Kiddo asked for an accounting. Motion carried 3-1 with Mr. Kiddo voting no and Mr. Renshaw not voting.

15. Lakeside Boat Launch Bid Award. Mr. Willis reported one bid was received:

Chivers Construction	\$108,110
Option No. 1	\$ 18,250
Option No. 2	\$ 22,250

Base bid and option no. 2 totaled \$130,360. Based on review and cost Urban feels it is fair and reasonable and recommended award. The bid for alternate no. 1 represents a

cheaper dam. Grants total \$116,000 leaving a shortfall of \$14,360. The project is bid out on a unit price basis so actual construction could be less. Mr. Loftus moved to award to Chivers; Mr. Renshaw seconded. Motion carried 4-1 with Mr. Kiddo opposed.

16. Party on Main 2012. Mr. Renshaw reported that the only thing different with the parade is to work together. It is suggested to donate to the Party on Main and if donate \$2 the person would get a ticket on the TV. There would be a fun day for kids in LP with everything paid for them. They will try to raise money outside the parade to benefit the kids of LP.

17. Tree Commission. Mr. Baer said the 10 trees should be down by the end of the month. Mr. Kiddo asked for a timeline.

18. Ground water Seepage on Lakeside Drive. Mr. Willis said recommendations were made and suggested quotes be obtained from the contractor. Mr. Loftus will look into the money.

19. G.E. Sewer Agreement. Atty. Schroeck explained GE approved the agreement and Mrs. Jackson said there would be a special meeting with the rate expert.

Mr. Kiddo moved to adjourn; Mr. Smith seconded.

Meeting adjourned 8:34 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS SPECIAL MEETING

7:00 p.m.

September 6, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Secretary C. Gathers

Visitors (Sign to Speak): G. Beyer

Visitors (Sign): M. Armstrong, J. Armstrong, S. Walker. FR. Cadwallader

Mrs. Jackson explained the meeting was to discuss the proposed sewer agreement with GE. She asked if any visitor wanted to speak on this and there was no comment. Mrs. Jackson introduced Mr. Dave Busch, Keystone Alliance Consulting.

Mr. Busch said it was awhile going through the analysis of sewer rates for non-GE customers and GE which had to be done as they are intertwined due to the way it is structured. It was necessary in order to negotiate an agreement with GE. The requirements of any good agreement are that the results would be a predictable result for each side. GE represents approximately 50% flow but this varies each year. There needs to be a direct link between costs and expenses, a sustainable agreement, and fair to all parties. Key issues to resolve with GE are that they have metered sewer and others have water meters. These are not equal and to be equal it needs to allocate fixed and variable costs fairly and also address future capital needs of the system. Approximately \$2 million in capital projects is anticipated in the near future.

The key elements of the agreement, signed by GE, deal with the issue of metered sewer and metered water. Residents will be charged for water usage. However, 30% of all water usage over 21 ccf per quarter is excluded, which is a reasonable estimate to account for outdoor usage. Mr. Busch examined all quarterly usage records over a 12-month period and it was determined that it was an equitable amount based on industry practices. GE's flows and non-GE customer flow for a 3-year period was averaged and compared for an EDU (equivalent dwelling unit) value. EDU for non-GE customers will be determined through standard practice, i.e. a single EDU for single household or meter size if commercial customers. In going through the process we negotiated each point to try to find a middle ground for all parties.

Mr. Busch explained meter sizes and EDU's associated with it. Flows and EDU's will change from year to year. All costs are either fixed or variable charge. The fixed is charged per EDU and the variable is per CCF charge. Fixed costs are not changed in the system or affected by the amount flow and include capital, administrative, etc. Township needs to decide how to deal with future capital costs as it has a dramatic impact on the rates. An alternative is to fund capital



through debt and spread out requirements over time to share costs over the next 20 years. GE would be required to pay for its share of capital costs based on a three year average. If flow stopped tomorrow it would not change the fixed costs. If debt is stretched out over 20 years it assumes GE will be here to share in the debt. Mr. Busch reviewed projected capital expenses over years. The service charge per EDU would be impacted. Capital may or may not be funded annually by rates but there should be some cushion to operate. It is drawing down reserves and at some point would run out. Mr. Busch reviewed projected expense items and existing debt. The question is how to determine capital. It could be spread out over years. Mr. Kiddo asked if the settlement amount was factored in and Mr. Busch said no. The township could use that money to defray future capital. 2011 is funded by current reserves and 2012 has some funding through reserves but basically depleted. The settlement money could cover 2012 and part of 2013. Revenue from rates is required each year.

GE would like to see financing capital but that is not in the agreement. It is a Board decision. It could be some through rates and some through debt. The agreement gives flexibility to the township to make that choice. Township must make a tough decision on how to fund this. Mr. Busch thought the GE agreement was fair to GE and the township. The agreement would produce a long term arrangement that both were satisfied with.

Mr. Smith asked if GE understood capital is for the lift stations and so on. Mr. Busch said they understand capital and what is being done but do want to see it spread out over a long period of time, whether work or financing. Atty. Schroeck said if they were gone in ten years they would not pay. Mr. Busch said whatever the board decides all customers are treated the same. Mr. Loftus asked what the projects were. Mr. Busch said projects such as Soudan's lift station in 2013-14, completion of the Lake Cliff station, manhole rehab, sewer replacement and lining on an going basis. Mr. Willis explained that there were high variable flows that needed to be controlled first so the Lake Cliff lift station would be done next year. Mr. Busch said the board may want to consider manhole rehab and lining annually. Combining these two items would be putting away money each year. It can be funded through rates. Larger projects such as stations the township may want to finance over time. Mr. Kiddo said if lift stations were brought up to speed it would have a positive effect on expenses. Mr. Willis said with inflation construction would be better sooner than later. In terms of operation of the system savings are from lining and manholes to keep out stormwater. The Lake Cliff lift station needs rehabbed to keep that out and a new one would be to industry standards and be more efficient.

Mr. Busch said he would return September 27<sup>th</sup> to address rate issues. The GE agreement is self-adjusting. Atty. Schroeck asked if in Mr. Busch's experience with other townships is it his recommendation that the board should accept this agreement as drafted and Mr. Busch said yes. It is a fair agreement for all parties and GE will settle up past charges. Mr. Busch noted he was a rate

consultant for over 25 years and has been involved with this type of agreement with some of the largest industries for water and sewer. Mr. Willis explained there was temporary metering in Lake Cliff showing that during severe rain storms flows increased 600%. Rehab of the manholes needs done first as flow affects configuration of pumps. It was decided to seal up the system first so high flow during rain events decreases. Mr. Kiddo asked if the station is replaced would there be much difference since relining was done and Mr. Willis said the size of the station would be materially different. Ms. Beyer discussed a catch basin problem and Mr. Willis will look into it.

Mrs. Jackson said action on the proposed agreement will be at the next board meeting. Mr. Busch reminded that the board needed to make decisions on the capital funding and rate structure. Currently the township has a unique tier composition based on water usage. He would suggest the township consider a more standard rate design with a service and usage charge which would include a 30% adjustment over 21 ccf.

Mr. Kiddo moved to adjourn; Mr. Smith seconded.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

Lawrence Park Township  
Board of Commissioners Meeting

7:00 p.m.

September 13, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Renshaw and J. Smith, Solicitor G. Schroeck, Engineer G. Willis, Police Chief J. Morell, Twp. Secretary C. Gathers. Comm. T. Loftus was absent.

Sign to Speak: T. Renshaw, FR. Cadwallader, R. Gindlesperger

Sign in: AJ. Mason, J. Mason, D. Cadwallader, D. Durst, B. Jackson, HM. Perkins, G. Boutwell, D. Falk, J. Crotty, S. Walker, J. Armstrong, M. Armstrong, C. Boddorf, B. Valenzuela

1. Reports. Mrs. Jackson announced August reports were budget, police dept., code enforcement, zoning, dog control; treasurer report for July and fire dept. reports for January through August. FD reports for January – August were received August 18<sup>th</sup>.

B. Atty. Schroeck indicated the board received the proposed sewer agreement. He recommended an executive session and a resolution, if passed. Atty. Schroeck discussed the proposed storm water ordinance regarding penalties.

C. Mr. Willis discussed: 1) final pay estimate of \$86,999.51 for the street resurfacing project, which came in under contract. 2) root control work on the sewers done 3) boat launch project to start next week. CZM wants a sign listing the funding agencies. This can be a change order or separate sign contractor. He asked for guidance on how to proceed. 4) agenda #14 was approval for the president to execute a certificate of completion and final payment for the Nagle Road storm sewer project and Mr. Willis had a certificate of completion for the manhole rehabilitation project. Mr. Smith moved to approve; Mr. Kiddo seconded. Motion carried. 5) request for the board to approve billing out televising the sewer lines in the Lake Cliff area to obtain costs. Mr. Smith moved; Mr. Kiddo seconded. Motion carried 3-0; Mr. Renshaw not voting. Mr. Renshaw moved that the signs we put by both places at the boat ramp and bypass, which should finish in mid-October. Signs are required for who gave funding. Fairview had an attractive sign. Mrs. Jackson asked for a second and there was none; motion died. Mr. Willis can provide samples of signs and it can be decided at the next meeting.

2. Comments. R. Cadwallader discussed meeting agendas and comment placement. Atty. Schroeck explained if on the agenda there may be a vote, therefore, comments are before the items. R. Gindlesperger discussed agenda comments, sewer meeting and charges. Mrs. Jackson said that there would be a special meeting 9/27/11 with the sewer rate study expert to present his findings.

3. Mr. Smith moved to approve reports 1A-C; Mr. Kiddo seconded. Motion carried. Mr. Kiddo moved to approve the list of transfers; Mr. Smith seconded. Motion carried 3-1; Mr. Renshaw opposed. Mr. Smith moved to approve payment of bills; Mr. Kiddo seconded. Motion carried 3-1; Mr. Renshaw opposed.

4. Resolutions and Minutes.

- Mr. Smith moved to approve Resolution 2011-19, uniform pension plan minimum municipal obligation; Mr. Kiddo seconded. Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye. Motion carried 3-1.
- Mrs. Jackson move to approve Resolution 2011-20, uniform pension plan employee contribution; Mr. Smith seconded. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Renshaw, no. Motion carried 3-1.
- Mr. Smith moved to approve Resolution 2011-21, non-uniform pension plan minimum municipal obligation; Mrs. Jackson seconded. Mrs. Jackson, aye; Mr. Smith, aye; Mr. Renshaw, no; Mr. Smith, aye. Motion carried 3-1.
- Mr. Smith moved to approve Resolution 2011-22, non-uniform pension plan employee contribution; Mr. Kiddo seconded. Mr. Smith, aye; Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye. Motion carried 3-1.
- Mr. Smith moved to approve Resolution 2011-23, enacting Ordinance 507-11, planning commission membership; Mr. Kiddo seconded. Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye. Motion carried 3-1.
- Mr. Smith moved to approve Resolution 2011-24, Erie Area Council of Governments grant approval; Mr. Kiddo seconded. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Renshaw, no. Motion carried 3-1.
- Mr. Kiddo moved to approve Resolution 2011-25, North West Savings Bank, signatures for pension plans; Mr. Smith seconded. Mrs. Jackson, aye; Mr. Smith, aye; Mr. Renshaw, aye; Mr. Kiddo, aye. Motion carried.
- Mr. Smith moved to approve minutes, July 12, July 27, August 8, September 6; Mr. Kiddo seconded. Motion carried 3-1 with Mr. Renshaw opposed.

5. 2012 Budget. Mrs. Jackson asked to set meetings every other Tuesday at 6 p.m. as on the board's calendars. Two Thursday meetings will be added as Mr. Renshaw determines. Mr. Smith moved to advertise budget meetings; Mrs. Jackson seconded. Motion carried 3-0; Mr. Renshaw not voting.

6. Draft Request for Proposal Policy. Mrs. Jackson noted the board received the draft RFP policy for the pension plans for review. Mr. Kiddo moved to adopt Resolution 2011-27; Mr. Smith seconded. Motion carried.

7. LERTA Application. Mrs. Jackson said Contine submitted a LERTA application regarding their addition. Mr. Kiddo moved to approve the application; Mrs. Smith seconded. Motion carried 3-1; Mr. Renshaw opposed.

8. Draft Storm Water Ordinance. Mrs. Jackson noted approval was needed to advertise. Mr. Kiddo moved; Mr. Smith seconded. Atty. Schroeck said penalties were needed first and suggested executive session.

9. Draft Airport Hazard Ordinance. Mrs. Jackson reported that Wesleyville requested a joint hearing and advertisement to save costs. Their height restriction is 200'. Atty. Schroeck suggested higher for the Township due to the cell towers and will try to resolve before the next meeting. Mr. Willis said Urban reviewed the draft ordinance. A height qualification has to be set. Mrs. Jackson said it would be on next month's agenda.

10. Budget Transfers. Mr. Smith moved to approve Resolution 2011-26 regarding transfers; Mrs. Jackson seconded. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye. Motion carried.

11. Contract. Mr. Kiddo said there was a tentative agreement with the police collective bargaining unit and there will be a final vote at the October meeting. The concessions were appreciated.

12. Pedestrian Signals, Approve Quote and Install. Chief Morell said the township has old style lights and it is recommended to switch over to newer. Mr. Kiddo moved to approve the quote to install LED lights post haste; Mr. Smith seconded. Motion carried 3-1; Mr. Renshaw opposed.

13. Handicap Parking Space Application, 1234 Rankine Ave. Mr. Kiddo moved to approve the application for the handicap parking space for Mr. Clark; Mr. Smith seconded. Motion carried.

14. Nagle Rd. Storm Sewer Project. Discussed earlier.

15. 2012 Party on Main. Mr. Renshaw announced there would be meeting, advertised in the paper. This is to have more people involved so eventually there would be a free 7/4 day for township children.

16. 2011 Parade Grant, Authorize Execution of Acceptance Letter. Mr. Renshaw said a \$730 grant was received. Mrs. Jackson moved to accept the grant; Mr. Smith seconded. Mr. Kiddo discussed that the grant was not brought up before the board. Mrs. Jackson asked if the grant was used for this year. Ms. Gathers said that Mr. Renshaw spoke with the gaming commission and that although the grant period ends March 2012 the township could use 2011 expenses for this application. Motion carried 2-1; Mr. Kiddo opposed; Mr. Renshaw not voting.

17. Class "A" Representation. Mr. Renshaw said Mr. Kiddo had a detective at Mr. Renshaw's house regarding use of a company truck. Atty. Schroeck said there were two motions regarding the township truck and it was determined by

the board that only employees were allowed and it was discussed whether he qualified as an employee. Mr. Kiddo said it was voted on last year and then again when it was brought up to have commissioners drive the truck; it was voted down. Elected officials are not covered by workers comp. Mr. Renshaw was using it. Mrs. Jackson recessed to executive session at 8:03 p.m. for personnel and legal matters. Mr. Renshaw chose to not attend. Mrs. Jackson reconvened the meeting at 8:10 p.m. Mr. Renshaw said it made it impossible for him to do his job if he could not drive the truck.

18. Sewer Agreement with GE. Mr. Smith moved to approve Resolution 2011-28 approving the settlement agreement with GE; Mr. Kiddo seconded. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye. Motion carried.

19. Cunningham Lift Station. Mr. Smith said three quotes were received for each item: landscaping, fencing, concrete pad. Mr. Smith moved to award to the lowest bidder: Keystone Fence at \$2,750; Sallot Concrete at \$2,300 and Dahlkemper Landscape at \$2,383.09; Mrs. Jackson seconded. Motion carried 3-0; Mr. Renshaw not voting.

Mr. Kiddo moved to approve Resolution 2011-29 to file a court order prohibiting elected officials from driving township vehicles; Mr. Smith seconded. Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye. Motion carried 3-1.

Mr. Smith moved to adjourn; Mrs. Jackson seconded.

Meeting adjourned at 8:19 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS SPECIAL MEETING

7:00 p.m.

September 27, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioner J. Smith, Engineer G. Willis, Secretary C. Gathers. Commissioners T. Loftus and T. Renshaw were absent.

Visitors (Sign to Speak): None

Visitors (Sign): R. Gindlesperger, M. Armstrong, J. Armstrong, FR. Cadwallader, E. Brieger, J. Kaliszewski, G. Andersen

Mrs. Jackson introduced Mr. Dave Busch, Keystone Alliance Consulting, to present information on the sewer rate study.

Mr. Busch explained that the township's current rates are a cost per ccf with a fixed charge in a three step rate structure. Above that is a usage charge which increases gradually depending on usage. It is not fair that if someone's usage increases slightly it goes up a step. Someone at 5 ccf pays at the lower tier than someone at 6 ccf and it is a big increase.

Mr. Busch reviewed a capital plan for the system from years 2011-16. Projects such as manhole repair and sewer line replacement can be done every year as the township has to keep pace. Projects such as replacing a lift station is done far less frequently. Mr. Willis discussed past projects. Mr. Busch said financing a project that is done every year ends up costing more and suggested on-going projects such as the sewer replacement project be funded through rates. Other work lasting many years such as lift station replacement is better suited to financing. However, there are different ways to address capital projects. Mr. Willis explained that the Lake Cliff lift station is scheduled to be done next year and Soudan's in 2-3 years. Mr. Busch said after applying reserves over the five-year plan, funding is through debt or rates, which the Board's decision.

Mr. Busch presented two options of funding: debt and financing. He noted that capital projects are fluid and as they change, costs change. Current debt will be paid off in 2016. Rates are producing enough to cover the operation of the system but not capital. He reviewed the rate model for a service and usage charge. Water usage is the fairest way to charge customers. The average household falls in the 16 ccf range. He reviewed projected debt. He reviewed a proposed service charge and usage charge with an adjustment to usage of 30% at 21 ccf for water lawns and so on. The adjustment equates to a metered sewer. He was not suggesting the board pick a rate and stay with it for the 5-year period. Things change whether it is capital projects or how to fund them. Mr. Busch noted a 3.5% increase in costs was projected. With any capital

funding, there is debt service and repayment is budgeted. The study assumes the capital projects on the books will continue.

If not funding anything through rates but all through debt, the rates will look better. The problem is that debt cost becomes burdensome and debt continues for 25 years. The most reasonable approach is funding through rates and debt. The rate structure utilizes a service and usage charge without tiers and therefore smoothes it out.

Mr. Busch said the Board needed to make decisions such as capital funding and calculations for rate structure. A usage and service charge is the most equitable. Residents can still impact their own bills through conservation.

Mrs. Jackson adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary



LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS BUDGET MEETING

6:00 p.m.

October 4, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo arrived at 6:05 p.m., Commissioners T. Loftus and J. Smith, Secretary C. Gathers. Commissioner T. Renshaw was absent.

Visitors: Fire Chief J. Crotty, R. Gindlesperger

Chief Crotty passed out and reviewed the department's 2011 expenses, ems supplies, equipment maintenance, NFPA standards. Mrs. Jackson asked for projected revenue and Chief Crotty said \$100,000 on the ambulance and \$30,000 from the fund drive. Mr. Kiddo arrived. Mrs. Jackson noted Mr. Smith would review any work on the building. Mr. Kiddo said to estimate all revenues and as it is in litigation, the information will be presented to the attorney.

Mr. Gindlesperger reviewed information from the 9/27 meeting regarding the sewer rate study. He discussed proposed capital projects and the effect a changed rate structure would have on his business.

Mrs. Jackson noted only administration and police budget worksheets were received. She reviewed the Capital Improvement Project worksheets received. Contracting with EWW to provide sewer billing was discussed. Mr. Smith added funding for recycling containers. Mr. Loftus added funding for the street sweeper.

Mr. Smith moved to adjourn; Mrs. Jackson seconded.

Meeting adjourned at 7:06 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

Lawrence Park Township  
Board of Commissioners Meeting

7:00 p.m.

October 11, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Solicitor G. Schroeck, Engineer T. Podskalny, Police Chief J. Morell, Twp. Asst. Secretary L. Wilczynski.

Sign in to Speak: F. Cadwallader, J. Kaliszewski, B. Valenzuela

Sign in: D. Durst, H. Perkins, J. Armstrong, J. Mason, J. Crotty, R. Gindlesberger, M. Armstrong, B. Jackson, G. Boutwell, R. McCall, D. Falk, A. McCall, G. Anderson, C. Boddorf

1. Reports. Mrs. Jackson announced September reports were budget, police dept., code enforcement, Zoning, dog control, treasurer report, and fire dept.

B. Atty. Schroeck reported that Lawrence Park Township received a settlement of \$500,925.83 from General Electric. That concludes the disagreement with General Electric.

C. Mr. Podskalny reported that (1) the Lakeside boat ramp would be completed within one to two weeks, depending on the weather. (2) The CDBG block grant project for the sewer line on Bell St. the County asked if there was some way to reduce the price because of funding problems. If the Township cannot reduce the price, the Township would have to reapply for the grant. Mark Kiddo asked why the money not there is. Mr. Podskalny replied that the amount of CDBG funding was not the amount the County counted on. The County is asking if there is some way to reduce the cost. Mr. Podskalny stated that there is no way they can reduce the cost because they do not know the condition of the line and if lining would be preferable and/or cost effective. There is only a certain amount of money available in the CDBG. The only thing is to have Urban resubmit the application and hope additional funding does become available. Mr. Kiddo asked if we are going to retain the money that was granted to the Township. Mr. Podskalny replied that they would have to talk with the County if when the project is reapplied if the money for the additional cost of the project would be there. Mr. Kiddo asked Mr. Podskalny to find out from the County if the full amount of the money that was granted to the Township would still be there and have Mr. Willis get back to us.

2. Comments. D. Durst expressed safety concern regarding the boat launch. Mr. Renshaw replied that the area will be cleaned up after the project is completed and the crack repaired. B. Valenzuela indicated that she will not be attending Planning meetings during the winter months. J. Kaliszewski thanked the Solicitor and the Board for settling with General Electric and receiving \$500,925.83.

3. A. Mr. Kiddo moved to approve the reports 1A-C; Mr. Smith seconded. Motion carried. Mr. Kiddo moved to approve the payment of bills; Mr. Smith seconded. Motion carried 4-1; Mr. Loftus no. Mr. Smith moved to approve the list of transfers; Mrs. Jackson seconded. Motion carried 4-1; Mr. Renshaw refrained from voting because he did not have enough time to go through the list of transfers.

4. Minutes and resolutions.

\* Mr. Smith moved to approve Resolution 2011-30 approving the audit, Erie Area Council of Governments; Mr. Renshaw seconded. Mr. Smith, aye; Mr. Loftus, no; Mrs. Jackson, aye; Mr. Renshaw, aye; Mr. Kiddo, aye. Motion carried 4-1.

\* Mr. Smith moved to approve Resolution 2011-31, school zone sign project, approve application for permit to install and operate flashing warning devices for both locations. Mr. Kiddo seconded. Mr. Smith, aye; Mr. Loftus, aye; Mrs. Jackson, aye; Mr. Kiddo, aye; Mr. Renshaw, aye. Motion carried.

\* Mr. Smith moved to approve minutes, September 27 (special meeting), September 13 (BOC meeting), October 4 (budget meeting); Mr. Kiddo seconded. Motion carried 4-1 with Mr. Loftus opposed.

5. Charlie Lewis, Emergency Management. Mr. Lewis explained that the 2010 Emergency Management Plan needs updated for 2012 and according to title 35 law, there should be citizen input. All citizens are welcome to assist in the update. The 2010 Plan is available in the Township office for anyone interested in looking at it. Mr. Renshaw stated that smaller municipalities were getting together on their management systems is this mode being looked at. Mr. Lewis said the municipalities he saw were in the west county and if the board decides to look into that, that would be fine.

6. Draft Storm Water. Not addressed

7. Draft Airport Hazard Ordinance. Mrs. Jackson asked Atty. Schroeck if this should be advertised. Atty. Shroeck said yes. Mrs. Jackson made the motion to advertise the airport hazard ordinance joint hearing with Wesleyville; Mr. Smith seconded. Motion carried.

8. Killed in Service Benefit. Chief Morell explained the killed in service benefit on the State. Mr. Kiddo made the motion to accept the killed in service benefit amendment; Mr. Smith seconded. Motion carried.

9. Police Officer Contract. Mr. Kiddo said he would like to make it permanent. Mr. Kiddo thanked the police officers for agreeing to the contribution of \$50 a month for health insurance. Mr. Loftus moved to accept the 5-year police contract with a 3% increase each year; Mr. Smith seconded. Motion carried.

Mr. Loftus suggested that the part-time police officers hired from January 1, 2012 on not be given the increases that the full time police officers receive yearly. They would be paid at the January 1, 2012 rate and their rates would be frozen. Part-time officers hired prior to January 1, 2012 would continue receiving the increases that the full time officers receive yearly. Chief Morell is not against this. Mr. Kiddo raised concern regarding employment law. Mr. Loftus made the motion to approve the part-time officers hired after January 1, 2012 not be given yearly increases that the full-time officers receive and they are paid at the January 1, 2012 rate; Mr. Smith seconded. Motion carried.

10. Parking in Front Yard. Not addressed

11. Handicap Parking Permit Application. Mr. Kiddo made the motion to approve the renewal of the handicap parking permit application at 839 Newton; Mr. Smith seconded. Motion carried.

12. Hiring of Part-Time Crossing Guards. Mr. Kiddo stated hire Marcia Hatton and Cindy Swan part time crossing guards. Mr. Loftus questioned what hours Cindy Swan would be

working as a crossing guard and how that would affect her full-time job. Mr. Kiddo made the motion to approve the hiring of Cindy Swan and Marcia Hatton as part-time crossing guards; Mrs. Jackson seconded. Motion approved.

13. Street Resurfacing Project.

A. Change Orders No. 1 & 2 – Leveling course on Whitney Way and reduction in contract cost.

B. Mr. Podskalny stated that the final pay estimate for the street resurfacing project was \$86,995.51. Mr. Loftus made the motion to accept change orders 1 & 2 for the leveling course on Whitney Way and reduction in contract and the final pay estimate of \$86,995.51; Mr. Kiddo seconded. Motion carried.

14. Sign for 4 mile creek. Mr. Renshaw said for the sign at the boat ramp. He states that the boat ramp should be completed by the end of next week. The agreement with CZM is that the Township would put up the sign showing where the funding came from for the grant. Showed a copy of the sign. It will take two weeks to make the sign which will cost \$3,500.00. Mr. Renshaw made the motion to purchase the sign for the boat launch. Mrs. Jackson asked if Mr. Renshaw had money in his budget to purchase the sign. Mr. Kiddo replied that they received no estimates or pictures of the sign. Mr. Renshaw said the money should come from the general fund and that the grant was approved and part of the grant was the sign. Mrs. Jackson asked that if the sign was part of the grant why isn't the cost included in the grant. Mr. Renshaw replied that this is the part of the grant that the Township has to pay. Mrs. Jackson asked for a second to the motion; Mr. Loftus seconded. Motion failed 0-2; Mrs. Jackson and Mr. Smith opposed, Mr. Kiddo, Mr. Renshaw, and Mr. Loftus not voting.

15. Bid Award (sewer camera project). Mr. Smith stated that six different companies put bids in for the project. Red Zone Robotics Inc. came in with the low bid. Mr. Smith made the motion to accept Red Zone Robotics bid for the sewer camera project of \$14,479.84; Mrs. Jackson seconded. Motion carried.

16. Lake Cliff Manhole Rehabilitation Project (approve pay estimate No.2). Mr. Podskalny the cost of the second payment is \$72,323.50. Advanced Rehabilitation Technology will submit payment No. 3 for the retainer. Mr. Smith made the motion to pay estimate No. 2; Mr. Kiddo seconded. Motion carried.

Mr. Smith made the motion to adjourn; Mr. Kiddo seconded.

Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Laurie Wilczynski  
Assistant Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS BUDGET MEETING

6:00 p.m.

October 18, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus arrived at 6:10 p.m.,  
T. Renshaw and J. Smith, Secretary C. Gathers

Visitors (Sign to Speak): none

Visitors (Sign): R. Gindlesperger, M. Halpainy, M. Armstrong, S. Jewell

Mrs. Jackson asked if any visitors wanted to speak. Mr. Gindlesperger discussed the sewer rate study and how sewer rates would affect his park. Mr. Loftus arrived. Mrs. Jackson asked he bring in written questions and the consultant could review them. No other visitors wished to speak.

Mrs. Jackson asked the board's comments on transferring sewer billing to EWW. Mr. Loftus noted the board should vote on it and as long as the cost was equal.

Mrs. Jackson asked the board's comments on the options proposed by the rate study. Mr. Smith favored option B and noted taking out loans was discussed. Mrs. Jackson favored the option using the \$500,000 over three years. Mr. Kiddo said GE was billed on average of 3-year period for allowance if they should leave. He was not in favor of obtaining long term loans. Mrs. Jackson said the budget is in place by the end of November and wanted new rates to begin with December billing. Mr. Kiddo said if lift station replacement comes in lower than expected it would reflect in capital in the following year.

Mrs. Jackson reviewed other funds. Mr. Kiddo discussed the cable franchise. Ms. Gathers discussed the pension funding. Mr. Loftus requested contributions from other municipalities for fireworks. Mrs. Jackson asked if smaller police capital expenses could be moved to General Fund. Mr. Smith discussed rehabilitation of the building. It is proposed to have salary for all bldg. and park maintenance and janitorial under administration. Mr. Kiddo said the sgt. position would be eliminated and someone promoted to corporal. Budgeted was an investigator and emergency management. Mrs. Jackson reviewed zoning. Mr. Smith noted spring clean up was budgeted as not done this year. Mr. Loftus said streets would remain the same and excess money from lighting can be used elsewhere. Mr. Renshaw said parks salaries had to be raised and Mrs. Jackson said maintenance was moved to administrative and asked if \$11,000 was enough. Mr. Renshaw said the dept. was decreasing to three people. He needed someone to cut grass at the boat ramp, along the creek, along the ball park and would hire for 4-5 hr/day. Mr. Smith said it was not budgeted for Bliley to clean the ramp during the summer. Mr. Renshaw was looking to purchase a tractor and Mrs. Jackson asked for a capital budget sheet on it. Ms. Gathers discussed simplifying Highway Aid fund and moving expense to the streets dept.

