

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

April 13, 2022

4230 Iroquois Avenue

**In Attendance:** Commissioner T. Benovic, Commissioner J. Cabaday, Commissioner J. Golden, Commissioner B. Rodemaker, Solicitor A. Martinucci, Engineer T. Podskalny, Secretary C. Cunningham

~Commissioner T. Benovic called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed. ~

~Commissioner J. Golden motioned to accept the resignation of Commissioner Frank Mussett, Commissioner B. Rodemaker seconded; the motion carried. ~

~Commissioner J. Golden motioned to accept the resignation of Presidency to the Board; Commissioner B. Rodemaker seconded; the motion carried. ~

**Visitors:** Sheilah Richardson, Joyce Spitznogle, Tom Kennedy

**Signed in to speak:** Kerrie Grande, Stephanie King, Dale Durst

**Safer Walking Routes to School Presentation:** Kerrie Grande (ISD) and Stephanie King (United Way) spoke to the Board about the safe routes to school and bus stops. A grant was awarded to Iroquois School District for development of this project. The next step would be to work with the Department of Planning and Community Development in mapping the school district (GIS). This program will provide safety and direction to and from the school. There will be signage and a “walking bus” to help with the routes. Community participation will be helpful in implementing a plan. More information will be provided as the plans progress.

**Reports:**

**Engineers Report:**

- **Lakeside Boat Launch Rehab-Project 2** – The Contractor, Konzel Construction, has all materials, and steel is on site. Konzel is awaiting weather and lake conditions conducive to construction. With weather and lake conditions experienced to date precluding construction from starting, he has advised Urban that he is approximately 2 weeks behind in his anticipated schedule for the project (anticipated 5 to 7 weeks construction time). Therefore an extension of the contract completion date, currently set as May 13, 2022 may be necessary depending upon when construction work is actually started.
- **Iroquois School District Baseball Field and Tennis Court Properties Land Swap** – Processing of the Replot and Recordation is in the hands of the Iroquois School District and Township as of March 2, 2022.
- **Chapter 94 Wasteload Management Report** – Urban assisted the Township in the completion of the 2021 Chapter 94 Report which was submitted to the City of Erie Bureau of Sewers.
- **Main Street Improvements Meeting** – Urban staff consisting of Tom Podskalny, PE and Charity Stover, PE attending a working meeting with the Township, Erie County and PennDOT District 1-0 staff for the Main Street Improvement Project and potential Turnback on Monday, March 21, 2022. Urban will continue to coordinate and work with the Township for Main Street projects when requested and authorized going forward.
- **Soudan Lift Station** – Draft plans and specifications were reviewed with the Township (Jan Cabaday) on February 1, 2022. Changes to the proposed bar screen location and configuration were incorporated into current plans as discussed. Urban received updated details from the pump manufacturer/supplier’s representative on 3/4/2022 which have been included in current plans. Minor additional changes are

required per Urban's review, which have not been received as yet. A complete updated set of plans will be provided to the Township once finalized.

Permitting - Two PADEP permits are required for this lift station replacement project; a Component 3, Sewage Collection and Treatment Facilities Module, and a Water Quality Management Permit.

DEP Component 3 (Sewage Facilities Planning Module) – A required 30-day Public Notification for public review of the Component 3 Module has just passed with no public comments received by the Township. Once entirely completed, Urban can submit the planning module package to the PADEP for review and approval by April 15, 2022.

DEP Water Quality Management (WQM) Permit- WQM permitting is focused on technical pump station design (including pumps, bar screens, wet well, new sanitary sewers, etc.). This permitting and coordination with PADEP will follow once final plans and a specifications package has been assembled and reviewed with the Township.

PennDOT highway Occupancy Permit (H.O.P.) – The required H.O.P. Application was submitted to PennDOT on April 12, 2022. Urban is preparing on updated cost estimate for Township review to aid in the determination of funding sources.

#### **Solicitors Report:**

- The questions regarding enforcement of the updated Building and Property Code Ordinance by the local MDG was handed over to Township administration. At the request of the MDJ's staff, all relevant materials were transmitted to the MDJ office, where staff was to review and advise the Township. To date, the MDJ's staff does not appear to have gotten around to conducting its review.
- We reported at the last meeting that a letter sent, at the Commissioner's direction, to Empire Snow Management terminating its snow removal contract with the Township and notifying it of the Township's intentions regarding invoices and future damages. There is been no reply to that letter.
- We have drafted documents and addressed questions from the Township Secretary and from the lending officer at Northwest Bank concerning the Township's loan to purchase a new vehicle.
- We have addressed issues with regard to Board of Commissioner vacancies and a reorganization of the Commissioners' responsibilities following such reorganization.

~Commissioner J. Golden made a motion to approve all reports as presented. Commissioner J. Cabaday seconded the motion; the motion carried. ~

**Residents Comments:** Dale Durst commented that the signs need to be replaced at the Boat launch as they are faded. He also stated that there is a large amount of trash located at the Water Street parking area as well as down in Emerson Park.

#### **Bills:**

Commissioner J. Cabaday made a motion to pay bills as presented, Commissioner B. Rodemaker seconded the motion; the motion carried.

#### **Minutes:**

Commissioner J. Golden made a motion to approve BOC Minutes from March 9, 2022, Commissioner B. Rodemaker seconded the motion; the motion carried.

#### **Resolutions:**

- Commissioner T. Benovic read aloud Resolution 2022-08 Northwest Bank Signature Card Signers and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye"; Commissioner B. Rodemaker; "aye"; Commissioner J. Golden; "aye"; Commissioner J. Cabaday; "aye" with all in favor, Resolution 2022-08 was duly approved.
- Commissioner T. Benovic read aloud Resolution 2022-09 Approval of Application for Municipal Infrastructure Gap Funding and moved to approve with the following roll call VOTE taken by Secretary C.

Cunningham; Commissioner T. Benovic “aye”; Commissioner B. Rodemaker; “aye”; Commissioner J. Golden; “aye”; Commissioner J. Cabaday; “aye” with all in favor, Resolution 2022-09 was duly approved.

- Commissioner T. Benovic read aloud Resolution 2022-10 Authorizing Small Borrowing for Capital Purposes and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic “aye”; Commissioner B. Rodemaker; “aye”; Commissioner J. Golden; “aye”; Commissioner J. Cabaday; “aye” with all in favor, Resolution 2022-10 was duly approved.

**Old Business:** Commissioner J. Cabaday discussed the USDA Rural Loan and questioned whether we should continue the application for the loan. The Board decided to table a vote on this loan until further discussion takes place. Commissioner T. Benovic stated that she met with Harborcreek regarding replacement of the trees that were taken down on East Lake Road during the sewer project. Money will be given to the Township to replace those but not the magnitude of trees that were there due to them compromising the sewer lines as well as safety/vision issues with the placement of trees.

**New Business:** Commissioner B. Rodemaker motioned to waive the open container ordinance for the day of the food truck fest, Commissioner J. Golden seconded; the motion carried.

Commissioner B. Rodemaker spoke to the Board concerning the Turnback program with PennDot. Commissioner B. Rodemaker motioned to proceed with the plans of the PennDot Turnback program, Commissioner J. Cabaday seconded; the motion carried.

Secretary C. Cunningham gave an update on the Footbridge and because of the cost even with Grants the match was very high. After speaking to Melina Meyer from the County she was going to look for grants that would cover that required match.

Commissioner B. Rodemaker gave a report as to what the Maintenance Department have been working on getting all of the equipment up to premium working condition.

Commissioner J. Cabaday motioned to advertise for hire part-time seasonal help, Commissioner B. Rodemaker seconded; the motion carried.

Commissioner B. Rodemaker motioned to advertise bids for the Bell Street garage roof, Commissioner J. Golden seconded; the motion carried.

~Commissioner J. Cabaday motioned to adjourn the meeting at 6:57 p.m. Commissioner B. Rodemaker seconded; the motion carried. ~

Respectfully Submitted:

Cindy Jo Cunningham  
Board of Commissioner’s Secretary