

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

May 8, 2019

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner E. Gerardine, Commissioner F. Mussett, Engineer W. Petit, Chief J. Morell, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors signed in to speak: Jim VanDyne

Visitors: Mary Medwid, Dale Durst, Kate Griffin, Dale Williams, Robert Gindlesperger, Charles Curtis

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Treasurer Report:

Mrs. Joyce Spitznogle reported she had placed all the money for the loans into capitol reserve so that there will be approximately \$700 per month interest earned. The majority of the tax collection money has come in and has been deposited.

Engineers Report:

-CDBG Grant Manhole and Pipe Relining Project (Advance Rehabilitation Technology) - Four (4) manholes remain to be re-lined in the overall construction project. Once received, Urban will review the material for approval and will coordinate with the Township and ECDP for a Change Order and cost sharing, if required. An extension of the completion date from April 30th to May 31st has been coordinated with the ECDP for the project.

-Lakeside Drive Storm Sewer – A formal Notice-to-Proceed was issued to the contractor, Standard Pipe Services LLC, on April 15, 2019. The project's construction should commence by mid-May once the contractor has materials in hand.

-Soudan Lift Station Replacement - The design for the Soudan lift station is continuing. Urban has met with the Township on project status and alternatives, and is proceeding on preliminary design and permitting. Urban furnished a draft PER (Preliminary Engineering Report) to USDA to provide them with necessary documents for the Township's loan application.

-Salt Storage Building - Per Township request (Commissioner Mussett), Urban is coordinating for the solicitation of quotes for the construction of a fence around the recently constructed Salt Storage Building. Urban received quotes from three (3) firms. With Township approval, the Township Solicitor prepared a Draft Contract to be entered into between the Township and contractor, which was forwarded to those firms that have previously submitted quotes, with a request to provide revised quotes based upon the inclusion of applicable Contract provisions, including Bonds, that may not have been considered by them in their original quotes. To date, one (1) revised quote has been received. Urban will follow up with prospective firms that have not provided revised quotes by this Friday.

-Iroquois School District Baseball Field and Tennis Court Properties Land Swap - Urban has completed preliminary research work for the properties and has performed the field survey to obtain topographic information and recover available existing property pins. The Township Secretary has also provided pertinent information from the Township files for the existing lease area and easements for the cell phone tower on Township property. Preparations are being made, a base plan containing gathered information, anticipating to set up an office and/or field meeting with Township and School District by the end of May to discuss the project.

-Lake Cliff Lift Station – Paving of former lift station area. The project was advertised for bids on May 3rd with a Bid Opening scheduled for May 24th at 12:00 noon. Bid Recap and Recommendation for Award will follow and allow for an anticipated contract award at the June 12th Township Meeting.

Solicitor's Report

- Correspondence completed with the contractor to address curb damage. Solicitor will be checking to be sure that properly identified properties of the enclosures to the letter with Commissioner Gerardine and we will mail it.

- Progress (or lack of progress) is being monitored with regard to repair/clean-up of the Rankine Ave. properties damaged or destroyed in the fire. Deadlines are approaching regarding code enforcement notices issued on the one parcel listed as total loss; we expect those deadlines will be missed. There was no insurance on the property. If the owner does not step forward to clean up the site and no third-party steps in to buy the property, it may fall to the Township to take action. If that happens, the Township will have liens on the parcel.

- Communications continue with USDA for the Rural Utilities project. Clarifications have been made on several outstanding questions, and additional materials from the USDA have been obtained (it had previously provided an incorrect template).

*For this project, it is required that the Township enter into a separate agreement with the Quinn Law Firm as Solicitor, so that costs and fees specifically associate with the project do not come out of the Township's general operating account.

*It is also required that the Township secure certified Bond Counsel because of the way the USDA/RUS loan is structured. We have identified Attorney Wayne Gerhold of Pittsburgh as our recommendation for Bond Counsel. Wayne has over 47 years of experience in bond and municipal finance matters. He is "Red Book Certified," which means he is a member of

the American College of Bond Counsel, which is a requirement for this financing program. He is currently working on another USDA/RUS project for Johnsonburg, PA on which Linda Thomas, the USDA rep we are working with on this project, is also involved.

*Fees in these matters are based on a percentage of the amount financed, so we do not have a total at this time. However, Linda Thomas indicated that the total fees (for both the Solicitor and Bond Counsel, combined) typically fall between 1.5% and 3.5% of the amount borrowed.

-We have drafted a contract template to be used in contracts that fall below the dollar limits for formal written bids.

-We have filed an appeal to the MDJ decision regarding a code enforcement matter. That will proceed in the Court of Common Pleas.

Police Report:

Chief Morell reported April had been a very busy month. The department answered 782 calls and many investigations are ongoing.

Reports:

Commissioner E. Gerardine made a motion to approve all reports as presented. Commissioner F. Mussett seconded the motion and the motion was carried.

Public Comment:

- Jim VanDyne spoke about a PA Historical Preservation & Museum workshop being held in Pittsburgh. He stated the workshop is free and provides grant opportunities. The Historical Society is looking into grant signage about Lawrence Park being a Historic district. Possible placement may be in front of the UE Hall with the time frame being near the end of Summer. Commissioner Cabaday stated the Township has been awarded a grant to begin a study on improving Main Street, so delaying placing that marker until this project is underway and/or completed may be warranted. VanDyne reiterated that the Board is invited to attend the Memorial Day Service. Solicitor Martinucci along with Engineer Petit discussed the marker proposed by VanDyne and suggested speaking to Jessica Horan Kunco with the Erie County Regional Signing Trust as well as PennDot as signage is very regulated by the state.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner E. Gerardine seconded the motion and the motion was carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 4/10/19; Commissioner E. Gerardine seconded the motion and the motion was carried.

Resolutions:

-President Cabaday read aloud Resolution 2019-15 – Bridge Rehabilitation Project Signers; with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine: Commissioner F. Mussett; “aye”. With all in favor, Resolution 2019-15 was duly approved.

Old Business: N/A

New Business:

Commissioner E. Gerardine made a motion to approve the 2019 Parks Employees applicants, Commissioner F. Mussett seconded the motion and the motion was carried.

Commissioner F. Mussett made a motion to approve Solicitor A. Martinucci to prepare and set up legal services Wayne Gerhold for the USDA Grant, Commissioner E. Gerardine seconded the motion and the motion was carried.

Commissioner E. Gerardine made a motion to approve the cement work bid of Jack Watkins (Lowest Bidder). Commissioner F. Mussett seconded the motion and the motion was carried.

Commissioner F. Mussett motioned to adjourn the meeting at 6:36 p.m. Commissioner E. Gerardine seconded; motion carried.

Respectfully submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary