

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

April 10, 2019

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Engineer T. Podskalny, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors signed in to speak: Dale Durst, Dale Williams, Kathleen Griffin, Steve McGill

Visitors: Joe Golden, Mary Medwid,

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Treasurer Report:

Mrs. Joyce Spitznogle stated there has been a steady flow of tax money coming in and there are 2 weeks left for the discounted period. She also said that all accounts are in order.

Engineers Report:

- CDBG Grant Manhole and Pipe Relining Project (Advanced Rehabilitation Technology) – Four (4) manholes remain to be re-lined. The contractor plans to be onsite to resume the work on April 16th. All work is scheduled to be finished before April 30th.

-Lakeside Drive Storm Sewer construction agreement was executed January 4, 2019 for the project for contract price of \$71,350. A formal Notice-to-Proceed has been forwarded to the Township for execution which will be sent to the contractor, Standard Pipe Services LLC after Township execution.

-Soudan Lift Station Replacement; The design for the Soudan lift station is continuing. Urban met with the Township on project status and alternatives, and is proceeding on design and permitting, as well as the Preliminary Engineering Report (PER) and EJCDC contract for design as requested and required by the USDA for a rural utilities service financial assistance loan to be applied for by the Township.

-Salt Storage Building; Per Township request (Commissioner Mussett), Urban is coordinating the solicitation of quotes for construction of a fence around the recently constructed Salt Storage Building. Urban met on site April 8th with a Township representative and a prospective vendor to clarify scope-of-work parameters, adding approximately 100' of fencing to be able to entirely surround the building. Urban has solicited quotes from four (4) firms. Once quotes are received, we will provide them to the Township for their review.

-GE/Wabtec Industrial Sewage Flow Calculations; Urban is in the process of reviewing the industrial sewer flow rate calculations for GE/Wabtec, and will forward them to the township when complete (target date April 16th pending internal Urban review).

-2019 Root Control; Urban has met with Duke's Root Control to review which sanitary lines would be considered for ongoing root control maintenance. Urban reviewed the particular sewage lines with the Township and received approval to proceed with work. Urban is currently awaiting an agreement from Duke's to provide to the Township for signature. Once signed, Urban will coordinate the work with the Township and Duke's as necessary.

-Iroquois School District Baseball Field and Tennis Court Properties Land Swap; Urban has begun preliminary research work for the properties. Urban has requested Commissioner Benovic to coordinate with School district personnel to obtain any existing record plans from previous surveys or designs for the School District facilities to aid in Urban's subsequent field survey efforts to be scheduled in the near future.

-Lake Cliff Lift Station-paving of former lift station area: Per Township request (Commissioner Cabaday) Urban is preparing a bid package to construct bituminous pavement for the area encompassing the prior location of the Lake Cliff Lift Station. We anticipate being able to advertise for bids by the end of April.

Solicitor's Report

-We have received the signed PSP lease amendment back to the Commonwealth. Material will be sent to Township Secretary.

-We are working on correspondence with the contractor to address curb damage. I have shared a proposed correspondence with Commissioner Gerardine concerning our next steps in that regard.

-We have been engaged to assist in a couple of different code enforcement matters (including the Rankine Ave. properties damaged or destroyed in the recent fire), and are proceeding with those.

-We are completing paperwork for the USDA Rural Utilities project, and will have that to Commissioner Cabaday before the end of the week.

-I can report that we were successful in our recent Unemployment Compensation hearing.

Commissioner F. Mussett made a motion to approve all reports as they are presented. Commissioner T. Benovic seconded the motion and the motion was carried.

Public Comment:

-Dale Durst asked when the pier will be fixed. Commissioner Benovic stated that she as well as Ricky Watkins inspected the damage done to the pier during the winter storms. A plan for repair is in process. Durst said that a police officer asked him to leave the beach because he was removing items from the area. Commissioner Cabaday said that if he had issue with that he should speak to the chief of police. Durst claims that beach glass is considered to be trash. Cabaday reminded him that he has a copy of the Ordinance and it states no removal of items from the beach. He said that the Ordinance should be changed. Commissioner Benovic said that the Township needs a planning commission to be able to amend the Ordinance book. Solicitor Martinucci explained how the ordinance reads and it does in fact say "items" are listed and that could mean anything. Martinucci stated according to the written letter of the law you should not be taking beach glass or any other item from the beach.

-Dale Williams and Kathleen Griffin asked about paving the parking lot at the boat ramp. Williams presented a drawing of what he suggests for painting the lines. Cabaday said the engineer is actively working on that paving project. Williams said he would be willing to help with the painting once the lot is paved.

-Steve McGill also wanted to ask about picking up items off the beach. McGill said that he is not a resident but enjoys coming to the boat launch to look for glass.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner F. Mussett seconded the motion and the motion was carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for 3/27/19 as well as the minutes for the DCED study-EMC meeting Secretary Cunningham attended on behalf of the Township. Commissioner F. Mussett seconded the motion and the motion was carried.

Resolutions:

-President Cabaday read aloud Resolution 2019-13 –Surplus 2010 Crown Victoria police cruiser and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye". With all in favor, Resolution 2019-13 was duly approved.

Old Business:

Commissioner Benovic said that the Tri-Community pool committee is still in existence therefore Benovic said that the Township will still contribute to that fund.

New Business:

- Commissioner E. Gerardine was absent from this meeting, therefore the streets bid process will have to be tabled.
- Commissioner Cabaday spoke to the Board concerning hiring Linda Bliley who was working on programming and data entry with our QuickBooks programs. Solicitor Martinucci suggested that the Board hire her as an independent contractor and not a Lawrence Park employee. Martinucci said that he would draw up a written Agreement.
- Commissioner S. Messina was absent from the meeting, therefore the 10-year contract was tabled.
- Commissioner J. Cabaday asked the Solicitor to explain what a conflict of interest policy is. Martinucci stated that as a practical matter the Township should have a Conflict of Interest policy in place. The reasoning being that when you go out for loans the entity with the monies wants to make sure you have this policy in place. This policy is part of state law as well as state ethics guidelines. It tells you what you can and can't do as far as employees and their relatives and elected officials and their relatives. What you can and can't enter into. Commissioner F. Mussett made a motion to accept the conflict of interest policy, Commissioner T. Benovic seconded; the motion carried.
- Commissioner Benovic stated the Food Truck Festival will take place on June 1, 2019 and asked if the Board would waive both the open container Ordinance and to also waive the vendor fee for that day. Benovic asked for motion to suspend the open container and vendor fees, Commissioner Mussett seconded; the motion carried.
- Commissioner T. Benovic asked to advertise for a parks part-time seasonal maintenance person for the summer. Commissioner J. Cabaday made a motion to advertise for the position; Commissioner F. Mussett seconded; the motion carried.

Commissioner T. Benovic motioned to adjourn the meeting at 6:49 p.m. Commissioner F. Mussett seconded; motion carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary