

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

January 6, 2020

4230 Iroquois Avenue

In Attendance: Commissioner T. Benovic, Engineer T. Podskalny, Solicitor A. Martinucci, Secretary C. Cunningham
Commissioners Elect: J. Cabaday, E. Gerardine, F. Mussett,

Visitors signed in to speak: N/A

Visitors: Joe Golden, Dale Durst, Rick Garman

V. President T. Benovic called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

A moment of silence was observed in memory of past Commissioner Marion Armstrong.

Solicitor A. Martinucci administered the oath of office to Janet Cabaday, Frank Mussett and Eric Gerardine.

Commissioner T. Benovic asked for nominations for president of the Board. Commissioner E. Gerardine nominated Janet Cabaday. Second request for nominations-None. Secretary C. Cunningham conducted a roll call, T. Benovic; "aye", Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye". With all in favor, Nomination for J. Cabaday carried 3-0 with Janet Cabaday abstaining. Commissioner J. Cabaday asked for nominations for Vice President of the Board. Commissioner F. Mussett nominated Tammy Benovic. Second request for nominations-None. Secretary C. Cunningham conducted a roll call, J. Cabaday; "aye", Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye". With all in favor, Nomination for T. Benovic carried 3-0 with T. Benovic, abstaining.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner E. Gerardine seconded the motion; the motion carried.

Engineers Report:

-Harborcreek Township Gravity Sanitary Sewer Project and the Soudan Lift Station Replacement: Urban finished the latest round of coordination on December 20, 2019 with the Township, Dave Busch and USDA to provide what we would deem to be the final PER ad relevant information to the USDA for the Township's Loan Application.

Commissioner F. Mussett made a motion to approve all reports as they are presented. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Solicitors Report:

-We have completed the contract between the Township and Pro Waste Services.

-The Township has received requests for additional information from the USDA/RDA relative to that project; we hope this is an indication that it is moving forward.

-We are reviewing a question concerning the status of a dedicated but "unapproved" road.

-We are recommending a Resolution that would allow the Township to adopt a process by which certain surplus property with a value of less than \$2,000.00 can take place. We would ask that the Commissioners review the proposed resolution so it can be ready for adoption in February.

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Departments:

-Commissioner E. Gerardine made a motion for all Commissioners to continue to maintain the departments they are currently serving. Commissioner F. Mussett seconded the motion; the motion carried as follows:

Administration/Sewer – Commissioner Janet Cabaday

Parks/Recreation/Safety – Commissioner Tammy Benovic

Streets – Commissioner Eric Gerardine

Sanitation – Commissioner Shelly Messina-Miller

Buildings/Fire Department – Commissioner Frank Mussett

Commissioner T. Benovic made a motion to the Re-Appointments of Township Offices. Commissioner F. Mussett seconded the motion; the motion carried as follows:

(A)Treasurer – Joyce Spitznogle, (B)Zoning – Mark Kukla, (C)Code Enforcement – Dennis Spitznogle, (D)Vacancy Board – Joseph Golden, (E) Solicitor Appointment (Quinn Law Firm – Art Martinucci), (F) Engineering Appointment (Urban Engineers Inc.), (G) Robert Angelucci – Civil Service.

Commissioner E. Gerardine made a motion to appoint Charles Ramsey as the Township Emergency Management Coordinator, Commissioner F. Mussett seconded the motion; the motion carried

Commissioner T. Benovic made a motion to appoint Dane Klapproth to the Civil Service Board Alternate position, Commissioner F. Mussett seconded the motion; the motion carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 12/26/19. Commissioner E. Gerardine seconded the motion; the motion carried.

Resolutions:

-President Cabaday read aloud Resolution 2020-01 Secretary Wage and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”, Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine, “aye”, Commissioner F. Mussett; “aye”. With all in favor, Resolution 2020-01 was duly approved.

-President Cabaday read aloud Resolution 2020-02 Tax Collector Exoneration and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”, Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine; “aye”, F. Mussett; “aye”. With all in favor, Resolution 2020-02 was duly approved.

-President Cabaday read aloud Resolution 2020-03 – 2020 Tax Millage Rates and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”, Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine; “aye”, F. Mussett; “aye”. With all in favor, Resolution 2020-03 was duly approved.

Old Business:

Commissioner Cabaday reminded everyone of a special meeting for the Main Street Streetscape that will be held at the Township Building on January 15, 2020 at 5 pm. Residents and Business owners are all invited to attend.

Cabaday also reminded residents the Township Board of Commissioners meetings will now be held once monthly on the second Wednesday of each month beginning with the February meeting.

New Business:

Commissioner Delegate Appointments:

- A. CZM – Delegate-Commissioner Tammy Benovic/Alternate – Sara Hillhouse
- B. EACOG – Delegate – Commissioner E. Gerardine/Alternates- Commissioner J. Cabaday & Cindy Jo Cunningham
- C. ECATO – Delegate – Commissioner F. Mussett/ Alternates- Commissioner J. Cabaday & Cindy Jo Cunningham
- D. Erie County Planning – Delegate – Honey Stempka/Alternates- Cindy Jo Cunningham/Sara Hillhouse
- E. East Erie Communications – Delegate- Commissioner J. Cabaday/Alternate – Cindy Jo Cunningham
- F. Erie MPO – Delegate-Commissioner J. Cabaday/Alternate – Sara Hillhouse

Commissioner F. Mussett motioned to accept all Commission Delegate Appointments. Commissioner T. Benovic seconded; the motion; the motion carried.

Commissioner J. Cabaday stated the Civil Service Board has abolished the existing candidate list for new police officers and will be running new testing in the near future and will provide an updated list.

Commissioner F. Mussett motioned to adjourn the meeting at 6:21 p.m. Commissioner E. Gerardine seconded; the motion carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner’s Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

February 12, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner S. Messina-Miller, Engineer W. Petit, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors: Joe Golden, Dale Durst, Charles Curtis

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed~

Treasurers Report:

Joyce Spitznogle said that December and January are slow months at the tax office. She said that will change soon as the new tax bills have been printed and are ready to be picked up and will be sent out by March 1st.

Engineers Report:

-Continuation of coordinating efforts in final design and bid package preparation for upgrades to the Township Community Center Bldg.'s air conditioner and handling systems, also finalizing an agreement with an MEP firm to perform the design as a subconsultant to Urban.

-Coordination with the Township and the USDA for the Township's loan is continuing. Urban has prepared the formal Engineers joint Contract Documents Committee (EJCDC) Engineering Agreement for the design of the facility and will forward to the Township for execution this week. Urban has also compiled copies of invoices submitted to the Township for the engineering and legal services performed for the projects to date and forwarded them directly to the USDA per their request.

Solicitors Report:

-The Township has received requests for additional information from the USDA/RDA relative to that project; a draft of the preliminary financing documents has been produced by USDA/RDA.

-Continue reviewing a question concerning the status of a dedicated but "unimproved" road. The available property records are not clear, so additional research is necessary.

-Conducted research into the issue of Short-Term Rentals, and provided materials to the Planning Commission for consideration.

-Addressed proposed changes to the Building and Code Enforcement Ordinance with the Planning Commission.

Police Report:

Police Chief J. Morell reported there were 667 calls to the police station in the month of January. The department has been relatively busy with ongoing investigations.

Reports:

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Visitors signed in to speak: N/A

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner S. Messina-Miller seconded the motion; the motion carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 1/6/20. Commissioner T. Benovic seconded the motion; the motion carried.

Resolutions:

-President Cabaday read aloud Resolution 2020-04 County Aid and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina-Miller "aye". With all in favor, Resolution 2020-04 was duly approved.

Old Business: N/A

New Business:

Commissioner T. Benovic spoke about the proposed language changes to the Building and housing code Ordinances. After the changes are put into an Ordinance it will be advertised.

Commissioner F. Mussett made a motion to promote Officer Kayla Pound from probationary to Class "D" beginning March 4, 2020. Commissioner T. Benovic seconded the motion. The motion carried with Commissioner S. Messina-Miller not voting.

Commissioner F. Mussett motioned to accept the 2020 Preventative Maintenance contract with Scobell Inc., Commissioner T. Benovic seconded the motion; the motion carried.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:11 p.m. Commissioner T. Benovic seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

March 11, 2020

4230 Iroquois Avenue

In Attendance: Commissioner T. Benovic, Commissioner F. Mussett, Commissioner Eric Gerardine, Engineer T. Podskalny, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors: Joe Golden, Dale Durst, Charles Curtis, Rick Garman

~Commissioner Benovic called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed~

Allegheny Financial Report:

Vice President T. Benovic gave the floor to Mr. John Kraus from Allegheny Financial who presented the Board with the yearly financial reports for Uniformed and Non-Uniformed pension plans. He reported that 2019 was a great year in the market with the accounts being up 17%. With the threat of Corona Virus, the market is down a little. Kraus stated that consumers should not remove any investments and to stay the course.

Commissioner E. Gerardine made a motion to accept the Allegheny Reports and any Recommendations, Commissioner F. Mussett seconded and the motion was carried.

Engineers Report:

-Community Center Air Conditioning & Air Handling Upgrade Project-Urban is continuing our coordination efforts for final design and bid package preparation for upgrades to the Township Community Center Building's air conditioning and air handling systems. Urban has finalized an agreement with CJL Engineering (an MEP firm) to perform the design as a subconsultant to Urban. A project kickoff meeting and building walkthrough with the Township is tentatively being scheduled for the afternoon Monday, March 16th.

-Soudan Lift Station Replacement Project: Urban has prepared the formal Engineers Joint Contract Documents Committee (EJCDC) Design Engineering Agreement for the Soudan Lift facility in accordance with the latest USDA comments and has forwarded it to the Township for review and execution

-Chapter 94 Report: Per Township request, Urban prepared and submitted the annual Wasteload Management Chapter 94 Report to the City of Erie Sewer Authority on February 20th, meeting their request for submittal by February 28th

Solicitors Report:

-Work proceeds on the USDA/RDA project; we are working with Bond Counsel on documents for the initial round of financing.

-We have reviewed various pleadings and other court filings regarding the lien free tax sale, all of which appear to be in order.

-We are preparing the formal Ordinance incorporating changes to the Building and Code Enforcement Ordinance, as approved by the Planning Commission and, provisionally, by you. That will be advertised for Public Comment and possible adoption at the April meeting.

-We have reviewed a bid to purchase property from the County tax repository.

-We have taken steps to satisfy a municipal lien for a property that recently sold.

Reports:

Commissioner E. Gerardine made a motion to approve all reports as presented. Commissioner F. Mussett seconded the motion; the motion carried.

Visitors signed in to speak: Charlene Nunez, Dale Durst

Public Comment:

-Dale Durst asked if it was against an ordinance to break up a sidewalk leading from the front sidewalk in front of a home up to the front door and to use the ground up pieces as a walkway. Solicitor Martinucci said it is not a violation to use ground concrete on your property as a walkway surface but would have the secretary check into it. Durst also asked if it was legal for someone to use gravel as a driveway as well and Secretary Cunningham said she would have the address checked for violation.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner E. Gerardine seconded the motion; the motion carried.

Minutes:

E. Gerardine made a motion to approve the Minutes for 2/12/20. Commissioner F. Mussett seconded the motion; the motion carried.

Resolutions:

-Vice President Benovic read aloud Resolution 2020-05 Allegheny Financial Signers and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye", with all in favor, Resolution 2020-04 was duly approved.

Old Business: N/A**New Business:**

-Commissioner F. Mussett motioned to approve the sale of a parcel from Repository for Unsold Properties, Commissioner E. Gerardine seconded the motion; the motion carried.

-Commissioner F. Mussett motioned to hire Linda Bliley to replace Sara Hillhouse as Township accountant and signer on all legal documents/banking/investment accounts. Commissioner E. Gerardine seconded the motion; the motion carried.

-Commissioner F. Mussett motioned to waive the vendor fee as well as the open container ordinance for June 6, 2020 for the duration of the food truck festival. Commissioner E. Gerardine seconded the motion; the motion carried.

-Commissioner E. Gerardine motioned to allow Thomas Construction to set up a Field Office trailer (at the cost of \$300 per month) on the corner of the Water Street parking lot for approximately 5 months during the construction of the PennDOT/Main Street Bridge. Commissioner F. Mussett seconded the motion; the motion carried.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:35 p.m. Commissioner E. Gerardine seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

April 8th, 2020

4230 Iroquois Avenue

MEETING CANCELLED DUE TO COVID-19

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

May 13, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner Eric Gerardine, Secretary C. Cunningham

Visitors: Joe Golden

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Reports:

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Visitors signed in to speak: N/A

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for 3/11/20 & 5/13/20 (Streets Resurfacing Bid) Commissioner F. Mussett seconded the motion; the motion carried.

Resolutions:

-Commissioner Cabaday read aloud Resolution 2020-06 - 2020 Tax Penalties Waiver and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye", with all in favor, Resolution 2020-06 was duly approved.

Old Business:

-Commissioner F. Mussett asked if there has been any movement in the sale/demolition/land bank of the burned homes on Rankine Avenue. Commissioner Cabaday said the Solicitor has been working with the Solicitor of the school district regarding said properties. There has been no agreement reached at this time.

New Business:

-Commissioner T. Benovic stated that due to COVID-19 and state recommendations that all Fourth of July activities will be cancelled for 2020.

-Commissioner Cabaday announced that the Historical Society has cancelled its Memorial Day Service due to COVID-19.

-Commissioner Cabaday spoke to the board about the possibility of obtaining a Grant Writer for the Township. With all the attending Board members in favor she will move forward in pursuing such person.

-Commissioner F. Mussett motioned to award the 2020 Streets Paving Bid to Joseph McCormick Construction, Commissioner T. Benovic seconded the motion; the motion carried.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:30 p.m. Commissioner E. Gerardine seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

June 10, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner Eric Gerardine, Commissioner S. Messina-Miller, Secretary C. Cunningham

Visitors: Dale Durst

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Engineers Report:

- Community Center Air Conditioning & Air Handling Upgrade Project –CJL is finishing the final draft for the Air Handling Upgrade Project for the Township Community Center Building. Once the final draft is done a meeting will be set up for review.
- 2020 Streets Resurfacing Project - Milling is almost completely finished except for Putnam which will need another 2 passes. PennDot Coordinator Josh Montgomery has contacted Urban's inspector, Bob Petit, and informed him to contact McCormick to get an estimate to install new loop sensors that are being impacted due to the milling operation. McCormick will send the estimate to the township.
- Soudan Lift Station Replacement-The coordination with the Township and the USDA for the Township's Loan Application is continuing.

Solicitors Report:

- Work proceeds on the USDA/RDA project; we are working with Bond Counsel on documents for the initial round of financing.
- We are presently in discussions with Northwest Bank with regard to interim financing.
- We have reviewed the resolution for lien free tax sale, all of which appears to be in order.
- We have addressed an issue regarding a former employee's access to the Township's offices.
- We have addressed issues regarding the COVID-19 pandemic and plans regarding the repurposing of the Twinbrook nursing facility.
- We have reviewed and addressed questions regarding issues concerning the ADA compliance work on the Township building.
- We have reviewed matters regarding questions about the "lowest responsible bidder" on the Township streets project.
- We have been in contact with the insurance carrier for the row house at 1211 Rankine Ave. The structure is now in possession of a bank; I have asked that the bank contact me to discuss its intentions regarding the property.
- I am recommending that the Township proceed with code enforcement actions as to 1211, 1213, and 1215 Rankine Avenue. The owner for 1213 Rankine Ave. has no insurance but has not stepped forward to address the clean-up of the property. 1215 Rankine appears to be owned by someone in Iowa; we have no indication that these owners have insurance, but hopefully receiving code enforcement citations will prompt them to contact any insurance company that might be involved.

Reports:

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner S. Messina-Miller seconded the motion; the motion carried.

Visitors signed in to speak: Jim VanDyne, Mark Nicolussi

- Jim VanDyne said over the Memorial Day weekend there were a lot of fireworks going on and the noise continued for 2-3 hours but when the police had been called the noise ceased. He also asked about residents that were painting their porches on their row homes "white". Commissioner Cabaday said that the row homes are not considered part of the Historical District therefore the homeowner is allowed to paint them whatever they would like to.
- Mark Nicolussi also spoke about the fireworks stating there have been numerous nights that the fireworks take place. He was wondering how to let people know that fireworks are illegal in Lawrence Park. Cabaday said that there had been numerous calls to the police department lately but also stated that when you call the Police Department they need to know "where" the fireworks are being set off not just that you heard a noise. She also said that if you can visually record the people firing them off it would be very helpful as the officers know most all residents.

Bills:

Commissioner S. Messina-Miller made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner S. Messina-Miller made a motion to approve the Minutes for 5/13/20 Commissioner F. Mussett seconded the motion; the motion carried.

Resolutions:

-Commissioner Cabaday read aloud Resolution 2020-07 - 2020 Lien-Free Tax Sales and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina-Miller; "aye", with all in favor, Resolution 2020-07 was duly approved.

-Commissioner Cabaday also read a county wide Resolution 2020-08 regarding Governor Wolf's continuation of keeping Erie County closed due to COVID19. Commissioner E. Gerardine motioned to approve the Resolution asking for the immediate reopening of Erie County, Pennsylvania, Commissioner F. Mussett seconded the motion; the motion carried.

Old Business:

Commissioner Cabaday asked if there has been any movement on the Whitney Way parcel. Solicitor Martinucci said there would be a parcel search on that property if needed. Cabaday said that a resident was putting a dry well diverting water onto said parcel which is unlawful.

New Business:

-Commissioner Cabaday called for a motion to hire Joe Ropiecki as part time maintenance position. Commissioner E. Gerardine made a motion to hire, Commissioner T. Benovic seconded the motion; the motion was carried.

-Commissioner Cabaday stated that the Township Clerk, Lori Duska is actively working on an email alert system for residents to take advantage of if they would like these alerts sent to them. All Commissioners were in agreement that the alert system would be a great asset to the Township Residents and that Lori will be notified that she may go ahead with getting this set up.

-Commissioner E. Gerardine motioned to adjourn the meeting at 6:36 p.m. Commissioner T. Benovic seconded; the motion carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

July 8, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina-Miller

Visitors: Joe Golden, Jim VanDyne, Dale Durst, Rita Nicolussi, Carolyn Lauer

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed~

Engineers Report:

-Community Center Air Conditioning & Air Handling Upgrade Project – Urban is continuing our coordination efforts for the project. Urban will coordinate with the Township and CJL to schedule a meeting for the week of July 13th or July 20th, with a Wednesday or Thursday preferred, to review preliminary analyses of existing conditions and options for upgrades on the first and second floors as prepared by CJL.

-2020 Streets Resurfacing Project – Urban is providing construction oversight and inspection services for the Township for this project. Pavement milling and scratch course paving have been completed. ADA ramps are under construction. Replacement of traffic loop sensors disturbed by milling operations at several signalized intersections have been added to the contract with Township approval and that work has been completed. Wearing course paving has begun.

-Urban recommends that a closeout meeting be held with the Township, PennDOT District 1-0 Maintenance and Urban personnel to review this year's project and the set up of next year's project after construction is completed.

Solicitors Report:

-Work proceeds on the USDA/RDA project; we are working with Bond Counsel on documents for the initial round of financing. Draft closing documents are being circulated and commented upon/corrected. We are presently in discussions with Northwest Bank with regard to interim financing and are awaiting information from Northwest Bank regarding the bridge loan request.

-The Code Enforcement Officer has sent out the appropriate initial violation notices for the Rankine Avenue (1211, 1213, 1215) properties involved in last year's fire. We are monitoring the situation.

Reports:

Commissioner S. Messina-Miller made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Visitors signed in to speak: Jim VanDyne, Carolyn Lauer

-VanDyne stated he had gotten a call from Preservation Erie offering a 50/50 Grant for a Historic Marker for Lawrence Park. VanDyne said the matching grant with the price being \$2,120 making the bill \$1,060 and he is asking that Historical Society and the Township split the cost making it \$530 each. He is asking the Board to take this into consideration. Commissioner Cabaday said the Board would discuss it.

-Lauer expressed her concerns that Emmett Drive needs to be repaved. Commissioner Cabaday explained that streets are looked at by an Engineer and a recommendation is made as to what streets need immediate attention. The goal is that all streets will eventually be fixed.

Bills:

Commissioner S. Messina-Miller made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner S. Messina-Miller made a motion to approve the Minutes from 6/10/20. Commissioner T. Benovic seconded the motion; the motion carried.

Old Business: N/A

New Business:

Commissioner S. Messina-Miller motioned to hire David Reed, full time in the maintenance department, Commissioner T. Benovic seconded the motion; the motion carried

Commissioner Cabaday acknowledged and accepted a letter of intent from Rita Nicolussi to be part of the Planning Commission.

~Commissioner S. Messina-Miller motioned to adjourn the meeting at 6:14 p.m. Commissioner T. Benovic seconded the motion; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

August 12, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Secretary C. Cunningham (Solicitor A. Martinucci via cell phone).

Visitors: Joe Golden, Janell & Michael Peterson, Jan Conti, Charles Curtis, Al Renshaw, Dale Durst, Rita Nicolussi

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed~

Engineers Report:

-Community Center Air Conditioning & Air Handling Upgrade Project: Urban is continuing our coordination efforts for the project. The next meeting with the Township, CJL and Urban on the project will be held in mid-August at which time costs and system components will be discussed to obtain final direction and preferences from the Township prior to CJL finalizing design plans.

-2020 Streets Resurfacing Project: Urban is continuing our construction oversight and inspection services for the Township for this project. Pavement milling, scratch course and wearing course paving has been completed. Replacement of traffic loop sensors disturbed by milling operations has been completed. A vast majority of the ADA ramps have been constructed.

-Remaining ADA ramps at the Priestley and Field intersection will not be constructed until such time that First Energy relocates a utility pole from the southwest to the northwest corner. Per current and tentative scheduling info from First Energy, that will not occur until mid-August at the earliest as electric crews have been diverted to the East Coast to help in reconstruction effort due to the recent tropical storm damage. As such, a Change Order is recommended, and will be prepared by Urban to extend the project's completion date 30 days, from August 21st to September 21st, which will be submitted for Township approval.

-Per the Township's request through Urban, the contractor has re-seeded and re-mulched areas disturbed by construction activities at several locations. Urban will periodically monitor the grass growth over the next several weeks and, if necessary, request further re-seeding and re-mulching.

Solicitors Report:

-Since Commissioner's meeting on 7/8/20 we have been engaged to address a number of different issues:

1. We have reviewed various code enforcement issues. 2. We have finalized the Ordinance to replace the current Property Maintenance portions of the Township's Building and Housing Code. This Ordinance adopts, with limited modification, the International Property Maintenance Code, 2018 Edition, as may be amended from time-to-time, much like the Building Code incorporates the Uniform Construction Code. Adopting a recognized code such as this allows the Township to remain up to date on the subject matter covered by the adopted code without having to constantly study and revise its ordinances as recognized national and international standards change. These revisions also provide the Township with the option to pursue property maintenance code compliance through civil, as well as criminal, means. In most instances, the Township has little need, and even less interest, in pursuing criminal charges against residents. The goal of the Township is not to punish, but rather to incentivize compliance. It also allows the Township to pursue a path of code enforcement that gives the Township itself the right to appeal an unfavorable decision at the MDJ level, something that is very difficult to pursue if a matter is prosecuted as a criminal offense, even at the summary offense level. 3. The Tracey DeSantis matter has been settled by the insurance carrier, Select Insurance. In fact, it was settled on May 1, 2020, although neither I nor the Township were apprised of the fact that settlement was being discussed, let alone that terms had been agreed-upon. Notice of the settlement was not provided to us until after the Township received an invoice for the deductible on July 30, 2020. The total amount of the settlement \$35,000.00 The Township's deductible in the matter was \$2,500, which has been paid. 4. We have been asked to advise the Board of Commissioners with regard to a subdivision request which, we understand, may be presented to the Board at tonight's meeting, and we are prepared to address that matter.

Reports:

Commissioner T. Benovic made a motion to approve all reports as presented. Commissioner E. Gerardine seconded the motion; the motion carried.

Visitors signed in to speak:

-Michael Peterson Addressed the Board concerning two parcels that he had purchased. He would like to sub-divide these parcels and asked the Board's permission to do so. The Solicitor advised Mr. Peterson that he would need to approach the Lawrence Park Planning Commission before he brings them to the Board of Commissioners for approval. Peterson said that

he is adding onto another piece of property. The Solicitor told him it is called a minor sub-division due to the fact that they are not looking for additions of utilities etc. Peterson stated that he had gone to the Erie County Planning Board and they had signed off. Solicitor Martinucci reiterated that he would need to go the Lawrence Park Planning Board and then bring it back to the Board of Commissioners.

-Jan Conti spoke to the Board concerning the burned properties on Rankine Avenue. Ms. Conti asked what if any progress has been made on these properties. She stated that there has been an abundance of animals, smells and children breaking in. She asked if the Land Bank could take the properties. Commissioner Cabaday asked Solicitor Martinucci if he would update her on the situation. Martinucci said that he completely understands her frustration and all the other neighbors as well as the Board. There are a number of things that have to happen first before anything can be done. The properties are all privately owned and insurance companies are involved as well as lack of insured. The Township has instructed Code Enforcement to move forward with proper notices being sent out this past month. Once all legal steps have been taken then the Township can proceed. Ms. Conti asked if the Township could level the properties, Martinucci said these are privately owned and proper steps must legally need to be taken to obtain imminent domain. Conti also said she has not seen any reported progress on these properties, she was told that all of matters concerning the property progress has been recorded in the BOC minutes which are on the Lawrence Park Township Website as well as in the Solicitors reports within the minutes. Commissioner Cabaday said the Township has been taking care of the mowing of the properties on an as-needed basis.

- Al Renshaw reported the boat ramp suffered damage once again. Renshaw asked if restrooms could be considered at a later date. Renshaw also asked about the foot bridge near Twinbrook, Commissioner Cabaday said that they have been in contact with Wabtec and they are willing to let us work on it.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner E. Gerardine seconded the motion; the motion carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes from 7/8/20. Commissioner E. Gerardine seconded the motion; the motion carried.

Resolutions:

-Commissioner T. Benovic read aloud Resolution 2020-09 – Surplus Property with following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”; Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine “aye”; with all in favor, Resolution 2020-09 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-10 – 2019 EACOG Audit with following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”; Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine “aye”; with all in favor, Resolution 2020-09 was duly approved.

Old Business: N/A

New Business:

-Commissioner T. Benovic motioned to advertise, Ordinance 2020-1 Amending the Housing and Maintenance Code, Commissioner E. Gerardine seconded the motion; the motion carried.

-Commissioner T. Benovic motioned to approve Payment for invoice #1 for \$441,189.98 for the 2020 Streets Paving project to Joseph McCormick’s Construction, Commissioner E. Gerardine seconded the motion; the motion carried.

-Commissioner Benovic reported that she has had 2 requests for memorial benches to be placed in elbow tree park. She is awaiting plans from residents. Benovic also stated that Friday, August 14 will be the last day that the parks will be staffed.

~Commissioner T. Benovic motioned to adjourn the meeting at 6:36 p.m. Commissioner E. Gerardine seconded the motion; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner’s Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

September 9, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner F. Mussett, Secretary C. Cunningham (Solicitor A. Martinucci Via cell phone).

Visitors: Joe Golden, Jim VanDyne, Harry Martz, Rita Nicolussi, Charles Curtis, Dale Durst, Doug Czerwinski, Linda Rodgers, Janell & Michael Peterson, Bob Henny, Amy Johnson

~Commissioner Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed~

Presentation: Attorney Wayne Gerhold spoke to the Board concerning a "bridge" loan that has been applied for concerning a future project for the Township. Gerhold presented Ordinance 2020-2 on behalf of the Township with roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett "aye"; (Commissioner S. Messina-Miller was absent) with all in favor, Ordinance 2020-2 was duly approved.

Engineers Report:

- Community Center Air Conditioning & Air Handling Upgrade Project: Urban is continuing our coordination efforts for the project. CJL is continuing with plan development and cost estimating. Target date for plan completion is winter 2020-2021 with construction in 2021.
- 2020 Streets Resurfacing Project: A change order was prepared by Urban and executed by the Township and Joseph McCormick Construction to extend the project's completion date 35 days, from August 21st to September 25th to allow time for First Energy to relocate a utility pole from the southwest to the northwest corner at the Priestley and Field intersection so that remaining ADA ramps may be constructed. As of this date, the pole has not been moved. Urban will again attempt contact First Energy to try and determine their schedule for the work.
- Per the Township's Request through Urban, the contractor has again re-seeded and re-mulched areas disturbed by construction activities at several locations. Urban will continue to periodically monitor the grass growth and, if necessary, request further re-seeding and re-mulching.

Solicitors Report:

Since the Commissioner's meeting on August 12, 2020, we have been engaged to address a number of different issues.

- We have reviewed and continue to review various code enforcement issues.
 - a. The Township has been contacted by representatives of the property owners at 1211 & 1215 Rankine, and we are following up on those contacts.
 - b. The Code Enforcement Officer has recently provided additional information regarding a previous code enforcement matter that we will be following up on.
 - c. The Code Enforcement Officer has raised the question of "quality of life" citations, such as have been attempted in the City of Erie. I have suggested that the matter be referred to the Planning Commission for consideration.
- We have clarified one section of the new Housing Property Maintenance Code, concerning the defense and indemnification of Township employees engaged in Code Enforcement activities, which is covered by 42 Pa.C.S. §§8545-8550.
- We have directed attention to various matters concerning the RUS/USDA funding for the sewer project; our Bond Counsel, Wayne Gerhold, is in attendance at today's meeting to address that in greater detail and present the Commissioners with an Ordinance allowing for bridge financing through Northwest Bank for the project. The Ordinance was advertised in the Erie Times News this past Saturday as required by the Local Government Unit Debt Act (53 Pa.C.S. 8801, et seq.), and may be properly be considered and voted upon at tonight's meeting.
- We provided the Planning Commission with additional guidance concerning the recently proposed minor subdivision request.

Reports:

Commissioner T. Benovic made a motion to approve all reports as presented. Commissioner F. Mussett seconded the motion; the motion carried.

Visitors signed in to speak:

- Jim VanDyne presented two drafts for consideration concerning the Historical sign that will be erected in the Township. Commissioner Cabaday asked the residents who were present at the meeting by a show of hands which draft they preferred. The majority of the room preferred version #1.

- Harry Martz asked if he would be informed if there were going to be any zoning changes to the property that belonged to Eastminster Church located behind his property. Solicitor Martinucci stated that it would have to go before the Zoning Hearing board and that it would then be advertised in the newspaper and on the Township website.
- Amy Johnson the new branch manager of the Iroquois division of the Erie County Library asked if the directional signs were going to be changed in the parking area commonly used between the Township building and the Library. Commissioner Cabaday said it had been tabled due to lack of funds from the library and that possibly this would be addressed at a later time. Cabaday asked her to reach out to the Township Office with her contact information or with any questions or needs going forward.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes from 8/12/20. Commissioner F. Mussett seconded the motion; the motion carried.

Resolutions:

-Commissioner J. Cabaday read aloud Resolution 2020-11 – minor subdivision with following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”; Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine “aye”; Commissioner F. Mussett “aye”; with all in favor, Resolution 2020-11 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-12 – Enactment of Ordinance 2020-1 amended Property Maintenance Code with following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”; Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine “aye”; Commissioner F. Mussett “aye”; with all in favor, Resolution 2020-12 was duly approved.

Old Business: N/A

New Business:

- Michael Peterson addressed the Board and the audience concerning his request for his minor-subdivision. He stated that all he has requested is to join two parcels. A resident asked if the property has been purchased yet, Peterson said that he could not do the closing until the properties could be joined and that he was not going to pay for it unless he was able to subdivide. However, County Planning has approved it along with the original property owner.

~Commissioner F. Mussett motioned to adjourn the meeting at 6:26 p.m. Commissioner E. Gerardine seconded the motion; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner’s Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

October 14, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner Joseph Golden, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors: Charles Curtis, Rita Nicolussi

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

~Commissioner Cabaday asked for a motion to accept a resignation letter from Michelle Messina-Miller; Commissioner F. Mussett made a motion to accept the letter of resignation; Commissioner T. Benovic seconded the motion; the motion carried.

~Commissioner Cabaday asked for a motion to accept a letter of intent and appointment of Joseph Golden for the vacant Board of Commissioners seat. Commissioner T. Benovic made a motion to accept the letter and appointment; Commissioner F. Mussett seconded the motion; the motion carried.

~ Solicitor A. Martinucci presided in the Oath of Office/Swearing into Office of newly appointed Commissioner Joseph Golden. Commissioner J. Golden was then welcomed into office by the Board of Commissioners.

Allegheny Financial Report:

Commissioner J. Cabaday gave the floor to Mr. John Kraus from Allegheny Financial who presented the Board with the yearly financial reports for Uniformed and Non-Uniformed pension plans. He reported that this was a unique year in the market because the accounts were affected because of COVID but the downward turn has rebounded quickly. Over the next year they are expecting volatility. Kraus stated that consumers should not remove any investments and to stay the course.

Solicitors Report:

- addressed ongoing property maintenance and Code Enforcement issues.
- trying to get a potentially interested buyer for the burned-out Rankine properties in touch with the owners.
- RUSRDA loan process is ongoing.

Engineers Report:

-Community Center Air Conditioning & Air Handling Upgrade Project-Urban is continuing our coordination efforts for the project. JCL is continuing with plan development and cost estimating, and will provide an updated plan set with VRF equipment and updated cost estimate in mid-October. A plan review and construction scheduling meeting will be coordinated with the Township in mid to late October, prior to final design and construction plan preparation beginning in November. Target date for plan completion is winter 2020-2021 with solicitation of quotes or bids in December to allow for construction in Spring 2021.

-2020 Streets Resurfacing Project: Change Order No.2 was prepared by Urban and executed by the Township and Joseph McCormick Construction to extend the project's completion date an additional 35 days, from September 25th to October 30th to allow tie for construction of the remaining ADA ramps at the Priestley and Field intersection now that First Energy has relocated a utility pole from the southwest to the northwest corner. Joseph McCormick Construction is working with their ADA subcontractor to schedule the work, tentatively the week of October 12th or 19th. Urban will provide construction inspection for the work once scheduled.

Reports:

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner J. Golden seconded the motion; the motion carried.

Visitors signed in to speak: Cindy and Chris Mack, Pete Ogden

-Pete Ogden stated he was concerned about what will happen with the Christmas program this year. Commissioner T. Benovic said she has been speaking with Mr. Kennedy about how they are going to handle this year due to the ongoing pandemic, with the biggest concern being contact with Santa. Mr. Ogden asked how social distancing will happen. Commissioner Benovic said that it would involve many volunteers to be able to cover the 6' distancing recommended. Mr. Ogden also asked about using the building for packing the Christmas bags if there was going to be a Christmas program. Commissioner F. Mussett said that using the building for that purpose would not be a problem.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner F. Mussett seconded the motion; the motion carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 9/9/20 Commissioner T. Benovic seconded the motion; Commissioner J. Golden abstained; the motion carried.

Resolutions:

-Commissioner Cabaday read aloud Resolution 2020-14 Uniformed Pension Contribution and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", Resolution 2020-14 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-15 Non-Uniform Pension Contribution and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", Resolution 2020-15 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-16 the 2021 MMO Uniform Plan and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", Resolution 2020-16 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-17 the 2021 MMO Non-Uniform Plan and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", Resolution 2020-17 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-18 Transfer of Funds and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner J. Golden; "aye", Resolution 2020-18 was duly approved.

Old Business:

-Commissioner Cabaday called for a motion to pay off the bank loans with the existing \$518,298.45 CD with the balance of the funds to be placed into Township Savings. Commissioner F. Mussett made a motion to pay bank loans with the CD; Commissioner T. Benovic seconded the motion; the motion was carried.

New Business:

-Solicitor A. Martinucci explained the process of this sale and that the Code Enforcement officer has viewed the property and feels that it is in need of repair and that it would be "ok" for sale with expected renovations. Commissioner Cabaday called for a motion to approve the sale of Repository for Unsold Properties- 1810 Dee Jay Ave., Erie, PA 16511; Commissioner T. Benovic made the motion; Commissioner F. Mussett seconded the motion; the motion was carried.

-Commissioner Cabaday called for a motion to appoint Barry Rodemaker to the Vacancy Board position. Commissioner J. Golden made a motion to hire, Commissioner F. Mussett seconded the motion; the motion was carried.

-Commissioner T. Benovic motioned to adjourn the meeting at 6:28 p.m. Commissioner J. Golden seconded; the motion carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.

November 11, 2020

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner Eric Gerardine, Commissioner J. Golden, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors: Richard Garman, Al Renshaw

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Reports:

Commissioner F. Mussett made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Visitors signed in to speak: Al Renshaw

Engineers Report:

- Community Center Air Conditioning & Air Handling Upgrade Project-Urban is continuing our coordination efforts for the project. CJL is progressing with design for the VRF option and lighting/ceiling replacement. They will be conducting additional surveys in November, 2020 to finalize/update the backgrounds and ceiling grid and confirming duct routes. They are anticipating a 50% Construction Document (CD) set by the end of December, 2020 which will be reviewed first with the Township and second by the contractor team. 95% CDs are estimated to be available by the end of January, 2021, with a 3-month construction period.
- 2020 Streets Resurfacing Project-The remaining ADA ramps at the Priestley and Field intersection were completed by the project's extended completion date of October 30, 2020. Urban is soliciting Joseph McCormick Construction for their final invoice and any remaining project documentation so that the project may be closed out in November, 2020. Urban will provide the Township with all project documentation and records for their files once the final invoice has been reviewed and approved.
- 518 Nagle Road Water Issue-Per Township request, Urban consulted with Township personnel regarding a water issue occurring at the referenced residential property. Erie Water Works performed a test excavation in the front yard adjacent to the western shoulder and stated that there was not a water line leak, based upon both visual evidence from the excavation performed and chemical testing of the water. Township staff visually inspected the sanitary sewer manholes both upstream and downstream of the residence and noted no apparent blockages or flow volume difference. Urban suggested that the Township camera the sanitary sewer line between manholes to document conditions for the Township's records. Urban's initial assessment of the conditions, based upon water flows being not attributable to either potable water or sanitary sewer problems, is that flows may be associated with a spring in the area.
- Lakeside Boat Ramp-The Lakeside Boat Ramp experienced considerable damage from the last major storm/wind event. Per Township request, Urban has visited the site on several occasions over the last two weeks to observe the damage to both the concrete boat ramp pavement and underlying material, currently mainly in the southwest portion of the site. Urban has been asked to coordinate our discussions with Commissioner Benovic, and is in the process of doing so.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion; the motion carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for 10/14, 10/26 & 11/9 (budget) Commissioner F. Mussett seconded the motion; the motion carried.

Resolutions:

-Commissioner Cabaday read aloud Resolution 2020-19 Northwest Multi-draw Loan and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye", Commissioner J. Golden; "aye", with all in favor, Resolution 2020-19 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-20 Northwest HVAC loan signers and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye", Commissioner J. Golden; "aye", with all in favor, Resolution 2020-20 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-21 USDA loan signers and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye", Commissioner J. Golden; "aye", with all in favor, Resolution 2020-21 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-22 EACOG 2021 budget and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine "aye"; Commissioner F. Mussett; "aye", Commissioner J. Golden; "aye", with all in favor, Resolution 2020-22 was duly approved.