Meeting adjourned at 7:28 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP

BOARD OF COMMISSIONERS BUDGET MEETING

7:00 p.m.

November 1, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioner J. Smith, Police T. Loftus, T. Renshaw and J. Smith, Police Chief J. Morell, Secretary C. Gathers. Commissioners T. Loftus and T. Renshaw were absent.

Visitors: R. Gindlesperger

Mrs. Jackson brought the meeting to order at 6:10 p.m. Mr. Gindlesperger discussed sewer rates. Commissioners discussed budgeted for emergency management as salary. Budgetary information for an ARLE project will be submitted. Chief Morell will look at replacing the controller at Water/Main this year. Police expenditures was discussed. Mrs. Jackson discussed the zoning department. Mr. Smith asked for an estimate from Waste Mgmt. for spring clean up. Streets and recreation departments were discussed as well as having EWW perform sewer billing operations. Funds will be transferred from escrow to cover Capital Reserve projects.

Mr. Smith moved to adjourn; Mr. Kiddo seconded.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

November 8, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Police Chief J. Morell, Secretary C. Gathers

Visitors (Sign to Speak): D. Crotty

Visitors (Sign): M. Cumming, G. Boutwell, R. Gindlesperger, J. Park, B. Jackson, C. Boddorf, J. Kaliszewski, J. Crotty, O. Crotty, D. Durst

1. Reports. Mrs. Jackson stated October reports were budget, police dept., code enforcement, zoning, dog control, treasurer. Atty. Schroeck reviewed the stormwater ordinance. Mrs. Jackson moved to go ahead and advertise with the \$500 penalty; Mr. Smith seconded. Motion carried. Mr. Willis submitted two sign quotes for the boat ramp: 1) at \$3,392, 2) at \$657.12 from Fast, including installation. Mr. Renshaw recommended the first sign similar to Fairview's to keep signs the same. Mr. Loftus moved to go with Fast Signs for the price of \$657.12 and also that type of sign for the fish ladder; Mr. Kiddo seconded. Motion carried 4-1 with Mr. Renshaw opposed.

2. Comments. D. Crotty discussed the importance of the township having a representative at East Erie County Communication Center meetings.

3. Mr. Smith moved to approve all reports under no. 1; Mrs. Jackson seconded. Motion carried. Mr. Smith moved to pay the bills; Mrs. Jackson seconded. Motion carried 4-1 with Mr. Loftus opposed.

4. Mrs. Jackson noted Resolution 2011-32, record disposal, was deferred. Mrs. Jackson moved to approve Resolution 2011-33, forming a committee to recommend a consultant for the school zone project, and recommended Chief Morell, Mr. Loftus and Mr. Renshaw for the committee. Mr. Willis discussed that the board could approve for this project or approve the process for a municipal engineer. Mr. Smith seconded. Mr. Kiddo, aye; Mr. Loftus, aye; Mrs. Jackson, aye; Mr. Smith, aye and Mr. Renshaw, aye. Motion carried. Mr. Kiddo moved to approve meeting minutes for 10/11/11, 10/18/11, 11/1/11; Mr. Smith seconded. Motion carried.

5. Proposed Stormwater Ordinance. Discussed under solicitor's report.

6. Planning Commission Vacancy. Motion to appoint J. Rodemaker with term expiring 2013 by Mr. Smith; Mrs. Jackson seconded. Motion carried.

7. Proposed Pension Plan Ordinance Amendment. Motion to advertise the amendment, which was discussed before by Mrs. Jackson; Mr. Kiddo seconded. Motion carried 4-0 with Mr. Renshaw not voting.

8. Approval of Consultant Contract for Napier Park Master Site Plan. Motion to move ahead and the President to sign the contract by Mr. Renshaw; Mr. Smith seconded. Motion carried.

9. Teker Park Project. Mr. Willis explained the design consultant selection process and the options of the township funding the design cost or retaining as part of the grant. To keep part of the grant, the township would use their design process. Motion to approve the design costs for the Teker project and follow PennDOT funding and process by Mr. Loftus; Mr. Smith seconded. Motion carried. The committee will recommend a consultant to the board.

10. Approve Pay Estimate No. 1, Lake Cliff Boat Ramp Project. Mrs. Jackson noted Pay Estimate No. 2 was received today. Mr. Willis informed the retainage was withheld until the inspection. Motion to pay by Mr. Renshaw; Mr. Smith seconded. Motion carried.

11. Sewer Billing. Mr. Smith deferred the contract as budget was under discussion.

12. Lift Station Back Flow Preventer Installation. Mr. Willis explained it prevented flow back into the water system and installation is about \$500 per connection. Mr. Smith moved to install; Mr. Kiddo seconded. Motion carried 4-0 with Mr. Renshaw no vote.

13. Bell Street Sanitary Sewer Grant. Mr. Smith moved to resubmit the application; Mr. Kiddo seconded. Motion carried.

14. Sanitary Sewer CCTV Project. Mr. Smith explained Red Zone received the bid to televise and clean the Lake Cliff area sewer lines. Mr. Smith moved to authorize the president to sign the contract; Mr. Kiddo seconded. Motion carried.

15. Fire Department. Mr. Loftus move that the township hire immediately and set money aside in the 2012 budget for a CPA at call at the fire department and all statements we want and need and help them fully out at our costs; Mr. Renshaw seconded. Motion defeated 2-3 with Mr. Kiddo, Mrs. Jackson and Mr. Smith opposed.

Mr. Kiddo moved to adjourn; Mr. Smith seconded.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary



LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

November 15, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioner J. Smith, Secretary C. Gathers. Commissioners T. Loftus and T. Renshaw were absent.

Mrs. Jackson convened the meeting at 6:18 p.m. The board discussed budgeting for the grant application for traffic controllers. Sewer usage would be billed by the Township to align billing periods with Erie Water Works billing. The contract will be forthcoming. Budget was added to perform a thermal image of the fire hall roof. A fund balance is budgeted for 2012.

Mrs. Jackson moved to adjourn; Mr. Kiddo seconded.

Meeting adjourned 6:50 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
JOINT HEARING WITH WESLEYVILLE BOROUGH

7:00 P.M.

November 22, 2011

4230 Iroquois Avenue

The meeting was advertised as a hearing for public comment regarding the proposed airport hazard ordinance.

Present: Lawrence Park Township – Pres. K. Jackson, Commissioner J. Smith, Secretary C. Gathers. Commissioners Kiddo, Loftus and Renshaw were absent.

Wesleyville Borough – Councilmembers R. Regal, E. Rickrhode, S. Kyle and Manager P. Nye

The meeting was cancelled due to lack of quorum.

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

November 29, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Renshaw and J. Smith, Secretary C. Gathers. Commissioner T. Loftus was absent.

Visitors: R. Gindlesperger, T. Culmer

Mrs. Jackson explained the sewer rate structure needed discussed. She asked if the board wanted to delay any capital projects for sewer which would give a different EDU rate charge. Deferring the manhole rehab and/or sewer lining was reviewed. Mr. Smith recommended keeping the relining project as it affected the Lake Cliff lift station project. Mr. Kiddo agreed Lake Cliff needed repaired. Capital projects costs for three years were reviewed. Delaying the manhole project on areas other than Lake Cliff for a year was discussed. Consensus was to delay. Mrs. Jackson explained Capital Reserve would be funded by escrow and asked if any projects should be cut. The meeting to adopt the budget was set for December 27<sup>th</sup> at 7 p.m. Mr. Kiddo moved to approve the 2012 preliminary budget and to advertise to adopt the budget at a December 27<sup>th</sup> meeting; Mr. Smith seconded. Motion carried 3-1 with Mr. Renshaw opposed.

Mr. Kiddo moved to adjourn; Mr. Smith seconded.

Meeting adjourned at 7:32 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

December 13, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners, T. Renshaw and J. Smith, Engineer G. Willis, Solicitor G. Schroeck, Police Chief J. Morell, Secretary C. Gathers. Commissioner Loftus was absent.

Visitors (Sign to Speak): D. Harger, J. Kaliszewski, T. Culmer

Visitors (Sign): R. Gindlesperger, M. Armstrong, J. Armstrong, H. Perkins, B. Jackson, C. Boddorf, G. Boutwell, J. Crotty

1. Mrs. Jackson announced November reports were budget, police, code enforcement, zoning, dog control, fire and the treasurer report for October. Atty. Schroeck reviewed the draft ordinance for sewer service charges. There were two public meetings for discussion with Mr. Busch who conducted the sewer rate study. Residents will have a flat rate of \$25.95 based on 1 EDU and a usage charge of \$2.02 for 100 – 2100 cubic feet and usages over 2100 cf are at 70%. Using Erie Water Works for collection was discussed at the last meeting. Atty. Schroeck reviewed the agreement. It is a term of 5 years but can be terminated by either party with notice. Mr. Willis reported a close out meeting for the boat ramp project on Thursday and access easements would be discussed. Regarding the school zone project, PennDOT provided an expedited process for a construction consultant selection. Mr. Willis reviewed photos of televising sewer lines. There is debris, some broken joints and cracks but some sections look good.

2. Township Resident Comments: T. Culmer discussed timing of sewer billing and Mr. Kiddo's potential vote regarding EWW sewer collection. Mrs. Jackson said EWW billing was on the table for 4 years. Mr. Kiddo said at last discussion he asked Atty. Jeffery who said if he was not a shareholder, did not benefit directly, he could vote. Mr. and Mrs. Harger thanked the outgoing commissioners for their service and keeping an eye on the welfare of the township. Mr. Kaliszewski thanked the three commissioners and appreciated their settling with GE.

3. Mr. Smith moved to approve reports under no. 1; Mrs. Jackson seconded. Motion carried 3-1 with Mr. Renshaw opposed. Mrs. Jackson moved to approve the transfers; Mr. Smith seconded. Motion carried 3-1 with Mr. Renshaw opposed. Mr. Kiddo moved to pay the bills; Mr. Smith seconded. Motion carried.

4. Minutes & Resolutions. Mr. Smith moved to approve Resolution 2011-34, Local Tax Enabling Act, appointment of liaison; Mrs. Jackson seconded. Mr. Renshaw thought it should wait. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith,

moved to approve Resolution 2011-35, Local Tax Enabling Act, delinquent fee schedule; Mr. Kiddo seconded. Mr. Renshaw wanted to wait. Mrs. Jackson, aye; Mr. Smith, aye; Mr. Renshaw, aye; Mr. Kiddo, aye. Motion carried. Mrs. Jackson moved to approve Resolution 2011-36, Erie Area Council of Governments, approval of annual budget; Mr. Smith seconded. Mr. Smith, aye; Mr. Renshaw, aye; Mr. Kiddo, aye and Mrs. Jackson, aye. Motion carried. Mr. Kiddo moved to approve Resolution 2011-37, Enact Ordinance 508-11, Police Pension Plan, killed in service benefit; Mr. Smith seconded. Mr. Renshaw thought it had been discussed to do away with the ordinance. Mr. Smith, aye; Mr. Renshaw, no; Mr. Kiddo, aye and Mrs. Jackson, aye. Motion carried. Mr. Smith moved to approve Resolution 2011-38, Enact Ordinance 509-11, stormwater plan; Mrs. Jackson seconded. Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye and Mr. Smith, aye. Motion carried. Mr. Kiddo moved to approve meeting minutes of 11/08/11, 11/ 15/11, 11/29/11; Mr. Smith seconded. Motion carried 3-1 with Mr. Renshaw opposed.

5. Hiring of Carl Vitale. Mrs. Jackson moved to hire Mr. Vitale full-time with single benefit coverage. It is part of the 2012 budget and includes the remainder of 2011. Mr. Smith said his duties include general building maintenance, park maintenance, janitorial, snow removal, street and traffic sign maintenance. Motion carried 3-0 with Mr. Renshaw not voting.

6. CDBG. Mr. Kiddo reported our project of relining the sewer line on Bell Street was ranked no. 1 at the meeting and is guaranteed grant money. Project cost is \$65,010.

7. Fire Department Status. Atty. Schroeck did not see a reason to address it now as there was a hearing on 12/19. Mr. Kiddo moved that after litigation is over that the township manage the recordkeeping or assist the fire department in recordkeeping to assure compliance with the Township and State law; Mr. Smith seconded. Mr. Renshaw said it would be done because there was an order in the courts. Mr. Kiddo said the offer was being made. Mrs. Jackson explained she had offered for two years to help the fire department. Motion carried 3-1 with Mr. Renshaw opposed.

8. Sewer Billing. Mr. Smith moved to sign the contract with Erie Water Works; Mrs. Jackson seconded. Mrs. Jackson said it was effective January; Mr. Renshaw wanted to wait. Motion carried 3-1 with Mr. Renshaw opposed.

9. Purchase of Tractor. Mr. Renshaw found the information he needed.

10. Tree Commission. Mr. Renshaw said 50-60 stumps were removed from township property. He will look into going back and charging stump removal to the tree cutters.

11. R-1 District Apartment Rentals. Mr. Renshaw removed from the agenda.

12. Final Payment. Mr. Renshaw moved to pay the final payment on the boat launch project; Mr. Smith seconded. Motion carried. Mrs. Jackson moved to approve the sign; Mr. Smith seconded. Motion carried.

13. Proposed Sewer Rate Ordinance. Mr. Smith moved to advertise the proposed sewer rate ordinance; Mr. Kiddo seconded. Atty. Schroeck read the rates of \$25.94 per unit and the usage charge at \$2.02/ccf for 0-21 ccf and for 22 ccf on up the rate is \$2.02/ccf at 70% of usage. Mr. Kiddo said capital projects are built into the rate structure so no further assessments. Motion carried 3-1 with Mr. Renshaw opposed.

Mr. Kiddo moved to adjourn; Mr. Smith seconded.

Meeting adjourned at 7:43 p.m.

Cynthia D. Gathers  
Township Secretary

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

7:00 p.m.

December 27, 2011

4230 Iroquois Avenue

Present: Pres. K. Jackson, V.P. M. Kiddo, Commissioners T. Loftus, T. Renshaw and J. Smith, Secretary C. Gathers

Visitors (Sign to Speak): R. Gindlesperger

Visitors (Sign): J. Kaliszewski, M. Armstrong, B. Jackson, A. McCall, C. Boddorf

1. Public Hearing, Proposed Ordinance 510-11, Airport District Overlay. Mrs. Jackson explained the purpose was to hear comment regarding the proposed ordinance. There was no comment.
2. Township Resident Comments. R. Gindlesperger discussed the new sewer rates, ordinance, and urged reconsideration of the rate structure.
3. Minutes. Mr. Smith moved to approve the 12/13/11 minutes; Mr. Kiddo seconded. Motion carried 4-0 with Mr. Renshaw not voting.
4. Resolutions. Mr. Smith moved to approve Resolution 2011-39 enacting Ordinance 510-11, airport district overlay; Mr. Kiddo seconded. Mr. Renshaw, aye; Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye and Mr. Loftus, aye. Motion carried. Mr. Kiddo moved to approve Resolution 2011-40 enacting Ordinance 511-11, 2012 tax levy; Mr. Smith seconded. Mr. Renshaw wished to reconsider and act on at the next meeting. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye and Mr. Renshaw, aye. Motion carried. Mr. Kiddo moved to approve Resolution 2011-41 enacting Ordinance 512-11, 2012 budget; Mr. Smith seconded. Mr. Smith, aye; Mr. Loftus, no; Mr. Renshaw, no; Mr. Kiddo, aye and Mrs. Jackson, aye. Motion carried 3-2. Mr. Smith moved to approve Resolution 2011-42 enacting Ordinance 513-11, sewer rate; Mr. Kiddo seconded. Mrs. Jackson noted there was a sewer study and two public hearings. Mr. Loftus, aye; Mr. Renshaw, no; Mr. Kiddo, aye; Mrs. Jackson, aye and Mr. Smith, aye. Motion carried. Mr. Kiddo moved to approve Resolution 2011-43 transferring funds from the Sewer Fund to Special Sewer Fund and from Escrow to Capital Reserve Fund; Mr. Smith seconded. Mr. Renshaw, no; Mr. Kiddo aye; Mrs. Jackson, aye; Mr. Smith, aye and Mr. Loftus, aye. Motion carried 4-1. Mr. Kiddo moved to approve Resolution 2011-44, fee schedule for the stormwater ordinance; Mr. Smith seconded. Mr. Kiddo, aye; Mrs. Jackson, aye; Mr. Smith, aye; Mr. Loftus, aye and Mr. Renshaw, aye. Motion carried.
5. Mrs. Jackson moved to approve the list of transfers; Mr. Smith seconded. Motion carried 4-1 with Mr. Renshaw opposed. Mrs. Jackson moved to pay the bills; Mr. Smith seconded. Mr. Smith noted the bill from Neil Electric was added. Motion carried..

6. Refund of Overpayment to Gindys. Mrs. Jackson explained during the first billing additional usage was added resulting in a \$1,160.46 overpayment. Mrs. Jackson moved to reimburse \$1,160.46 to correct the error; Mr. Smith seconded. Motion carried.

7. Promotion, Officer Hellman to Class C and Officer Devore to Class B on Anniversary Dates. Mr. Kiddo explained Officer Hellman completed probation and Officer Devore, Class C. Mr. Kiddo moved that both patrolmen be elevated; Mr. Smith seconded. Motion carried.

Mr. Smith moved to adjourn; Mr. Kiddo seconded.

Meeting adjourned 7:30 p.m.

Respectfully submitted,

Cynthia D. Gathers  
Township Secretary