

LAWRENCE PARK TOWNSHIP  
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

February 13, 2019

4230 Iroquois Avenue

**In Attendance:** Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner F. Mussett, Commissioner S. Messina, Chief J. Morell, Engineer T. Podskalny, Solicitor A. Martinucci, Fire Chief J. Crotty, Secretary C. Cunningham

**Visitors signed in to speak:** None

**Visitors:** Joe Golden, Robert Gindlesperger, Dale Durst

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

**Engineers Report:**

-2018 CDBG Grant Manhole and Pipe Relining Project (Advanced Rehabilitation Technology) Manhole repair material and cost has been submitted by the Contractor and approved by Urban for the repair of three (3) manholes that had exhibited structural instability during preparatory cleaning work due to the cementitious type brick used in them.

A Change Order for that work and a Contract Time Extension has been executed by the Contractor and Erie County. The cost of the Change Order will be offset by savings in the original contract cost realized from a reduction in pipe lining length. Work will resume in Spring 2019 when temperature and flow conditions are suitable.

-Lakeside Drive Storm Sewer-A construction agreement has been executed for the project. A formal Notice-to-Proceed will be issued to the contractor, Standard Pipe Services LLC in the near future so that actual construction work may be scheduled and completed within the stipulated 120-day contract time.

-Chapter 94 Report - Per Township request, Urban is preparing the annual Chapter 94 Municipal Wasteload Management Report as required by the City of Erie.

-Soudan Lift Station Replacement - Per Township direction and authorization, Urban has begun design of the Soudan Lift Station. Urban's preliminary work has included: preliminary design considerations for layout/location; flow calculations; force main and wet well sizing; assembly of preliminary details and specifications; and preparation of E&S and water quality management permit plans and applications.

**Solicitor's Report**

-There have been some personnel issues being addressed as well as an unemployment hearing that was attended and will be continued.

-Some legal research has been done regarding Code Enforcement questions and issues.

-The revisions to the Facilities usage agreement have been completed and ready for review. The form has been updated and now requires a \$100 security deposit. If someone leases Township facilities an employee will check the property after the event and if there is no damage the deposit will be returned. If an organization uses the facilities over a period of time one (1) security deposit will need to be placed until the end of engagement which again will be returned if there is no damage or clean-up costs incurred by the Township. The deposit does not limit the person or groups liability nor does it cap damages. If damage occurs to the facility during use, they will lose their deposit and incur costs for clean up and or damages.

-The Commonwealth of Pennsylvania's lease on the building for PSP. What is being looked at is a 3-year contract with 6-month extensions.

**Police Report**

Chief Morell said the department will be hiring Kayla Pound and her start date is March 4, 2019; the police department will then be back at full complement.

**Fire Department Report**

Chief Crotty said the department in the fiscal year 2018 is \$30,000 under operating budget. He stated the department is in need of volunteers. To date they have had 89 runs. Chief stated the department is looking into a couple different grant programs looking in particular at personal protection gear.

Commissioner E. Gerardine made a motion to approve all reports as they are presented. Commissioner F. Mussett seconded the motion and the motion was carried.

**Public Comment:** None

**Bills:**

Commissioner T. Benovic made a motion to pay bills as presented, Commissioner F. Mussett seconded the motion and the motion was carried.

**Minutes:**

Commissioner E. Gerardine made a motion to approve the Minutes for 1/23/19. Commissioner T. Benovic seconded the motion and the motion was carried.

**Resolutions:**

-President Cabaday read aloud Resolution 2019-08 – Sewer Rates and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”, Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine; “aye”; Commissioner F. Mussett; “aye”; Commissioner S. Messina;” aye”. With all in favor, Resolution 2019-08 was duly approved.

-President Cabaday read aloud Resolution 2019-09 – 2019 Secretary Wages Resolution 2019-09 and moved to approve with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”, Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine; “aye”; Commissioner F. Mussett; “aye”; Commissioner S. Messina;” aye”. With all in favor, Resolution 2019-09 was duly approved.

**Old Business:**

-Commissioner Cabaday reported that the Township Handbook has been under review and changes have been made. Commissioner F. Mussett made a motion to approve the changes in the Township Handbook, Commissioner E. Gerardine seconded; the motion carried.

**New Business:**

Commissioner Cabaday read a letter of intent provided by the ECOG to participate in a study to ascertain which municipalities would be interested in participating in a study of the potential for joint/shared emergency management coordination. If there is enough interest to proceed with a study, DCED will engage the consultant and pay for it. Commissioner T. Benovic motioned to proceed in the study, Commissioner E. Gerardine seconded; the motion carried.

Commissioner E. Gerardine motioned to hire Michael Yokoff and Carrie Carpenter as part-time Crossing Guards, Commissioner F. Mussett seconded; the motion carried.

Commissioner T. Benovic explained that East Erie Suburban Recreation and Conservation Authority has been dissolved but we have received a request to help pay some bills to close out its obligations. At this time Benovic said she would like to look a bit further into this matter before a final decision can be made.

Commissioner F. Mussett made a motion to accept the new conditions of the State Police Contract, Commissioner E. Gerardine seconded; the motion carried.

Commissioner T. Benovic made a motion to accept the new facilities usage contract, Commissioner S. Messina seconded; the motion carried.

Commissioner F. Mussett motioned to adjourn the meeting at 6:30 p.m. Commissioner S. Messina seconded; motion carried.

Respectfully Submitted:

Cindy Jo Cunningham  
Board of Commissioner’s Secretary