

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.

January 13, 2021

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, F. Mussett, E. Gerardine, Chief J. Morell Solicitor A. Martinucci, Secretary C. Cunningham

Visitors: Lori Duska, Richard Garman

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Reports:

Police Report:

- Police Chief Morell reported that new Nathan Angelo started work on Monday, January 11, 2021. He will be in training for 4 weeks.

Commissioner E. Gerardine made a motion to approve all reports as presented. Commissioner J. Golden seconded the motion; the motion carried.

Visitors signed in to speak: N/A

Engineers Report:

- Community Center Air Conditioning & Air Handling Upgrade Project-Urban is continuing our coordination efforts for the project. CJL will have final Construction Drawings prepared and submitted for Code review and final contractor pricing the end of January, 2021. Anticipated construction start is end of March, 2021.
- Lakeside Boat Ramp:
 1. Per Township request, Urban had provided drawings and specifications to the Township for Armor Stone to provide interim stabilization of the boat ramp for the winter months. The Township has received quotes from three (3) contractors for the stabilization work. Urban (Tim Polaski, PE) also participated in a conference call on Friday, January 8th with Lawrence Park Township (Tammy Benovic and Cindy Jo Cunningham) and PADEP (Shelby Clark, coastal "Research Coordinator, Lake Erie Coastal Zone) to explain the scope of the proposed project and its intent to provide stabilization of the current condition of the boat ramp area. Per follow up correspondence from PADEP, the proposed stabilization work will not require USACOE permitting.
 2. Urban provided input as requested by the Township for the Grant Application submitted to the PA Fish and Boat Commission for the future reconstruction of the boat ramp.

Solicitors Report:

- We have continued work on the RUS/USDA financing for the Sewer System Improvements.
- We have reviewed and approved the 2021 Sewer Rates Ordinance
- Have addressed and continue to work on various personnel issues

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner E. Gerardine seconded the motion; the motion carried.

Minutes:

Commissioner E. Gerardine made a motion to approve the Minutes for 12/16/20 Commissioner T. Benovic seconded the motion; the motion carried.

Resolutions:

- Commissioner Cabaday read aloud Resolution 2021-01 Waive 2021 Penalty of County Real Estate Taxes and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-02 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-02 Tax Collector Exoneration and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-02 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-03 Township Secretary Wage and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-03 was duly approved.

Old Business: N/A**New Business:**

- Commissioner E. Gerardine motioned to advertise all Township meetings for 2021 Commissioner F. Mussett seconded the motion; the motion carried.
- Commissioner E. Gerardine motioned to advertise Ordinance 2021-1 (2021 Sewer Rates), Commissioner T. Benovic seconded the motion; the motion carried.
- Commissioner F. Mussett motioned to Re-Appoint Terry Culmer to the Zoning Hearing Board for 3 more years, Commissioner F. Mussett seconded the motion; the motion carried.
- Commissioner F. Mussett motioned to extend Police Chief John Morell's contract until 2027, Commissioner E. Gerardine seconded the motion; the motion carried.
- Commissioner T. Benovic motioned to promote Officer Devore to Corporal effective 1/11/2021., Commissioner F. Mussett seconded the motion; the motion carried.

~Commissioner E. Gerardine motioned to adjourn the meeting at 6:39 p.m. Commissioner F. Mussett seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.

February 10, 2021

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, F. Mussett, E. Gerardine, Chief J. Morell, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Visitors: Lori Duska, Richard Garman,

Visitors signed in to speak: James VanDyne spoke to the Board concerning the original verbiage on the sign for the Historical District was needing to be changed. Commissioner Cabaday told Mr. VanDyne that the board will accept any changes to verbiage as needed.

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project-Urban is continuing our coordination efforts for the project. CJL submitted Construction Drawings to the Township on February 1, 2021 for review that were sent for Permit review. Front end contract provisions and specifications will be forwarded by CJL to the Township for review shortly. Anticipated construction start is still the end of March, 2021.
- Lakeside Boat Ramp – Urban attended a site meeting with Commissioner Benovic and Chivers Construction Company on January 25th to review site conditions and proposed scope of work for armor stone placement. Armor stone was placed on Tuesday, February 9, 2021.
- Soudan Lift Station and HTSA Iroquois Avenue Sanitary Sewer Conveyance Projects-Urban is coordinating with Wayne Gerhold, Bond Counsel, on the loan agreement with Northwest Bank for Bridge Loan financing for the lift station and HTSA sewer projects. Urban will attend, along with Township staff, the Preconstruction meeting scheduled for Tuesday, February 16th for the HTSA Iroquois Avenue Sewer Conveyance project.

Solicitors Report:

- We have continued work on the RUS/USDA financing for the Sewer System Improvements.
- We have reviewed and approved the 2021 Sewer Rates Ordinance.
- Have addressed and continue to work on various personnel issues.

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner F. Mussett seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden made a motion to approve the Minutes for 1/13/21 Commissioner T. Benovic seconded the motion; the motion carried.

Resolutions:

- Commissioner Cabaday read aloud Resolution 2021-04 County Aid Funds usage and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-04 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-05 Disposition of Records and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-05 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-06 Destruction of Records and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-06 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-07 Enactment of Ordinance 2021-01 Sewer Rates (2021) and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-07 was duly approved.

Old Business: N/A**New Business:**

Commissioner Benovic updated the Board on the work on the boat ramp. Benovic stated that Chivers has placed several loads of Armor stone to help to reduce damage to the existing ramp.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:30 p.m. Commissioner T. Benovic seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING
March 10, 2021

6:00 p.m.

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, F. Mussett, E. Gerardine, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Visitors: Dale Durst, Jeremy Coblentz

Visitors signed in to speak: Jeremy Coblentz spoke to the Board concerning Pro Waste and stated Pro was not picking up construction or yard waste. Commissioner Golden stated he scheduled a meeting with Pro Waste concerning the yard waste issue. Solicitor Martinucci stated that construction waste is not part of the contract.

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project. A pre-bid coordination meeting was held by CJL and the Township and attended by Urban on February 22nd. CJL has distributed final Construction Drawings to the Township and Contractors for bid/quote preparation, as well as uploaded them to BIU for Permit review. CJL has received no comments from the Township's Solicitor to date. Contractor bid should be submitted the week of March 8th. Anticipated construction start is still the end of March beginning of April 2021.
- Lakeside Boat Ramp - Armor stone was placed under Urban observation on Tuesday, February 9, 2021.
- Soudan Lift Station and HTSA Iroquois Avenue Sanitary Sewer Conveyance Projects – Preconstruction meeting on Tuesday, February 16th for the HTSA Iroquois Avenue Sewer Conveyance project was attended by Urban representative. We have provided Sewer Monitor LP1 flow data for calendar year 2020 to Chivers Construction for their use in assessing necessary bypass pumping requirements. We are compiling LP Lift Station flows as requested by Chivers as well.
- 2021 Sanitary Sewer Line Root Control – Urban is coordinating with Duke's Root Control for a 2021 contract for treatment of those sanitary sewer lines whose guarantee is due to expire in 2021 prior to their expiration date. Once a contract is signed, we will coordinate with Duke's and inform the Township as to proposed treatment date(s).

Solicitors Report:

- We have continued work on the RUS/USDA financing for the Sewer System Improvements.
- We have not heard back from the Trust that owns 1211 Rankine to discuss the future of that and the adjacent properties. We have provided them with information regarding potential interested parties.
- We have reviewed draft and proposed contracts regarding the HVAC project.
- Have addressed and continue to work on various personnel issues.

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Bills:

Commissioner E. Gerardine made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden made a motion to approve the Minutes for 2/10/21 Commissioner E. Gerardine seconded the motion; the motion carried.

Old Business:

Commissioner Cabaday spoke on the continued progress of the HVAC project with the updated tentative schedule being toward the end of April beginning of May as probable start time.

New Business:

~Commissioner T. Benovic spoke about the opening the parks which will be June 14th – August 13th. Benovic also said that concerts and, street dances and the July 4th celebration is still tentative depending on what the state rules are at that time as the dates draw near. Benovic said that the Food Truck Festival will only have 6 trucks as opposed to the usual 20 plus as was in the past. There will only be 1,500 tickets to be sold. All health guidelines will be followed. This is all tentative due to continual COVID-19 restrictions.

~Commissioner F. Mussett motioned to wave the fees for the food truck vendors the open container Ordinance, as well as the use of Emmerson Field for the day, Commissioner E. Gerardine seconded; the motion carried.

~Commissioner E. Gerardine motioned to hire Jessica Gold as a Crossing Guard upon her completion of all clearances, Commissioner F. Mussett seconded; the motion carried.

~The Board excused for an executive session and reconvened at 7:19 p.m.

~Commissioner E. Gerardine motioned If any Township Employee vacancies arise from March 10, 2021 – April 14, 2021 the Board of Commissioners Secretary may advertise for such vacated position(s), Commissioner F. Mussett seconded; the motion carried.

~Commissioner F. Mussett motioned to adjourn the meeting at 7:20 p.m. Commissioner T. Benovic seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING
April 14, 2021

6:00 p.m.

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner F. Mussett, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Visitors: Dale Durst, Jim VanDyne, Dannielle Nebinski, Rick Garman

Allegheny Financial Report:

Commissioner J. Cabaday gave the floor to Mr. John Kraus from Allegheny Financial who presented the Board with the financial reports for Uniformed and Non-Uniformed pension plans. He reported that the plans are doing very well. Both plans have increased in value and it has been a good year, but the downward turn has rebounded quickly. Kraus stated we are still in recovery from the pandemic but things are on the rise with the economy primed and ready to go, and 2021 should be one of the best economic years in a long time and will continue into 2022.

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required.
- Lakeside Boat Ramp- Armor stone was placed under Urban observation on Tuesday, February 9, 2021.
- 2021 Sanitary Sewer Line Root Control- Urban continues to coordinate with Duke's Root Control for a 2021 contract for treatment of those sanitary sewer lines whose guarantee is due to expire in 2021 prior to their expiration date. Once a contract is signed, we will coordinate with Duke's and inform the Township as to proposed treatment date(s). One (1) additional manhole at the County Library Branch will be added for treatment per the Township's request.
- Four Mile Creek Pedestrian Bridge at Twinbrook/Bell Street- The existing pedestrian bridge over Four Mile Creek is a safety hazard to the public and, as such, needs to be removed as soon as possible. The existing bridge has been fenced off and warning signs have been posted by the Township. Urban is assisting the Township in coordinating the bridge removal with the PADEP, NFG (which has a gas line attached/supported on the north side of the bridge) and potential construction firms. NFG has indicated that they intend to have temporarily removed their line from service in late April, 2021. From coordination conducted with the PADEP, it is anticipated that the removal can be accomplished under an emergency permit. The Township has indicated that their desire is to construct a new pedestrian bridge as a replacement at a downstream location at Field Street. Public monies would be sought by the Township for design and construction of a replacement pedestrian bridge.

Solicitors Report:

- We have continued work on the RUS/USDA financing for the Sewer System Improvements. We have closed on the Interim Financing.
- We have reviewed draft and proposed contracts regarding the HVAC project.
- We have been engaged to undertake work on the financing of the HVAC project under the Local Government Unit Debt Act.
- Have addressed and continue to work on various personnel issues.

~Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner J. Golden seconded the motion; the motion carried. ~

Visitors signed in to speak: Jim VanDyne voiced concern that people are parking on the grass at Lake Cliff Park, he also said there is continued activity at night at the boat ramp area and he didn't like to call East County but wanted to talk to the Police Chief. Commissioner Cabaday said if he did not want to call that number, he could email the township and the Chief will be alerted.

~Dannielle Nebinski from Northern Pennsylvania Regional College spoke to the Board and gave information on what courses are offered at the College and also the locations where some courses are offered.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden made a motion to approve the Minutes for 3/10/21 Commissioner F. Mussett seconded the motion; the motion carried.

Old Business:

~Commissioner Benovic stated the Food Truck Fest Committee would like to move out the date of the Festival to tentatively July 10. Benovic also said the last bit of paperwork for the first grant concerning the Boat ramp has been submitted and the second grant applied for has been awarded.

New Business:

~Commissioner Cabaday read aloud Ordinance 2021-02 and motioned to accept the Ordinance as proposed: Commissioner T. Benovic Seconded the motion; the motion passed. Commissioner Cabaday moved to approve and enact the Ordinance with the following roll call VOTE taken by Secretary C. Cunningham and Commissioner T. Benovic Seconded, with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Ordinance 2021-02 was duly approved.

~Commissioner F. Mussett motioned to pay the Legal Services for Arthur D. Martinucci (Quinn Law Firm) for associated fees concerning Ordinance 2021-02 Financial loan.

~Commissioner Benovic spoke with the Board concerning purchasing Christmas decoration for Main Street. With the cost of all the emergency situations that have come up recently she asked if the Board felt that this was a good idea. Benovic wanted to get feedback from the Board before proceeding with the purchase order.

~Commissioner F. Mussett motioned to advertise for Boat Ramp Renovation Bids when design and bid packets are ready. Commissioner T. Benovic seconded; the motion carried.

~Commissioner T. Benovic motioned to advertise for 2021 Streets Resurfacing Bids when design and bid packets are ready. Commissioner J. Golden seconded; the motion carried.

~Commissioner F. Mussett motioned to accept the amended East County changes to the Bylaws. Commissioner T. Benovic seconded; the motion carried.

~Commissioner F. Mussett motioned to hire Joe Douglas as permanent part time employee. Commissioner T. Benovic seconded; the motion carried with Commissioner J. Golden abstaining.

~Commissioner F. Mussett motioned to approve the Township Secretary to advertise if any Township Employee vacancy arises; Commissioner T. Benovic seconded: the motion carried.

~Commissioner Cabaday informed attending residents that the footbridge over by the creek connecting to Water Street will be replaced and made handicapped accessible as well as approved solar lighting to light the area up. Cabaday stated that a grant has been applied for concerning this project but this will take some time to get done and she asked that residents be patient while grants, money, permits etc. are applied for and granted.

~The Board excused for an executive session and reconvened at 6:59 p.m.

~Commissioner F. Mussett motioned to adjourn the meeting at 7:00 p.m. Commissioner T. Benovic seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING
May 12, 2021

6:00 p.m.

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner E. Gerardine, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Visitors: Charles Curtis, Dale Durst, Joyce Spitznogle

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required.
- Lakeside Boat Launch Rehab – Urban prepared plans, specifications and bidding documents for this Rehab project which was advertised by the Township and for which bids will be received May 26th. Work will include adding armor stone, removal and replacement of the existing boarding pier, and repair of voids beneath sections of ramp pavement with grout injection.
- HTSA Iroquois Ave Sanitary Sewer Conveyance Projects-Urban is coordinating with Chivers Construction, GPI and the Township as warranted and required.
- 2021 Sanitary Sewer Line Root Control-Urban has requested that Duke's Root Control prepare a contract with the Township for treatment of those sanitary sewer lines whose guarantee is due to expire in 2021 prior to their expiration date. Once a contract is signed, we will coordinate with Duke's and inform the Township as to proposed treatment date(s).
- Four Mile Creek Pedestrian Bridge at Twinbrook/Bell Street-Urban continues our coordination efforts with the Township, PADEP, NFG and others for the removal of the existing pedestrian bridge over Four Mile Creek. NFG had previously indicated to the Township their intent to have removed their line from service in late April, 2021, which has not occurred to date. Recent Urban discussions with NFG resulted in NFG stating that they would inform the Township as to when the line would actually be scheduled to be taken out of service once determined by NFG. Urban also reiterated that the Township has indicated that their desire is to construct a new pedestrian bridge as a replacement at a downstream location at Field Street. NFG indicated that they would again like to occupy a newly constructed pedestrian bridge if constructed at Field Street. The Township has applied for an AAPR Grant for a replacement pedestrian bridge, and has also researched, with Erie County, other Grant opportunities including the Federal Transportation Set-Aside Program and PennDOT Multimodal Program. Urban will work with the Township and Erie County to provide needed information and facilitate applications as/when applicable.
- 2021 Streets Resurfacing Project-Urban will provide construction inspection and oversight services for the Streets Resurfacing project for which bids were received earlier today once construction commences.

Solicitors Report:

- We have worked with bank counsel to complete the necessary paperwork for the HVAC financing under the Local Government Unit Debt Act.
- We have assisted the Township in responding to a RTK request.
- We have reviewed a Notice of Code Violation in a pending matter.
-

~Commissioner E. Gerardine made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried. ~

Visitors signed in to speak:

Josh Turk voiced concern over receiving a letter about high grass when he knows that other houses have higher grass than him and he doesn't feel the Code Officer is doing his complete job. He also stated that the Township has not been doing a good enough job on string trimming around signs. Commissioners Cabaday and Golden explained that when a call comes in that the Officer is then told to go and enforce that particular code. Cabaday said that in fact the Township did have a problem with mowing that week because we had injuries and people being trained; she also said when an emergency comes up, those items will be addressed before a lawn needs mowed. Commissioner Golden reiterated the very things that Cabaday had said adding that the Code Enforcement Officer is only part time and he may have only had time to cover a couple of streets at a time and he may have just started Mr. Turks street first. Commissioner Benovic stated the reason why the guys are not trimming around signs is that they used to use grass/weed killer but since there has been much talk about toxicity of that we are looking at safe ways to prevent the grass/weeds from growing around such signs.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner J. Golden seconded the motion; the motion carried.

Minutes:

Commissioner E. Gerardine made a motion to approve the Minutes for 4/14/21 Commissioner T. Benovic seconded the motion; the motion carried.

Old Business: N/A**New Business:**

~Commissioner E. Gerardine motioned to award the 2021 Streets Contract to Joseph McCormick Construction Co. Commissioner T. Benovic seconded; the motion carried.

~Commissioner J. Golden motioned to accept the minutes from the 2021 streets contract bid opening held 5/12/21. Commissioner E. Gerardine seconded; the motion carried.

~Commissioner E. Gerardine spoke about the Township creating a Facebook page that is managed by the Township. He would like to have all Commissioners present to discuss the subject so this will be tabled until a further time.

~Commissioner T. Benovic motioned to ask the Civil Service for a new list of testing for Officers. Commissioner J. Cabaday seconded; the motion carried.

~Commissioner E. Gerardine motioned to hire Justin Penton for the maintenance position. Commissioner T. Benovic seconded; the motion carried.

~Commissioner T. Benovic motioned to adjourn the meeting at 6:26 p.m. Commissioner J. Golden seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

June 9, 2021

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner F. Mussett, Solicitor A. Martinucci, Engineer T. Podskalny, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Visitors: Charles Curtis, Dale Durst, Richard Garman, Mark & Ann Dalglish

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required. I have asked CJL to prepare a monthly summary of the project construction and the June, 2021 summary is attached to this Report.
- Lakeside Boat Launch Rehab – Urban was present at the bid opening for this project on May 26th. One bid was received from Konzal Construction in the amount of \$73,776.00. The Award of the Contract is on the agenda of this meeting. (Work will include adding armor stone, removal and replacement of the existing boarding pier, and repair of voids beneath sections of ramp pavement with grout injection.
- HTSA Iroquois Avenue Sanitary Sewer Conveyance Projects – Urban is coordinating with Chivers Construction, GPI and the Township as warranted and required.
- 2021 Sanitary Sewer Line Root Control – Duke's Root Control treated sanitary sewer lines for 2021 on May 28th.
- Four Mile Creek Pedestrian Bridge at Twinbrook/Bell Street – Urban continues our coordination efforts with the Township, PADEP, NFG and others for the removal of the existing pedestrian bridge over Gour Mile Creek and its replacement at Field Street. Based upon Urban initiated follow up contact with NFG on June 7th, NFG has now requested that the Township consider keeping the existing bridge in place to support the existing gas line until such time that a new pedestrian bridge can be constructed at Field Street. NFG has requested this consideration in light of the fact that they would like to occupy any new bridge structure, which would not be available until 2022 at the earliest and gas service to the southern section of Lawrence Park must be available for the winter of 2021. NFG has offered to pay for enhanced security measures to keep pedestrian and/or other access off the existing bridge until such time that a new structure is in place. Urban would be available to discuss this request with Township and NFG officials as needed. Should the Township concur with NFG's request, it is suggested that discussions with NFG be held to also participate in the funding of a portion of the new pedestrian bridge at Field Street.
- Urban will also continue to work with the Township and Erie County to provide needed information to facilitate applications as/when applicable and requested. Urban has performed a base topographic survey of the Four Mile Creek area from Field Street to Water Street where a new bridge has been proposed to aid in the determination of bridge length and preliminary design parameters. We will prepare base drawings and preliminary alternatives for discussion with the Township.
- 2021 Streets Resurfacing Project – Urban is providing construction inspection and oversight services for the Streets Resurfacing project which started on June 1, 2021, on an as-needed basis in accordance with Joseph McCormick's construction schedule.

Solicitors Report:

- The only activity since the Commissioner's meeting on May 12, 2021, was our continued work with bank counsel to complete the necessary paperwork for the HVAC financing under the Local Government Unit Debt Act.

~Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried. ~

Visitors signed in to speak: N/A

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner J. Golden seconded the motion; the motion carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 5/12/21 and 5/26/21 (Bid Opening for Boat Launch Rehab) Commissioner J. Golden seconded the motion; the motion carried.

Old Business: N/A

New Business:

~ Commissioner Benovic brought before the Board for discussion Dedicating the Iroquois Softball Field to Bernie Fitch a long time Softball Coach and member of PIAA and naming the field after him. Benovic stated that currently there has been activity in exchanging of sports fields between the Township and the School District. She would like to Table this until further notice.

~Commissioner T. Benovic motioned to award the Lakeside Boat Launch Rehabilitation Contract to Konzel Construction. Commissioner J. Golden seconded; the motion carried.

~Commissioner F. Mussett motioned to advertise for the Boat Ramp Construction when grant papers have been received. Commissioner T. Benovic seconded; the motion carried.

~Commissioner T. Benovic motioned to allow NFG to provide higher security around the pedestrian Foot Bridge until construction can take place. Commissioner J. Golden seconded; the motion carried.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:16 p.m. Commissioner T. Benovic seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING
July 14, 2021

6:00 p.m.

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner F. Mussett, E. Gerardine Solicitor A. Martinucci, Engineer T. Podskalny, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Commissioner Cabaday read aloud and called for a motion to accept Commissioner E. Gerardine's resignation letter effective July 31, 2021; Commissioner T. Benovic motioned; Commissioner J. Golden seconded and the motion passed. Cabaday thanked Gerardine for his service on the Board and to the Community.

Commissioner E. Gerardine motioned to accept a letter of intent from Barry Rodemaker to fill the vacant seat on the Board of Commissioners; Commissioner J. Golden seconded and the motion passed.

Solicitor A. Martinucci administered the Oath of Office to Barry Rodemaker effective August 1, 2021.

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required.
- Lakeside Boat Launch Rehab-Project 1 – Contracts were signed and a preconstruction meeting was held with the contractor Konzel Construction. Work is scheduled to begin the week of July 12th or July 19th, with an anticipated two (2) week duration.
- HTSA Iroquois Avenue Sanitary Sewer Conveyance Projects – Urban is coordinating with Chivers Construction, GPI and the Township as warranted and required.
- Four Mile Creek Pedestrian Bridge at Twinbrook/Bell Street- Per the Township's direction and authorization at the June 2021 Commissioner's Meeting, Urban has continued to coordinate with NFG on enhanced security measures to keep pedestrian and/or other access off of the existing bridge until such time that a new structure is in place at Field Street. We have forwarded to NFG the base plan showing existing conditions for their use. NFG has indicated to Urban that they will likely provide to the Township their proposed safety enhancements for consideration by the end of July. Urban has also discussed with NFG the Township's desire that NFG participate in the funding of a portion of the new pedestrian bridge at Field Street.
- 2021 Streets Resurfacing Project – Urban is continuing to provide construction inspection and oversight services for the Streets Resurfacing project which started on June 1, 2021, on an as-needed basis

Solicitors Report:

- The only activity since the Commissioner's meeting on June 9, 2021, is continued work with bank counsel to complete the necessary paperwork for the HVAC financing under the Local Government Unit Debt Act.
-

~Commissioner E. Gerardine motioned to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried. ~

Township Resident Comments:

Numerous Residents voiced their opinions and concerns about the construction taking place on Lakeside Drive. Many questions were asked about Ordinances regarding Noise, ATV's, Lights, Water run-off, Bluff Recession, Zoning, etc. Commissioner Cabaday explained that the owner of the property has not done anything illegal, certainly if there is excessive noise, or disturbances to residents then they need to report such things at the time it is happening. Concerning zoning questions, the landowner has applied for and secured for every phase of the project to date. Cabaday also stated the Coastal Zone Management, the DEP, as well as the Conservation district

has conducted inspections with Commissioner J. Golden, Township Secretary, Township Code Enforcement and Township Zoning officers in attendance and on site, to date the owner is in compliance.

Bills:

Commissioner J. Golden motioned to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden motioned to approve the Minutes for June 9, 2021, Commissioner F. Mussett seconded the motion; the motion carried.

Old Business:

- Commissioner T. Benovic stated that the first phase of the Boat Ramp project will take place in 1-2 weeks with a projected 2-week completion date.
- Commissioner T. Benovic thanked everyone involved in the July 4th activities for their many efforts put forth to make the day a success.

New Business: N/A

~Commissioner E. Gerardine motioned to adjourn the meeting at 6:54 p.m. Commissioner J. Golden seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING
August 11, 2021

6:00 p.m.

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner, Solicitor A. Martinucci, Engineer T. Podskalny, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 P.M.

Township Resident Comments:

~Max Nicolussi stated that he is working on his Eagle Scout project and asked the Board to approve his project and to be able to place 2 benches (or more) along the lakeside trail with the cost being approximately \$300 each. Commissioner T. Benovic motioned to approve the placement of the benches, Commissioner J. Golden seconded and the motion carried.

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required. CJL's August, 2021 summary is attached to this Report.
- Lakeside Boat Launch Rehab-Project 1 – Armor stone has been placed and grouted. Concrete blocks (3'x 3'x 6') are currently being fabricated and will be placed once available.
- Lakeside Boat Launch Rehab – Project 2 – Per Township request, the Bid Package is ready to be advertised once funding documents have been signed and available to the Township.
- HTSA Iroquois Avenue Sanitary Sewer Conveyance Project and Soudan Lift Station – Urban is coordinating with Chivers Construction, GPI and the Township as warranted and required. The Soudan Lift Station design and bid package preparation is continuing along with coordination with the pump manufacture and supplier. A planned submission of the Draft plans and specifications to the Township is anticipated by the end of August.
- Four Mile Creek Pedestrian Bridge at Twinbrook/Bell Street – Per the Township's direction and authorization at the June, 2021 Commissioner's Meeting, Urban has continued to coordinate with NFG on enhanced security measures for the base plan showing existing conditions for their use and the project is slowly being processed through the hierarchy at NFG, including legal, for consideration and approval of the interim safety measures as well as funding participation in a new bridge. NFG's Jake Kuzma was recently contacted and he stated to Urban that they will likely be able to provide the Township their proposed safety enhancements for consideration by the end of August (previously July).
- 2021 Streets Resurfacing Project – Urban is continuing to provide construction inspection and oversight services for the Streets Resurfacing project which started on June 1, 2021 on an as-needed basis. Paving has been completed. ADA ramp construction has been completed by the contractor; Urban is in the process of filed reviewing and preparing the standard (PennDOT-type) inspection form for each Ramp and anticipate finishing same this week.

Solicitors Report:

- We have been ramping up for the closing on the loan from USRDA. We are to provide a certification of Rights of Way.
- The Loan for the HVAC project is on track
- Things are continuing with the land swap between the Township and Iroquois School District

~Commissioner J. Golden motioned to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried. ~

Bills:

Commissioner T. Benovic motioned to pay bills as presented, Commissioner J. Golden seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden motioned to approve the Minutes for July 14, 2021, Commissioner T. Benovic seconded the motion; the motion carried.

Old Business: N/A

New Business:

Commissioner T. Benovic motioned to approve payment to McCormick's for \$327,531.74 for the 2021 Streets Paving project, Commissioner J. Golden seconded; the motion carried

Commissioner J. Golden motioned to approve payment to Konzel for \$27,661.50 for the Lakeside Boat Launch Pier Rehabilitation Project. Commissioner T. Benovic seconded; the motion carried.

Commissioner T. Benovic motioned to allow the Iroquois soccer teams to use Emmerson Field while the schools turf is being installed with all insurance and waivers in place. Commissioner J. Golden seconded; the motion carried.

Commissioner J. Cabaday motioned to hold the Homecoming parade on September 15th at 5:30 down Priestley and Field Streets. Commissioner J. Golden seconded; the motion passed.

Commissioner J. Golden approved the application of Janelle Difuccia to be on the Planning Board. Commissioner J. Cabaday seconded; the motion carried.

~Commissioner T. Benovic motioned to adjourn the meeting at 6:20 p.m. Commissioner J. Golden seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING
September 8, 2021

6:00 p.m.

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner F. Mussett, Commissioner J. Golden, Commissioner Barry Rodemaker, Engineer T. Podskalny, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 P.M.

Visitors: Dale Durst, Charles Curtis, Ed Eller

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required. CJL's 09-07-2021 email summary and contractor progress report are attached to the Engineer's Report for Township review.
- Lakeside Boat Launch Rehab-Project 1 – The contractor, Konzel Construction, is scheduled to complete their work the week of September 13th.
- Lakeside Boat Launch Rehab-Project 2 – The Bid Package has been prepared with the exception of the bid date and is ready to be advertised once determination has been made by the Township as to whether they would like the project advertised this Fall or wait until Winter to advertise for a Spring 2022 construction.
- Soudan Lift Station – The Soudan Lift Station design, bid package and permitting preparation is continuing. Urban was able to meet and coordinate late last week with the pump manufacturer/supplier's representative. A planned submission of the Draft plans and specifications to the Township which was anticipated by the end of August will now be in the month of September
- Four Mile Creek Pedestrian Bridge at Twinbrook/Bell Street – Per the Township's direction and authorization at the June, 2021 Commissioner's Meeting, Urban has continued to coordinate with NFG on enhanced security measures for the base plan showing existing conditions for their use and the project is slowly being processed through the hierarchy at NFG, including legal, for consideration and approval of the interim safety measures as well as funding participation in a new bridge. NFG's Jake Kuzma was recently contacted and he stated to Urban that they will likely be able to provide the Township their proposed safety enhancements for consideration by the end of August (previously July).

Solicitors Report:

- We continue to work on the final closing regarding financing for the lift station project. We are currently waiting on paperwork from the Township and the Engineer so we can offer our final opinion on Rights-of-Way.
- We continue to work on the closing regarding financing for the HVAC project. Revisions in the scope of the project itself have delayed this.
- We have been in repeated contact with NFG regarding their willingness to participate in securing the footbridge until such time as a new footbridge, incorporating a new NFG gas line, could be built. Unfortunately, and despite what it felt like we were promised, NFG is not interested in working with the Township to better secure what's left of the footbridge. I don't know if it is too late in the year for us to take it down the rest of the way, but we might want to consider doing so. If not, the Township should take steps to "harden" the security on the remnants of the footbridge to block public access
- We have researched several questions regarding personnel matters.

~Commissioner J. Golden motioned to approve all reports as presented. Commissioner F. Mussett seconded the motion; the motion carried. ~

Visitors signed in to speak: N/A

Bills:

Commissioner J. Golden motioned to pay bills as presented, Commissioner F. Mussett seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden motioned to approve the Minutes for August 11, 2021, Commissioner F. Mussett seconded the motion; the motion carried.

Old Business: N/A

New Business:

- Commissioner B. Rodemaker motioned to extend another 1 year contract to Tim's Maintenance for the 2021-2022 Snow plowing season Commissioner F. Mussett seconded; the motion carried.
- Commissioner F. Mussett motioned to accept the 2022 MMO as presented by Secretary Cunningham. Commissioner J. Golden seconded; the motion carried.
- Commissioner J. Golden motioned to approve Iroquois School districts "Zombie Run" on the Township Streets. Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner F. Mussett motioned to approve the MOU with Harborcreek Township, Commissioner J. Golden seconded; the motion carried.
- Commissioner J. Golden motioned to advertise for meetings on September 14, 20 and 23 at 4 pm concerning the 2022 Budget meetings. Commissioner F. Mussett seconded; the motion carried. Commissioner J. Cabaday stated that these and all meetings going forward will be held via zoom for the public due to office space and Covid.
- Commissioner F. Mussett motioned to advertise a special meeting for Employee hiring as well as advertising open employee positions, Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner F. Mussett motioned to approve a handicapped parking spot for Charles Curtis. Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner F. Mussett motioned to offer conditional hire to Officer Patrick Carne to the L.P. Police Department once he has passed all testing (MPOTEC) required standards. Commissioner J. Golden seconded; the motion carried.
- Commissioner J. Golden motioned to hire Kathleen Seib as Crossing Guard upon all clearances being completed. Commissioner B. Rodemaker seconded; the motion carried.

The Board excused for an Executive Session at 6:15

The meeting reconvened at 6:43

~Commissioner F. Mussett motioned to adjourn the meeting at 6:44 p.m. Commissioner B. Rodemaker seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.

October 13, 2021

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner F. Mussett, Commissioner B. Rodemaker, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.~

Allegheny Financial Report:

Commissioner J. Cabaday gave the floor to Mr. John Kraus from Allegheny Financial who presented the Board with the financial reports for Uniformed and Non-Uniformed pension plans. Both plans have increased in value and it has been a good year. Kraus stated the plans are at their target and are way above what they had been at prior to the Pandemic. Mr. Kraus stated there are no new recommendations for the plans.

Visitors: Rick Garman

Visitors signed in to speak: N/A

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is Continuing our coordination efforts for the project as required. CJL's 09-07-2021 email summary and contractor progress report are attached to the engineer's report for Township review.
- Lakeside Boat Launch Rehab-Project 1 – The contractor, Konzal Construction, has completed their work and Urban will perform a final site visit/inspection and complete required paperwork to close out the project.
- Lakeside Boat Launch Rehab-Project 2- The bid package has been prepared with the exception of the bid date and is ready to be advertised once determination has been made by the Township as to whether they would like the project advertised this Fall or wait until Winter to advertise for a Spring 2022 construction.
- Soudan Lift Station –The Soudan Lift Station design, bid package and permitting preparation is continuing. A planned submission of the Draft plans and specifications to the Township will be in October once pertinent design and pump information is received from the pump manufacturer/supplier's representative. Urban's most recent coordination with the rep was the week of October 4th wherein he stated that he is in the process of putting together information and technical documentation for the proposed pump station and will forward that to Urban for inclusion in the plans and specifications in the month of October. Required Permitting and coordination with PADEP will follow once a final Draft plans and specifications package has been assembled.
- **Solicitors Report:**
- We have gotten the closing done on the HVAC financing
- We are waiting for the form from engineer on the RUF Loan
- The Attorney for the school district and A. Martinucci are in process of figuring out the logistics on the land swap between the Township and the Iroquois School District

~Commissioner B. Rodemaker made a motion to approve all reports as presented. Commissioner F. Mussett seconded the motion; the motion carried.~

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner B. Rodemaker seconded the motion; the motion carried.

Minutes:

Commissioner T. Benovic made a motion to approve BOC Minutes from September 8, Special Meeting September 15, Budget meetings September 14, 20, and 23. Commissioner B. Rodemaker seconded the motion; the motion carried.

Old Business:

- Commissioner B. Rodemaker motioned to go out for bid for a new Snow Plowing Contract, Commissioner F. Mussett seconded; the motion carried.

New Business:

- Commissioner F. Mussett motioned to advertise for a Budget meeting taking place on Tuesday, October 19th, Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner F. Mussett motioned to accept the resignation of Officer Kayla Pound effective October 22, 2021, Commissioner J. Golden seconded; the motion carried.
- Commissioner T. Benovic motioned to advertise the Proposed 2022 Budget on November 1, 2021, Commissioner F. Mussett seconded; the motion carried.
- Commissioner F. Mussett motioned to have the Township Accountant/Secretary apply for a credit card from the Townships bank and set up certain accounts on auto pay, Commissioner B. Rodemaker seconded; the motion carried.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:36 p.m. Commissioner B. Rodemaker seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

**LAWRENCE PARK TOWNSHIP
BOARD OF COMISSIONERS MEETING**

November 10, 2021

6:00 P.M. Board Meeting

1. Reports for:
 - A. Solicitor's Report
 - B. Engineer's Report
 - C. Police Report, Zoning, Code Enforcement, Treasurer
 - D. Approval of Reports
2. Township Resident comments
 - A. Must sign up before session begins
3. Payment of Bills
4. Minutes and Resolutions
 - A. Minutes of October 13, 2021, 10/19/21 (budget meeting), 10/29/21(Snow Plow Bid opening)
 - B. Resolution 2021-09 The 2022 Uniformed MMO
 - C. Resolution 2021-10 The 2022 Non-Uniformed MMO
 - D. Resolution 2021-11 The 2022 Uniformed Contribution
 - E. Resolution 2021-12 The 2022 Non-Uniformed Contribution
 - F. Resolution 2021-13 The 2021 Funding Deficiency
 - G. Resolution 2021-14 ECOG 2022 Budget
5. Old Business:
6. New Business:
 - A. Hiring of Part-Time seasonal employee
 - B. Motion to Approve Advertisement of Ordinance 2021-03 the 2022 Budget
 - C. Award Snow Plow Contract
 - D. Surplus Ford Ranger
 - E. Accept Resignation of Dan LaFuria
 - F. Township Planning Codes
 - G. Approve to advertise for Boat Launch
 - H. Approve change order #1 and payment for Boat launch rehab

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.

November 10, 2021

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner F. Mussett, Commissioner B. Rodemaker, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed. ~

Visitors: N/A

Visitors signed in to speak: N/A

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project - Urban is continuing our coordination efforts for the project as required. CJL's 11/9/2021 email summary and contractor progress report are attached to the Engineer's Report for Township review.
- Lakeside Boat Launch Rehab – Project 1 – The contractor, Konzel Construction, has completed their work and Urban has performed a final site visit/inspection. Required paperwork for a Change Order for final quantities has been completed by Urban and forwarded to the Township for signature. Once signed by the Township, Urban will forward to the contractor for execution. The contractor will then prepare and submit a final Invoice for payment which when paid by the Township will close out the project.
- Lakeside Boat Launch Rehab – Project 2 – The Bid Package will be authorized to be advertised by the Township at the November 10, 2021 Commissioner's Meeting. Urban will prepare the advertisement for the Township and reproduce bid documents which shall be available for pickup on November 19th. A bid date of December 17, 2021 with bids opened at 3:00 pm will be set based upon coordination with the Township.
- Soudan Lift Station – The Soudan Lift Station design, bid package and permitting preparation is continuing. A planned submission of the Draft plans and specifications to the Township will be in November once pertinent design and pump information is received from the pump manufacturer/supplier's representative and Urban assesses the applicability of potential prior commitments made when the Cunningham Lift Station was replaced. Urban will schedule a review meeting with the Township to go over plans and specifications in the near future. Required Permitting and coordination with PADEP will follow once a final Draft plans and specifications package has been assembled and reviewed with the Township.

Solicitors Report:

- There have been ongoing talks with the Attorney for the Iroquois School District concerning the "land swap" which has been a bit of a problem because it had not been properly done before.
- The Solicitor stated that National Fuel does not want to participate in the steps necessary to secure the footbridge but they also do not want us to take it down. They want their line to be on the next footbridge but they don't want to help pay for it.

~Commissioner B. Rodemaker made a motion to approve all reports as presented. Commissioner F. Mussett seconded the motion; the motion carried. ~

Bills:

Commissioner J. Golden made a motion to pay bills as presented, Commissioner B. Rodemaker seconded the motion; the motion carried.

Minutes:

Commissioner T. Benovic made a motion to approve BOC Minutes from October 13, Budget Meeting 10/19/21, and Snow Plow Bid Meeting 10/29/21, Commissioner F. Mussett seconded the motion; the motion carried.

Resolutions:

- Commissioner Cabaday read aloud Resolution 2021-09 the 2022 Uniformed MMO and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-09 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-10 the 2022 Non - Uniformed MMO and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-10 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-11 the 2022 Uniformed Contribution and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-11 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-12 the 2022 Non - Uniformed Contribution and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-12 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-13 the 2021 Funding Deficiency and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-13 was duly approved.
- Commissioner Cabaday read aloud Resolution 2021-14 the 2022 ECOG Budget and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-14 was duly approved.

Old Business: N/A**New Business:**

- Commissioner F. Musset motioned to hire Rick Garman as a part time seasonal employee at \$20 per hour, Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner T. Benovic motioned to Advertise Ordinance 2021-13 (2022 Budget) Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner F. Musset motioned to award the Snow Plow Contract to Empire Snow Management Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner F. Musset motioned to surplus and take bids for the 2009 Ford Ranger, Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner T. Benovic motioned to accept the resignation of Maintenance worker Dan LaFuria Commissioner B. Rodemaker seconded; the motion carried.

- Commissioner T. Benovic motioned to advertise for the Boat Ramp Project, Commissioner F. Mussett seconded; the motion carried.
- Commissioner B. Rodemaker motioned to Approve Change order #1 and make the final payment to Konzal for the Boat Launch Rehab, Commissioner T. Benovic seconded; the motion carried.
- Commissioner Joe Golden spoke about changing some verbiage within some of the codes/ordinances of the Township and asked the Township Solicitor, A. Martinucci to look at named Ordinances and make suggested changes.
- Commissioner T. Benovic said that Santa in the park will take place on December 23. She also stated that the new Christmas Decorations will be put up once the tool that was needed to install arrives.

~Commissioner T. Benovic motioned to adjourn the meeting at 6:45 p.m. Commissioner F. Mussett seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

**LAWRENCE PARK TOWNSHIP
BOARD OF COMISSIONERS MEETING**

December 8, 2021

6:00 P.M. Board Meeting

1. Reports for:
 - A. Solicitor's Report
 - B. Engineer's Report
 - C. Police Report, Zoning, Code Enforcement, Treasurer
 - D. Approval of Reports
2. Township Resident comments
 - A. Must sign up before session begins
3. Payment of Bills
4. Minutes and Resolutions
 - A. Minutes of 11/10/21
 - B. Resolution 2021-15 Enact Ordinance 2021-03 Township 2022 Budget
5. Old Business:
6. New Business:
 - A. Advertise for all 2022 meetings
 - B. Advertise Ordinance 2021-04 Sewer Rates for 2022 and Ordinance 2021-05 Tax millage For 2022

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.

December 8, 2021

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Commissioner F. Mussett, Commissioner B. Rodemaker, Solicitor A. Martinucci, Secretary C. Cunningham

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed. ~

Visitors: N/A

Visitors signed in to speak: N/A

Reports:

Engineers Report:

- Community Center Air Conditioning & Air Handling (HVAC and Electric) Upgrade Project – Urban is continuing our coordination efforts for the project as required. CJL's December 2021 email summary and contractor progress report will be forwarded to the Township for review when received by Urban.
- Lakeside Boat Launch Rehab – Project 1 – The project has been completed and closed out.
- Lakeside Boat Launch Rehab – Project 2 – The project is advertised with a bid date of December 17, 2021 with bids opened at 3:00 pm.
- Soudan Lift Station – The Soudan Lift Station design, bid package and permitting preparation is continuing. Draft plans and specifications have been forwarded to the Township for review. Urban is currently assessing the applicability of potential prior commitments made when the Cunningham lift Station was replaced in regard to future flows to be accommodated. Coordination with the pump manufacturer/supplier's representative is also continuing. Urban will schedule a review meeting with the Township to go over plans and specifications in the near future. Required Permitting and coordination with PADEP will follow once a final Draft plans and specifications package has been assembled and reviewed with the Township.

Solicitors Report:

- We have been looking into the Code Enforcement of certain Ordinances concerning building codes. Codification needs to be done to bring the Township up to speed.

~Commissioner T. Benovic made a motion to approve all reports as presented. Commissioner F. Mussett seconded the motion; the motion carried. ~

Bills:

Commissioner B. Rodemaker made a motion to pay bills as presented, Commissioner J. Golden seconded the motion; the motion carried.

Minutes:

Commissioner F. Mussett made a motion to approve BOC Minutes from November 10, Commissioner B. Rodemaker seconded the motion; the motion carried.

Resolutions:

- Commissioner Cabaday read aloud Resolution 2021-15 Enactment of Ordinance 2021-03 the 2022 Budget and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner

T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2021-15 was duly approved.

Old Business: N/A

New Business:

- Commissioner F. Mussett motioned to advertise the 2022 Meetings schedule, Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner T. Benovic motioned to advertise Ordinance 2021-04 the 2022 Sewer Rates, Commissioner B. Rodemaker seconded; the motion carried.
- Commissioner J. Golden motioned to advertise Ordinance 2021-05 the 2022 Tax Rate, Commissioner B. Rodemaker seconded; the motion carried.

~Commissioner T. Benovic motioned to adjourn the meeting at 6:15 p.m. Commissioner F. Mussett seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary