

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING  
November 9, 2022

6:00 p.m.

4230 Iroquois Avenue

**In Attendance:** Commissioner J. Golden, Commissioner T. Benovic, Commissioner B. Rodemaker, Commissioner S. Trojak, Commissioner J. Moffett, Solicitor A. Martinucci, Engineer A. Holland, Secretary C. Cunningham

~Commissioner J. Golden called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed~

~Kerrie Grande from United Way talked about the safer walking routes to school. The signs have been finished and the United Way is purchasing the sign posts and bolts as well as providing the signs. Ms. Grande asked permission to place these signs within the Township. Ms. Grande also asked if it was possible to partner with the Township Maintenance Department to erect the signs. They are not needed to be put up until the Spring season. Commissioner Moffett asked if the grant would pay the Maintenance men wages and Ms. Grande said that it could be a possibility depending on the amount remaining in the grant as well as other sources of funds.

~Treasurers Report – Joyce Spitznogle explained that our sewer fund is in our regular bank account and the special sewers in a money market account (PLIGIT). Since the Feds raised rates, the interest has been quite large. Mrs. Spitznogle requested that the Board approve moving ½ of that money over to the PLIGIT account to get a larger interest rate. ~Commissioner T. Benovic made a motion to move ½ the money to the PLIGIT fund. Commissioner S. Trojak seconded the motion; the motion carried~

**The Board excused for an Executive Session at 6:25**

**The meeting reconvened at 7:06**

**Visitors:** Dale Durst, Charles Curtis, Kerrie Grande, Rita Nicolussi

**Signed in to speak:** Dale Durst, Charles Curtis

~Dale Durst, asked if the no mining sign can be fixed down at the boat launch, Commissioner Benovic said that software has been downloaded and it is on the list “to be done”. Durst also stated the Lawrence Park Golf Course grounds keepers are blowing the leaves up and over the fence at the Wabtec picnic grove and wondered if the Township knew this was being done because those leaves end up into the lake.

**REPORTS:**

**Engineers Report:**

**DEP Water Quality Management (WQM) Permit and USDA Loan Submittals:**

Urban is finalizing technical information for the Water Quality Management (WQM) permit application and modules.

- Existing Force main depth. Records show invert out of existing dry well and invert into existing vault.
  - Does the Township have any other information on the main between the points?
- Lexis Group vacuum excavation quote (estimate \$2,500)
  - This would locate elevation of existing force main elevation for connection to new system.
  - By knowing the elevation, we can determine if the proposed force main requires deep burial, or if shallow burial is possible.
- Regarding the proposed force main design considerations:
  - If deep burial is required (e.g., 6-ft. to 20ft.):
    - Option #1 – Install new manholes to provide access to proposed force main gate valves for operation & maintenance.

- Estimated cost for two 5-ft. diameter (20-ft. deep) manholes is \$24,000.
- Provides access point for operation and maintenance or replacement.
- Option #2 – Install new valve stems to operate proposed force main gate valves. Estimated cost for three separate valve stems (each would be up to 20-ft. deep) is \$10,000.
  - Lower costs to install valve stem (instead of MHs).
  - No access for operation and maintenance or replacement.
- If shallow burial is possible (e.g., <6-ft), valve stems would be recommended.

**USDA Loan** – Final plans and specifications, and information requested, will be submitted to USDA once final plans are complete and have been reviewed and approved by the Township. Submittal/review will be concurrent with DEP WQM Review.

**DCED Grant for Cunningham Lift Station – Grinder:**

- Due December 21, 2022.
- \$30K (Min) to \$500K (Max) with 15% Matching Funds (match can be from other grant/sources).
- Unique Entity Identification (UEI from sam.gov (Fed. System for Award management).
- Submitted online through DCED Single Application for Assistance (\$100 fee for application processing).
- Planning Approval Required (Erie County Planning Compliance letter).

**Solicitors Report:**

- We have begun work on an Ordinance to dissolve the Lawrence Park Township Planning Commission and to establish the Lawrence Park Township Planning Committee, which will be a committee of 2 or more of the Board of Commissioners and some other committee members or to be only the entire Board of Commissioners. The Board will need to let the Solicitor know what they would like~

~ Commissioner S. Trojak made a motion to approve to advertise for an Ordinance to abolish the Lawrence Park Township Planning Commission when completed, Commissioner B. Rodemaker seconded the motion; the motion carried. ~

~Commissioner T. Benovic made a motion to approve all reports as presented. Commissioner S. Trojak seconded the motion; the motion carried~

**Bills:**

Commissioner B. Rodemaker made a motion to pay bills as presented, Commissioner J. Moffett seconded the motion; the motion carried.

**Minutes:**

- Commissioner J. Moffett made a motion to approve BOC Minutes from October 12, 2022, October 13, 2022 (budget), October 20, 2022 (budget) Commissioner B. Rodemaker seconded the motion; the motion carried.

**Resolution:**

- Commissioner J. Golden read aloud Resolution 2022-12 Non-Uniformed MMO to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner B. Rodemaker; “aye”; Commissioner T. Benovic; “aye”; Commissioner J. Golden; “aye”; Commissioner S. Trojak; “aye”; Commissioner J. Moffett; “aye” with all in favor, Resolution 2022-12 was duly approved.
- Commissioner J. Golden read aloud Resolution 2022-13 Uniformed MMO to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner B. Rodemaker; “aye”; Commissioner T.

Benovic; “aye”; Commissioner J. Golden; “aye”; Commissioner S. Trojak; “aye”; Commissioner J. Moffett; “aye” with all in favor, Resolution 2022-13 was duly approved.

- Commissioner J. Golden read aloud Resolution 2022-14 Non-Uniformed Contribution to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner B. Rodemaker; “aye”; Commissioner T. Benovic; “aye”; Commissioner J. Golden; “aye”; Commissioner S. Trojak; “aye”; Commissioner J. Moffett; “aye” with all in favor, Resolution 2022-14 was duly approved.
- Commissioner J. Golden read aloud Resolution 2022-15 -Uniformed Contribution to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner B. Rodemaker; “aye”; Commissioner T. Benovic; “aye”; Commissioner J. Golden; “aye”; Commissioner S. Trojak; “aye”; Commissioner J. Moffett; “aye” with all in favor, Resolution 2022-15 was duly approved.

#### **New Business:**

~Commissioner T. Benovic stated that the Lawrence Park Garden Club would like to plant flowers around the gazebo this coming Spring and asked if the Township could remove the existing shrubs.

~Commissioner T. Benovic also stated that 2 people have sent in letters of interest to be on the Recreation Committee, they are Jenn Cadden and Jason Hordych.

~ Commissioner B. Rodemaker made a motion to approve hiring Kevin Grant as substitute Crossing Guard, Commissioner J. Moffett seconded the motion; the motion carried.

~ Commissioner T. Benovic made a motion to approve hiring Conrad Sobczak as part time plow driver at \$18 per hour Commissioner J. Moffett seconded the motion; the motion carried.

~ Commissioner J. Moffett made a motion to approve hiring the Lexis Group per Urban Engineers recommendation for excavation services for the Soudan’s lift station, Commissioner B. Rodemaker seconded the motion; the motion carried.

~Commissioner B. Rodemaker made a motion to approve the advertisement for further budget and special meetings, Commissioner J. Moffett seconded the motion; the motion carried.

~ Commissioner J. Moffett made a motion to approve the advertisement Ordinance 2022-1 the 2023 Tax Ordinance, Ordinance 2022-2 the 2023 Sewer Rates, Ordinance 2022-3 the 2023 Preliminary Budget when all of these are ready, Commissioner B. Rodemaker seconded the motion; the motion carried.

~Commissioner J. Moffett motioned to adjourn the meeting at 7:36 p.m. Commissioner B. Rodemaker seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham  
Board of Commissioner’s Secretary