Old Business: N/A**New Business:**

-Commissioner E. Gerardine motioned to advertise Ordinance 2020-03 Preliminary 2021 Budget, Commissioner T. Benovic seconded the motion; the motion carried.

-Commissioner E. Gerardine motioned to hire Kenneth Youngberg to the L.P. Police Dept. with a start date of 11/16/20, Commissioner F. Mussett seconded the motion; the motion carried.

-Commissioner E. Gerardine motioned to hire Nathan Angelo to the L.P. Police Dept. (conditional) after required testing is completed, Commissioner F. Mussett seconded the motion; the motion carried.

-Commissioner E. Gerardine motioned to extend the Lawrence Park Police Department CBA until 12/31/26, Commissioner J. Golden seconded the motion; the motion carried.

-Commissioner Cabaday stated the December 9, 2020 Board of Commissioners meeting has been moved to December 16, 2020 and has also been advertised both in the Erie Daily times as well as posted to the Township website. This meeting will not be held in person due to the escalation of COVID-19 cases, but will take place via Zoom. Details will be posted on the website as well as posted on the exterior door to the building

~Commissioner E, Gerardine motioned to adjourn the meeting at 6:28 p.m. Commissioner F. Mussett seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

Via Zoom

6:00 p.m.
Avenue

December 16, 2020

4230 Iroquois

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Golden, Chief J. Morell Solicitor A. Martinucci, Secretary C. Cunningham

Visitors: Jenna Crotty

~Commissioner Cabaday called the meeting to order at 6:00 p.m.

Reports:

Commissioner J. Golden made a motion to approve all reports as presented. Commissioner T. Benovic seconded the motion; the motion carried.

Visitors signed in to speak: Jenna Crotty

Ms. Crotty voiced her concern about the leaf pick up this year. Commissioner Cabaday explained that the first issue that happened was the leaf machine broke down then between illnesses and injuries the maintenance crew was unable to finish picking up the bagged leaves. The Township had Harborcreek come in and finish the route that had not been done the prior week. Pro-Waste has been denied the ability to transport leaves to the dump any further. The Township then secured with Harborcreek that residents can take their leaves to their compost pile. The Township is actively trying to find a solution for 2021.

Engineers Report:

- Community Center Air Conditioning & Air Handling Upgrade Project-Urban is continuing our coordination efforts for the project. CJL is still anticipating finishing a 50% Construction Document (CD) set by the end of December, 2020 which will be reviewed first with the Township and second by the contractor team. 95% CD's are estimated to be available by the end of January, 2021 for a final scope check with the contractors and BIU review. Anticipated construction start is March 1, 2021, with a 3 month construction period.
- 2020 Streets Resurfacing Project: Final Change Order No.4 was prepared by Urban and accepted by the Township and Joseph McCormick Construction Co., Inc. Final Application for Payment No.2 was submitted by Joseph McCormick Construction Co., Inc., and reviewed and recommended for payment by Urban. Final contract amount was \$451,989.98, a reduction of \$2,534.02 from the original contract amount of \$454,524.00.
- Lakeside Boat Ramp: Per Township request, Urban has provided drawings and specifications to the Township for Armor stone or Riprap materials to provide interim stabilization of the boat ramp for the winter months. Per Township request, Urban has also provided copies of existing Permits for the Boat Ramp for Township use in coordinating stabilization work with the appropriate environmental agencies prior to construction.
- 2020 Sanitary Sewer Root Killing Maintenance: Duke's Root Control will be performing root killing maintenance on approximately 4,900 linear feet of sanitary sewer lines on Wednesday, December 16th. Urban will coordinate 2021 root killing efforts with Duke's next summer.

Solicitors Report:

- We have assisted with a municipal lien satisfaction.
- We have reviewed matters related to this year's Lien Free Tax Sale and have accepted service of the various pleadings regarding that matter.
- We have directed attention to various matters concerning the RUS/USDA funding for the sewer project.
- We have reviewed a Notice of Claim regarding an alleged injury that occurred at or around the footbridge at Bell Street and Napier Ave. It is not clear where, in relation to the footbridge, the alleged injury occurred, but the matter has been referred to the Township's liability insurance carrier to address.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner J. Golden seconded the motion; the motion carried.

Minutes:

Commissioner J. Golden made a motion to approve the Minutes for 11/11/20 Commissioner T. Benovic seconded the motion; the motion carried.

Resolutions:

-Commissioner Cabaday read aloud Resolution 2020-23 Enactment of Ordinance 2020-03 the 2021 Budget and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2020-23 was duly approved.

-Commissioner Cabaday read aloud Resolution 2020-24 Tax Millage for 2021 and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner J. Cabaday; "aye"; Commissioner J. Golden; "aye", with all in favor, Resolution 2020-24 was duly approved.

Old Business:

Commissioner T. Benovic alerted the Township that Santa in the park has been cancelled for 2020 due to the Corona Virus Pandemic.

New Business:

-Commissioner J. Golden motioned to pay off the Pennvest loan of \$34,084.05, Commissioner T. Benovic seconded the motion; the motion carried.

-Commissioner T. Benovic motioned to approve change order #4 and final payment application to McCormick's for the 2020 Streets Paving project, Commissioner J. Golden seconded the motion; the motion carried.

-Commissioner J. Golden spoke to the Board about a possible site for glass recycling to be placed in the Township and there would be no cost to the Township for the first year. The Board voiced a few concerns over the possibility of illegal dumping and the maintenance department having to monitor the site as well as what the future cost would look like. At this time this is not something that the Township will pursue but a possibility in the future.

~Commissioner T. Benovic motioned to adjourn the meeting at 6:25 p.m. Commissioner J. Golden seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary