

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

January 3, 2017

4230 Iroquois Avenue

Present: Commissioners J. Cabaday, T. Buchleitner, T. Benovic, J. Roda, Secretary Tia Rulander

Reorganizational Meeting Items/Appointments

- A. BOC President: Tom Buchleitner
Commissioner J. Cabaday made a motion to appoint Tom Buchleitner as President.
Commissioner T. Benovic seconds the motion. The motion carried unanimously.
- B. BOC- Vice President: Jan Cabaday
- C. Commissioner T. Buchleitner made a motion to appoint Jan Cabaday as Vice President.
Commissioner T. Benovic seconds the motion. The motion carried unanimously.
- D. BOC Departments
 - 1. Administration-Tom Buchleitner
 - 2. Parks/Recreation-Tammy Benovic
 - 3. Streets/Fire Dept.-Justyn Roda
 - 4. Sanitation/Sewer-Jan Cabaday
 - 5. Police/Buildings-
 - 6. Commissioner J. Cabaday made a motion to appoint the Commissioners to retain the same departments as in 2016 (listed above) Commissioner J. Roda seconds the motion.
The motion carried unanimously.
- E. Solicitor- (Quinn Law Firm- Art Martinucci)
- F. Engineer- (Urban Engineering-George Willis)
- G. Building Code Inspector- BIU (Building Inspection Underwriter)
- H. Treasurer/Tax Collector-Karen Olson
- I. Zoning Officer-Mark Kukla
- J. EMC-Tim Crotty
- K. Code Enforcement Officer-Gerald Pfadt
- L. Dog Catcher-Gerald Olson
Commissioner J. Cabaday made a motion to appoint positions E. through L as listed above.
Commissioner T. Benovic seconds the motion. The motion carried unanimously.

Commissioner T. Buchleitner made a motion to approve Resolution# 2017-01 Secretary 2017 Salary.
Commissioner T. Benovic seconds the motion. The motion carried unanimously.

Commissioner J. Cabaday made a motion to adjourn the meeting at 7:52 p.m. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Tia Rulander

Secretary-Board of Commissioner

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

January 11, 2017

4230 Iroquois Avenue

Present: Commissioners J. Cabaday, T. Buchleitner, T. Benovic, J. Roda, Secretary Tia Rulander, Police Chief Morell, Engineer G. Willis and Solicitor A. Martinucci

Visitors Signed Into Speak: Robert Gindlesperger, Dale Durst, Mark Nicolussi, Kelly Burkhart, Kathy Bortner

Visitors: Charles Curtis, Kathy Jackson

Solicitors Report- Solicitor A. Martinucci provided an update on the status of all Solicitor documents/files previously in Attorney Neitupski's possession. Solicitor Martinucci stated that the Quinn Law firm has received what they are told is all of the physical and electronic files from Attorney Neitupski. A list of items has been compiled in an excel spreadsheet and has been provided to the township Secretary. Solicitor Martinucci informed the Board that he also recently filed a satisfaction for the full payment of the municipal lien filed on the property at 858 Rankine.

Engineer Report- Engineer G. Willis reported that he is preparing the specifications on relining 88 man-holes within the township. George stated that he would like to receive bids for the man-hole relining on March 3rd, then award the bid on March 8th. Commissioner J. Cabaday made a motion for Engineer G. Willis to prepare the bid specification packet for the man-hole relining project and to receive the bids on March 3rd with an awarding of the bid on March 8th. Commissioner J. Roda seconds the motion. The motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve all reports as presented. Commissioner J. Roda seconds the motion. The motion was unanimously carried.

Public Comment: Kelly Burkhart addressed the Board with her concerns regarding parking issues on Silliman near the St. Mary's Church. Kelly explained that during the drop off and pick up times at the St. Mary's daycare the parents are parking on both sides of the road. Kelly explained that this situation causes a problem with plowing and is potentially a safety concern with the flow of traffic (emergency response vehicles). Chief Morell addressed Kelly's concerns and asked that she contact the LP Police Dept. anytime she is aware of this situation going on and they will have an Officer ticket the illegally parked vehicles.

Mark Nicaluci asked the Board for their comments on the decision to switch to a new snow plowing company. Commissioner Cabaday responded to Mr. Nicaluci's question with an explanation that the previously contracted plowing company had several issues that the township has documented and enough that when it came time to award a new contractor through the bid process, the Board's decision was to award Yard Masters with the contract. Commissioner Cabaday further explained that although there is a certain "learning curve" when a new plowing company initially learns the township roads, etc. overall the contract with Yard Masters is going well and the Board continues to communicate with Yard Master to better the service for the residents of the township. Commissioner Cabaday also pointed out that this year, the roads are only being salted as compared to last year when a mixture of salt & anti-skid was applied to the roads.

Kathleen Bortner inquired about the plowing of the turning lanes off of East Lake Rd. Commissioner Cabaday informed Kathleen that initially Yard Master did not have these turning lanes notated on the road map as an area that they were responsible to plow. This has been corrected by the Township and Yard Master is now plowing these turning lanes.

Commissioner T. Benovic made a motion to approve the payment of all bills as presented. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried.

Commissioner J. Roda made a motion to approve the Minutes from both the December 29, 2016 Meeting and the January 3, 2017 Reorganizational Meeting as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Ordinance# 586-2017 Appropriating Funds for the 2017 Budget was reviewed aloud by President T. Buchleitner. Secretary T. Rulander took a roll call vote on the approval and formal adoption of Ordinance# 586-2017 with the following results: Commissioner J. Roda; "aye", Commissioner T. Buchleitner; "aye"; Commissioner J. Cabaday; "aye" and Commissioner T. Benovic; "aye". With all in favor and no opposed, Ordinance# 586-2017 was duly adopted and executed.

-Old Business:

The Police Chief announced the completion of the revised/updated Police Standard Operating Procedures (SOP). Chief Morell further explained that he is working towards getting the Police Dept. State Accredited and this is the first step towards this accreditation. The Chief explained that each Officer will receive their own copy of the SOP and will be given time to review the SOP and then will be asked to sign off on their acknowledgement and agreement to follow the SOP. Commissioner J. Roda made a motion to adopt the SOP effective February 1, 2017. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Commissioner J. Cabaday spoke about the research and review she and G. Willis (Engineer) have been recently focused on pertaining to the municipal sewer system. Specifically in regards to the proposal from Harborcreek Township to Lawrence Park Township asking for LP (and Wesleyville Borough) to share in all costs associated with Harborcreek Township's proposed sewer line to be constructed down Iroquois Ave. Commissioner Cabaday explained that currently the township owns our own sewer line and allows Wesleyville Borough to convey through our line. The township's existing line is in need of approximately \$80,000 in repairs and that cost would be shared with Wesleyville. Commissioner Cabaday further explained that the township would also have to incur conveyance/transmission charges if Lawrence Park decided to join together in the proposed line. Overall, Commissioner Cabaday stated that at this point, the research indicates that it is more cost effective and in the best interest of Lawrence Park Township to stay with our existing sewer line and not take part in the newly proposed line to be owned by Harborcreek Township. However, a final decision will be made at a public meeting in the near future.

-New Business:

Commissioner T. Benovic presented to the Board PennDOT Reimbursement Request# 4 for the Teker Park Project. The total payment requested by Mayer Brothers Construction is \$56,139.40. The PennDOT Grant will reimburse 80% of the total requested, therefore; \$44,911.52. Commissioner J. Cabaday made a motion to approve the PennDOT Reimbursement Request#4 in the amount of \$44,911.52. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

President T. Buchleitner announced that the Board of Commissioners are seeking residents to serve on numerous vacancies for the Township Vacancy Board, Shade Tree Commission and the Planning Commission. Any resident that would like more information or is interested in being a part of any of these Commissions is asked to contact the Township Secretary. Commissioner T. Buchleitner also pointed out that the Board of Commissioners will also be making appointments to the various Commissions/Committees that require a Commissioner Delegate from Lawrence Park Township.

Commissioner T. Benovic reported that being the Board of Commissioners liaison to the Township's Planning Commission, she and the Planning Commission Members are currently working with Wesleyville Borough on revising the Lawrence Park Township/Wesleyville Borough Comprehensive Plan.

President T. Buchleitner read aloud a letter submitted to the township from township residents in the Lake Cliff Area. The residents brought it to the Boards attention that (3) trees within the median strip on Lake Cliff Drive have become overgrown and the root structures are damaging the median as well as into the roadway. The residents suggest for the BOC to consider the removal of the (3) trees. Commissioner T. Buchleitner stated that the Board appreciates the input they receive from the residents and that the Board will follow up with this and make a decision on the possible removal of the trees.

Commissioner T. Benovic made a motion to adjourn the meeting at 8:12 p.m. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried.

Respectfully submitted,

Tia Rulander
Secretary-Board of Commissioner

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

January 25, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic and Secretary T. Rulander

Visitors signed in to speak: Jim VanDyne

Visitors: Deanne Ogden, Charles Curtis, Tom Sanner, Lee Sanner, Marjorie McLean and Dale Durst

Public Comment: President T. Buchleitner opened the floor to public comment for those signed in to speak.

Jim VanDyne (Secretary of LP Historical Society) addressed the Board requesting information in regards to previously discussed implementation of an Agreement between the LP Board of Commissioners and the LP Historical Society. In the past, there was no written formal Agreement between the two parties regarding the specific agreed upon rental of space by the Historical Society in the Municipal Building. President T. Buchleitner responded to Mr. VanDyne stating that the Board has not made any definite decisions on the specifics of the Agreement however there are three main items that the Board would like to include: storage of HS equipment/documents, space occupancy and rental fee. Mr. VanDyne asked if the HS items in the hallway needed to be removed. Commissioner Buchleitner confirmed that yes, due to liability issues as cited in the State Law, the items in the hallway and the display cases do need to be completely removed. Commissioner Buchleitner stated that in an effort to manage security of the building, the HS items stored in the two closets (in the meeting room) and also the annex room need to be removed as well. Commissioner Buchleitner explained that the Board is working on several structural and security improvements with the municipal building that have been long overlooked and are in need of upgrades to comply with state and local codes. Commissioner Buchleitner informed Mr. VanDyne that the Board is looking at the end of February to formalize an Agreement with the Historical Society; however in the interim, the existing rental fee will be honored.

Commissioner J. Cabaday made a motion to pay all bills as presented. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Commissioner T. Benovic made a motion to approve the January 11, 2017 Minutes. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried.

President T. Buchleitner read aloud Resolution# 2017-02 Resolution adopting the 2016 RE Tax Exonerations for LP Tax Collector Karen Olson. Secretary T. Rulander took a roll call vote to approve and adopt Resolution# 2017-02 with the following results: Commissioner T. Buchleitner; "aye", Commissioner J. Cabaday; "aye", Commissioner T. Benovic; "aye". With all Commissioners in favor, Resolution# 2017-02 was duly adopted.

President T. Buchleitner read aloud Resolution# 2017-03 Resolution adopting the designated signers for the Erie Bank accounts. Secretary T. Rulander took a roll call vote to approve and adopt Resolution# 2017-03 with the following results: Commissioner T. Buchleitner; "aye", Commissioner J. Cabaday;

“aye”, Commissioner T. Benovic; “aye”. With all Commissioners in favor, Resolution# 2017-03 was duly adopted.

President T. Buchleitner read aloud Resolution# 2017-04 Resolution adopting the 2017 Tax Millage rate at 3.25 mills. Secretary T. Rulander took a roll call vote to approve and adopt Resolution# 2017-04 with the following results: Commissioner T. Buchleitner; “aye”, Commissioner J. Cabaday; “aye”, Commissioner T. Benovic; “aye”. With all Commissioners in favor, Resolution# 2017-04 was duly adopted.

President T. Buchleitner read aloud Resolution# 2017-05 Resolution designating the Chief Administrative Officer of the Uniformed and Non-uniformed Pension Plans. Secretary T. Rulander took a roll call vote to approve and adopt Resolution# 2017-05 with the following results: Commissioner T. Buchleitner; “aye”, Commissioner J. Cabaday; “aye”, Commissioner T. Benovic; “aye”. With all Commissioners in favor, Resolution# 2017-05 was duly adopted.

Old Business: President T. Buchleitner provided an update on the letter read aloud at the last BOC meeting regarding the (3) trees located in the boulevard on Lake Cliff Drive. Commissioner Buchleitner said that the Board is in the process of reviewing quotes for the removal of all three trees including stump removal. Commissioner Buchleitner stated that the Board did access the trees after receiving the letter from residents and did agree that the trees and stumps need to and will be removed. The roadway will also be repaired as needed.

Commissioner T. Buchleitner made a motion to appoint resident Shelly Messina to the Vacancy Board. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried. The Board thanked Shelly Messina for accepting the position on the Vacancy Board.

The Board reviewed and discussed the Delegate and Alternate appointments to the following Committees/Boards and Commissioner J. Cabaday made a motion to appoint the Delegates as follows. Commissioner T. Benovic seconds the motion. The motion was unanimously carried and the Delegates are appointed as follows:

ORGANIZATION	DELEGATE	ALTERNATE
CZM (COASTAL ZONE MANAGEMENT)	Tammy Benovic	Tia Rulander
ECATO (ERIE CO. ASSOC. OF TWP. OFFICIALS)	Tom Buchleitner	Tammy Benovic
ERIE AREA COG	Tom Buchleitner	Jan Cabaday
ERIE COUNTY PLANNING COMMISSION	Mark Kukla/ Zoning Officer	Cindy Jo Cunningham
EAST ERIE COMMUNICATIONS CENTER	Jan Cabaday	Justyn Roda
ERIE MPO (METROPOLITAN PLANNING ORG.)	Justyn Roda	Tia Rulander
ALLEGHENY LEAGUE OF MUNICIPALITIES	Tom Buchleitner	Tammy Benovic

Commissioner J. Cabaday informed the public that since the last meeting, she has been contacted by Harborcreek Township Supervisors regarding their proposal to have Lawrence Park Township share in the expense and upkeep of Harborcreek Township's sewer line that is to be constructed to run down Iroquois Ave. Commissioner Cabaday stated that discussions regarding this line continue to be ongoing and no final decision has been made at this time however she will always work to keep the sewer costs and the Lawrence Park Township residents as her priority.

Commissioner T. Benovic spoke regarding the LP Planning Commission as she is the BOC liaison to the Planning Commission. Commissioner Benovic stated that the Planning Commission is currently working on the updated/revised version of the LP Comprehensive Plan. There will be a LP Planning Commission meeting on Monday, February 20th at 6:30p.m. at the Community Center Building. This meeting is intended to start discussions with Wesleyville Borough, Harborcreek Township as well as any interested resident regarding the revisions to the Comprehensive Plan. Everyone is welcomed to attend and be a part of the discussion.

At this time the President called for any other comments from the Board and/or the public in attendance. Resident and member of the LP Historical Society, Marge McLean addressed the Board regarding her concerns regarding the Agreement to be finalized by the end of February between the Board and the Historical Society. Marge explained that she and other members of the Historical Society have worked hard over the years to maintain the documents and artifacts that have become the possession of the LP Historical Society. Marge further explained that she feels that it is very important for the Historical Society to be able to continue to exist within the Community Center and that preserving the historical facts of Lawrence Park Township is very important. Commissioner Buchleitner responded to Marge by stating that he and the other Commissioners also value and understand the importance of preserving the history of Lawrence Park Township and the Board looks forward to the anticipated amicable Agreement between the Board of Commissioners and the Lawrence Park Historical Society in regards to their occupancy of space within the Municipal Building.

Commissioner J. Cabaday made a motion to adjourn the meeting at 8:15 p.m. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Respectfully Submitted,

Tia Rulander

Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

February 8, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Secretary T. Rulander, Engineer George Willis and Solicitor Art Martinucci

Visitors signed in to speak: Bob Gindlesperger

Visitors: Charles Curtis and Dale Durst

The meeting was called to order by President T. Buchleitner at 7:30p.m. and the Pledge of Allegiance was performed.

President Tom Buchleitner discussed and provided an oral summary of the reports presented to the Board for the month of January.

Solicitor Report: Solicitor Art Martinucci reported that since the January 11th BOC Meeting, there have been no significant legal developments to report. The Solicitor informed the Board that the Quinn Law Firm had received an audit opinion letter request from Monahan & Monahan, PC and that he would be responding to this request. The Solicitor also confirmed the receipt of the Occupancy Agreement between the Historical Society and the Board of Commissioners. Solicitor Martinucci will review and revise this Agreement; then submit his comments and revisions to the BOC as soon as possible.

Engineer Report: Engineer George Willis (Urban Engineering) informed the Board that Secretary T. Rulander has submitted the Legal Advertisement Notice to the Erie Times as appropriate for the upcoming Bid for the Sewer Man-Hole Relining Project. The Bids will be opened at a Special Public Meeting on March 3, 2017 at noon at the L.P. Municipal Building. The Bids will be reviewed and then awarded at the regular BOC Meeting on March 8th. Engineer Willis further noted that two Contractors have requested an approval on an alternate material for this project. Engineer Willis will determine if this alternate material is adequate and if approved, he will revise the Bid Specifications as necessary. The Engineer stated that he has met with Newco and expects to receive a quote from Newco before the next BOC meeting for the hardware necessary to install/equip. (2) sewer lift stations with telemeters. The Engineer explained that the telemeters will be programmed to auto dial and/or auto message designated individuals in the event that there are any failures or maintenance needs at the lift station. This improvement will enable the township to electronically monitor the lift stations without the need for a twice daily physical inspections. Engineer Willis also reported that he and Commissioner Cabaday have attended a meeting with representatives from Harborcreek Township/Harborcreek Municipal Authority and Wesleyville Borough to continue the ongoing discussions/negotiations in regards to the sewer line that the DEP has mandated Harborcreek Township to construct down Iroquois Avenue. Commissioner Cabaday stated that no final decision has been reached and the discussion/review of data will continue.

Commissioner T. Benovic made a motion to approve all Reports as presented. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

President T. Buchleitner asked for Public Comment at this time. Resident B. Gindlesperger had signed and indicated his intent to speak however stated that he had no comment at this time. NO public comment.

Commissioner J. Cabaday made a motion to approve the payment of all bills as presented.

Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Commissioner T. Benovic motioned to approved the January 25, 2017 BOC Meeting Minutes as submitted. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Old Business:

Commissioner(s) appointed as Erie Co. COG Delegates-President T. Buchleitner stated that at the January 25th BOC meeting the Commissioners were appointed to various Delegate positions on several of the Committees/Organizations in our area. President Buchleitner asked the Secretary to speak in regards to the Delegate appointments to the Erie Co. COG. Secretary T. Rulander explained that COG Director Jessica Horan-Kunco had recently suggested that the Board appoint one Commissioner as the Primary Delegate to represent Lawrence Park Township and then appoint not just one Commissioner as the Alternate Delegate but rather appoint all other Commissioners as the Alternate Delegates. The Secretary explained that with all Commissioners appointed as Delegates to the COG, every Commissioner would have the ability to Vote at the COG meetings. Commissioner J. Cabaday made a motion to appoint Commissioner T. Buchleitner as the Primary Delegate to the Erie Co. COG and Commissioner J. Cabaday, Commissioner T. Benovic and Commissioner J. Roda as Alternate Delegates to the COG. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

President T. Buchleitner read aloud the letter of resignation submitted to the Board by Commissioner Dominic Pachell. Commissioner T. Benovic made a motion to approve the Resignation of Commissioner D. Pachell effective immediately. Commissioner J. Roda seconds the motion and the motion was unanimously carried. President T. Buchleitner stated that with this approved resignation the (4) remaining Commissioners will accept letters of interest from any township resident that would like to be considered for appointment by the Board to this position as Township Commissioner. Letters of interest may be submitted to the Secretary.

Reorganization of Commissioner Appointments to Departments-President T. Buchleitner explained that with the vacancy of the Commissioner previously appointed to the Police and Buildings Departments, it is necessary for the Board to reorganize. After discussion, Commissioner J. Cabaday made a motion to appoint Commissioners to Departments as follows:

- Commissioner J. Roda: Police and Buildings
- Commissioner T. Benovic: Parks and Recreation
- Commissioner J. Cabaday: Sewers and Sanitation
- Commissioner T. Buchleitner: Administration and Fire Dept.
- Commissioner to be appointed to the currently Vacant Office: Streets

*The Streets Dept. will continue to be appointed to Commissioner J. Roda in the interim until this vacancy is filled.

Commissioner T. Benovic seconds the motion to reorganize the Departments. The motion was unanimously carried.

Occupancy Agreement between the L.P. Historical Society and the Board of Commissioners. President T. Buchleitner stated that he and Commissioner J. Cabaday had met with Historical Society President Anna Mae VanDyne and H.S. Secretary Jim VanDyne since the last BOC meeting to generally discuss the occupancy of the Historical Society within the Municipal Building. President Buchleitner reiterated that Solicitor Martinucci is working on finalizing the formal Agreement between the two parties that he feels will be a mutually acceptable Agreement. One of the items addressed in the Agreement is the area within the municipal building that the Historical Society would occupy as per terms specified within the Agreement. President Buchleitner explained that after discussions, it was mutually determined to be a benefit to both the Historical Society and the Municipal Office Staff to switch areas. The current municipal office would become the area occupied by the Historical Society (and the HS would also continue to occupy the "Annex Room") and the Municipal Office Staff/Admin would be moved to the area currently occupied by the Historical Society. President Buchleitner stated that he anticipates the approval of the Agreement by the end of February and intends to have the office staff moved into the new offices by the end of the month or by mid-March.

President Buchleitner acknowledged receiving a letter from the Wesleyville Borough Board regarding a request for a meeting with the LP BOC to discuss the sharing of municipal services. Commissioner Buchleitner explained that the Board would respond to the request from Wesleyville and that the Board is always looking to keep the lines of communication open between the other surrounding municipalities.

President Buchleitner provided an update on the removal of the (3) trees in the Lake Cliff Dr. boulevard. The Township has received (3) phone quotes for the removal of the trees and will have this work completed within the next week. Resident Dale Durst asked the Board if they intend to replace the trees that are being removed and further noted that he would like to see the trees replaced. Commissioner Buchleitner stated that at this time a decision has not been made regarding the replacement of these trees. Commissioner Cabaday further replied that since the Township does not have an operating Shade Tree Commission due to vacancies on this Board, it will be up to the BOC to make this decision. The decision will be made after further research in regards to options of plantings that will not cause further damage to the roadway. The three trees that are being removed did cause damage to the road and the boulevard due to the very small area in the boulevard; this will be considered when making a decision to replant or not.

Commissioner J. Cabaday made a motion to adjourn the meeting at 8:00p.m. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Respectfully submitted,

Tia Rulander
Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

February 22, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda and Secretary T. Rulander

Visitors signed in to speak: Dale Durst and Robert Gindlesperger

Visitors: Charles Curtis

Public Comment: President T. Buchleitner asked for Public Comment at this time. Resident B. Gindlesperger had signed and indicated his intent to speak however stated that he had no comment at this time.

Dale Durst (441 Haley Ave.)- addressed the Board with his concerns regarding his observation of GE employees smoking cigarettes at the Lake Cliff Boat Launch since GE no longer permits smoking on their property. Mr. Durst further commented that he has noticed and is concerned about the increased littering that this smoking is creating at the boat launch. Mr. Durst requested that the Board consider adoption of an Ordinance prohibiting smoking at potentially all municipal parks with a fine imposed if an individual was found to be in violation of this Ordinance. Commissioner Cabaday commented that a "No Littering" sign might help to alleviate this problem and could be considered. Commissioner T. Buchleitner stated that this matter would need to be further evaluated and discussed by the Board. Mr. Durst also informed the Board that he has witnessed a landowner throwing tree limbs over the cliff near the Lake Cliff Boat Launch. He expressed his concerns regarding these limbs potentially killing other vegetation that grows naturally along the cliffs edge which helps prevent excessive erosion of the cliff. Commissioner J. Cabaday suggested to Mr. Durst that he call the Municipal Office to report this activity when it is occurring so that applicable Municipal Ordinances can be followed regarding potential violations. Mr. Durst's final comment to the Board was regarding the increased motorcycle traffic created from motorcycles being test driven from the Overland car sales lot. Mr. Durst informed the Board that with the recent warmer weather, he is witnessing these motorcycles being driven well above the posted speed limits within Lawrence Park. President T. Buchleitner informed Mr. Durst that he is welcomed to contact the Lawrence Park Township Police Department when he observes this type of activity and the Police Dept. would follow up and issue citations as necessary.

Commissioner J. Cabaday made a motion to approve the payment of all bills as presented.
Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner T. Benovic motioned to approved the February 8, 2017 BOC Meeting Minutes as submitted. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Old Business:

-Commissioner Vacancy- President T. Buchleitner reported that the Board has received letters of intent from (4) residents regarding their interest in being appointed as Township Commissioner. All (4) residents will meet/interview with the current Board of Commissioners tomorrow (Feb. 23rd) evening.

The current Board of Commissioners intends to make their decision and make the Commissioner appointment as soon as possible. President Buchleitner also informed the residents in attendance at the meeting that the Commissioners will have a brief discussion after the adjournment of tonight's meeting to discuss the interview process for tomorrow evening's interviews; the residents/public is welcomed to stay for this discussion.

-Removal of (3) trees within the Lake Cliff Boulevard: President T. Buchleitner reported that all three trees have been completely removed from the boulevard (along Lake Cliff Drive) including the stumps. President Buchleitner further stated that at this time a decision has not been made regarding the replacement of these trees. The decision will be made after further research in regards to options of plantings that will not cause further damage to the roadway.

New Business:

-Erie Area COG: President T. Buchleitner reported that he along with Secretary T. Rulander met with Jessica Horan-Kunco (Executive Director of COG) last Friday, 2/17/17. During this meeting, Jessica went over the numerous benefits of our municipality being a COG member. Just a few of these benefits are COG organized/hosted workshops intended to educate and assist municipal officials and employees with common municipal reporting requirements, bidding requirements and certifications as well as the opportunity to participate in multi-municipal Agreements and or grant opportunities. President Buchleitner specifically cited the opportunity to potentially obtain a COG IT enhancement Grant that would fund 50% of the cost of the CAT 6 wiring that is being installed in the new municipal offices. The Secretary has submitted this grant funding request to the COG.

-Recycling Bin Grant: President T. Buchleitner stated that the township is also working with the COG to participate in a multi-municipal grant application to Keep America Beautiful for recycling bins. If awarded this grant, the township would receive recycling bins to implement a recycling program at the municipal park locations.

-Uniformed Pension Board Meeting: President T. Buchleitner informed the public that the Uniformed Pension Board will hold their next meeting on March 8th at 7:00p.m. (Public is welcome to attend)

-Sewer Lift Stations: Commissioner J. Cabaday reported that Urban Engineering has received phone quotes/bids for Cunningham & Soudan Sewer Lift Stations for the following (3) items:

- Monitoring Systems
- Electrical System
- Vacuum Pump Tank

Commissioner Cabaday reported that Urban Engineering has reviewed the quotes and recommends approval of quotes from Newco Electric as follows:

- Cunningham monitoring System: \$7,950.00
- Cunningham generator monitoring: \$2,650.00
- Soudan monitoring: \$7,850.00

As well as recommending the approval of the quote from Don Green Sanitation for \$225/hours for vacuum trucks *estimated usage of 4 hours.

Secretary T. Rulander took a roll call VOTE for the approval and awarding of the quotes as recommended by Urban Engineering and shown above with the following results: Commissioner Roda; "aye", Commissioner Buchleitner; "aye", Commissioner Cabaday; "aye", Commissioner Benovic; "aye", with all in favor, the motion was carried and approved.

- Request LP Civil Service Commission to administer the Civil Service Test for new hire-Secretary T. Rulander took a roll call VOTE to approve the request be submitted to the Civil Service Commission with the following results: Commissioner Roda; "aye", Commissioner Buchleitner; "aye", Commissioner Cabaday; "aye", Commissioner Benovic; "aye", with all in favor, the motion was carried and approved.

-COSTARS 2017/2018 Sodium Chloride Contract: Commissioner J. Roda explained that the township applies for and then is in contract with COSTARS for the Salt that is used on the roadways in the winter season. He further explained that this year we have had an unseasonably warm/easy winter in the way of winter maintenance and salt usage and yet the township still used almost 400 tons of salt. Therefore, Commissioner J. Cabaday made a motion to submit a request to COSTARS to purchase a quantity of 400 tons of Sodium Chloride (Salt) for the 2017/2018 season. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner T. Benovic made a motion to adjourn the meeting at 7:55 p.m. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Respectfully submitted,

Tia Rulander

Secretary-Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

March 8, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, Secretary T. Rulander, Police Chief Morell, Engineer G. Willis, Solicitor A. Schmidt

Visitors signed in to speak: Dale Durst, Anna Mae VanDyne, Jim VanDyne, Terry Culmer

Visitors: Charles Curtis, Chris Buchleitner, Robert Gindlesperger

President T. Buchleitner called the meeting to order at 7:30p.m. The Pledge of Allegiance was performed.

President T. Buchleitner stated that the first order of business is the consideration of adoption of Resolution# 2017-06 Appointing Shelly Messina as Lawrence Park Township Commissioner. The President read the Resolution aloud and asked for any comment or discussion of which there was none. Per the President's request, the Secretary performed a **roll call vote to approve the adoption of Resolution# 2017-06** with the following results: Commissioner T. Buchleitner; "aye"; Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye", with all in favor, Resolution# 2017-06 Appointment of Shelly Messina as Commissioner was duly approved and adopted.

At this time, the newly appointed Commissioner Shelly Messina was sworn into office as Commissioner and recited the Oath of Office given by District Judge Krahe. Commissioner S. Messina was congratulated and welcomed to join the Board of Commissioners at this time.

Reports:

-Budget Report-Commissioner T. Buchleitner stated that he will provide a 1st Qtr. budget review at the April 12th BOC meeting.

-Solicitor Report-Solicitor A. Schmidt (in attendance on behalf of A. Martinucci) reported that the Quinn Law Firm responded to an audit report to the township Auditor (Monahan & Monahan). The Solicitor had reviewed, revised and provided an approved Lease Occupancy Agreement between the LP Historical Society and the LP Board of Commissioners. The Solicitor reported that as requested by the township, the 2017-2019 Streets Contract Bid Documents had been revised and provided to the Secretary. The Solicitor is also working on a Policy for Municipal employees running for political office and intends to provide their suggestions on a Policy by the April 12th meeting.

-Engineers Report-Engineer G. Willis provided a report along with a recommendation to award the Bid (opened on March 3, 2017 with only one bid submittal from Advanced Rehabilitation Technology LTD) for the Sewer Relining Manhole Project to Advanced Rehabilitation Technology LTD in the amount of \$106,518. Commissioner J. Cabaday made a motion to accept and award the Bid Contract to Advanced Rehabilitation Technology LTD for the sewer manhole relining project in the total amount of \$106,518. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

The Engineer informed the Board that he had reviewed the HOP application to PennDOT by D. Laird Associates on behalf of Widget Financial for the proposed parking lot project at the intersection of

Franklin Ave. and East Lake Rd. The Engineer explained that the project creates more pervious area than impervious area therefore the stormwater permitting requirements are minimal. Engineer Willis recommended the township approve and submit a letter to D. Laird Associates allowing a HOP application submittal to PennDOT for this Widget Financial project.

Commissioner T. Benovic made a motion to approve all Reports as presented and submitted. Commissioner S. Messina seconds the motion. The motion was unanimously carried.

Public Comments:

Anna Mae VanDyne (LP Historical Society President) reminded the Board of the Memorial Day Service hosted by the Historical Society each May is quickly approaching and discussed the various details of this Service. Anna Mae asked if the township would invite officials to lay the wreath during this service. The Board asked Anna Mae to provide the Secretary with a list of officials to invite. Anna Mae further stated that the HS would do the program, coordinate someone to play Taps during the Service. Anna Mae asked if one of the Commissioners would like to be the Master of Ceremonies for this Service. After discussion, it was decided that Commissioner T. Buchleitner would serve as the Master of Ceremonies.

Jim VanDyne (LP Historical Society Secretary) reminded the Board that the Historical Society is diligently working towards a possible recognition on the National Registry of Historical Places for a historical district designation within Lawrence Park. Jim explained that the HS has received two grants at this time and are currently working on hiring a Consultant to assist in the submission to be reviewed and potentially granted/approved to be included on this National Registry of Historical Places. Jim further explained that if they were deemed and recognized as a Historical District this would be an honorary recognition and it would not be regulatory in any way.

Terry Culmer- informed the Board that the used car lot located on Haley St. has numerous vehicles (and junk vehicles) parked on the grass on their lot. Mr. Culmer explained that this situation has turned the grass into mud and is an “eye-sore” when driving into the township especially because of the location. Mr. Culmer asked the Board if parking on the grass and the numerous junk vehicles are in violation of any township codes/Ordinances. Mr. Culmer further explained that there are (2) properties for sale within 100 feet of this car lot. Mr. Culmer asked that the Board determine whether or not there is a violation and if so, take the appropriate action to remedy this situation.

Dale Durst-reiterated to the Board that the used car lot previously mentioned by Mr. Culmer has been in this cited condition for a very long time. Mr. Durst also stated that there is a gray car parked approximately in front of 441 Haley St. that is parked in violation. Mr. Durst also asked if Franklin Ave. is within Lawrence Park. The Board stated that Franklin Ave. is NOT within the Lawrence Park jurisdiction. Mr. Durst explained that there is a water leak on Franklin Ave. and this water creates icy road conditions. Commissioner J. Cabaday informed Mr. Durst that Erie Water Works would be the appropriate entity to contact regarding this leak. Mr. Durst’s last comment to the Board was in regards to the (18) ash trees marked for cutting at the Lawrence Park Golf Course. Mr. Durst asked if the trees could be removed and if so, is it mandatory for the trees to be replaced? President Buchleitner stated that in the absence of a Shade Tree Commission the Board of Commissioners would look into this situation and make a determination. Commissioner Cabaday informed Mr. Durst that in response to his

comments at the February 22nd meeting regarding concerns about the cigarette butts littering the property at the LP Boat Launch; the township has purchased and is in the process of installing appropriate signage and cigarette butt disposal containers at this location.

Commissioner J. Cabaday made a motion to pay bills. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the February 22, 2017 Minutes. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Old Business:

- 2017-2019 Streets Maintenance Contract Bid Opening: Commissioner J. Cabaday explained that this Contract is for work specified as in the Contract generally pertaining to Street Dept. work such as street sweeping, leaf pickup, and patching of pot holes. President Buchleitner asked Secretary T. Rulander to do a roll call vote for the approval of publishing the Legal Notice for the 2017-2019 Streets Maintenance Contract Bid Opening (Bid Opening: March 22nd) with the following results: Commissioner S. Messina; "aye"; Commissioner T. Buchleitner; "aye"; Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye", with all in favor the Legal Notice will be published for Bid Opening on March 22nd.
- Lease Agreement between LP Historical Society and Lawrence Park Board of Commissioners: President Buchleitner explained that the Board (as well as the Solicitor) has reviewed the Lease Agreement and at this time asked the Secretary to take a VOTE on the approval of this Agreement and the submission of the Agreement to the Historical Society Board for their review and consideration of approval. The Secretary took a roll call vote with the following results: Commissioner S. Messina (abstained-due to no prior knowledge of Agreement), Commissioner T. Buchleitner; "aye", Commissioner J. Cabaday; "aye", Commissioner T. Benovic; "aye", with all in favor (and one abstained) the Vote is carried and approved.
- Municipal Office relocation: President Buchleitner stated that the Municipal Office relocation is now complete and the municipal office staff is now operating out of the area previously occupied by the Historical Society. President Buchleitner on behalf of the entire Board thanked the members of the Historical Society for their expeditious move of the Historical Society items out of the space to allow for this space to be renovated and now occupied. President Buchleitner also acknowledged and thanked the entire municipal office staff and Maintenance employee as well for their hard work and overall great job with moving the office as well as keeping up with the day to day business operations throughout the move.

New Business:

- Commissioner T. Benovic informed the public that an extremely large tree has naturally fallen in Elbow Tree Park. Commissioner Benovic stated that she is in the process of receiving and reviewing estimates for the removal of this tree.

Commissioner T. Benovic made a motion to adjourn the meeting at 8:20p.m. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

March 22, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander and Solicitor A. Schmidt

Visitors signed in to speak: Joe Westcott, Jim VanDyne and Leo Nicolussi

Visitors: Janet Westcott, Mike Westcott, Robert Ring, Mary Medwid, Charles Curtis, Bernice Bliley, Robert Gindlesperger, Mark Nicolussi and Dale Durst

President T. Buchleitner called the meeting to order at 7:30p.m. and the Pledge of Allegiance to the Flag was performed.

Public Comment:

-Jim VanDyne (LP Historical Society, Secretary): Mr. VanDyne informed the Board that the Historical Society Board is continuing their effort to apply for and obtain national recognition as a Historical District for a specific portion of Lawrence Park Township. The first step in this application process is to hold a public meeting and the Historical Society is required to invite the LP Board of Commissioners, any/all public. Mr. VanDyne stated that tentatively the public meeting is scheduled for April 6th at 6:00p.m. He further stated that they would like to hold this meeting in the Municipal Building Meeting room if approved by the Board of Commissioners. Mr. VanDyne will confirm the meeting date and use of the meeting room with BOC Secretary T. Rulander. Mr. VanDyne also informed the Board that the Historical Society is working on moving the final items into their newly occupied space. President T. Buchleitner informed the public that the Lease Agreement between the LP Board of Commissioners and the Historical Society Board is in the final review stage and is expected to be fully executed within the next week.

Commissioner S. Messina made a motion to pay all bills as presented. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the March 8th, 2017 Minutes. Commissioner S. Messina seconds the motion. The motion was unanimously carried.

President T. Buchleitner read Resolution# 2017-07 "County Aid 2017 Usage/Project Designation" aloud. The Resolution approves using the 2017 County Aid Funds in the amount of \$10,425 on "Winter Services". Secretary T. Rulander took a Roll Call VOTE for the approval and adoption of Resolution# 2017-07 with the following results: Commissioner J. Roda; "aye"; Commissioner S. Messina; "aye"; Commissioner T. Buchleitner; "aye", Commissioner J. Cabaday; "aye" and Commissioner T. Benovic; "aye". With all Commissioners in favor, Resolution# 2017-07 was unanimously approved and adopted.

Old Business-At this time, Secretary T. Rulander opened and read aloud the (3) bids submitted for the 2017-2019 Streets Services Contract Bid. Bids were submitted by Russell Standard Corp., Beute & Bliley and Yardmaster and all bids were submitted with the specified and required bid documents. After reviewing and discussing the bids submitted, Solicitor A. Schmidt stated that his recommendation to the

Board is to award the 2017-2019 Streets Services Contract to Yardmaster as the lowest responsible bidder. President T. Buchleitner asked the Secretary to take a Roll Call VOTE for the approval and awarding of the 2017-2019 Streets Services Bid Contract to Yardmaster. Secretary T. Rulander took a Roll Call VOTE with the following results: Commissioner J. Roda; "aye"; Commissioner S. Messina; "aye"; Commissioner T. Buchleitner; "aye", Commissioner J. Cabaday; "aye" and Commissioner T. Benovic; "aye". With all Commissioners in favor, the 2017-2019 Streets Services Contract was unanimously approved and awarded to Yardmaster.

-Yardmasters Snow Plow Contract One Year Extension (2018/2019) request for consideration and approval. President T. Buchleitner asked Secretary Rulander to do a roll call VOTE for the approval of a one year extension for the Yardmaster snow plowing Contract for snow plowing services for 2018/2019. The Secretary took a VOTE with the following results: Commissioner Roda; "aye"; Commissioner Messina; "aye"; Commissioner Buchleitner; "aye"; Commissioner Cabaday; "aye" and Commissioner Benovic; "aye", with all in favor the Snowplowing Contract with Yardmasters is approved for a one year extension for 2018/2019.

-President T. Buchleitner provided an update on the resident comment from the March 8th BOC Meeting regarding cars parked in the grass at Overland Auto. Commissioner Buchleitner stated that following the March 8th meeting, he took a look at the Overland Auto property and also took a few pictures and shared the pictures with the Board of Commissioners (via email). After reviewing the pictures, the Commissioners have found that no further action is necessary at this time.

-Tree removal at Elbow Tree Park: Commissioner T. Benovic stated that J. Thomas Tree Co. has been given the approval to remove the large tree within Elbow Tree Park, however the weather has delayed this removal at the present time and once the ground hardens enough to allow for the removal without further damage to the park grounds, the tree will be removed.

-Trees marked for removal at the LP Golf Course: President T. Buchleitner provided an update on the March 8th BOC Meeting resident comment/concern regarding the trees marked for removal at the LP Golf Course. Commissioner Buchleitner stated that since the Golf Course is privately owned property, there is no Ordinance that restricts the Golf Course from removing the trees on their property.

New Business-

-Joe Wescott, Eagle Scout Presentation: Joe Wescott gave a presentation on his proposed Eagle Scout Project to refurbish the Gazebo. Joe asked the Board to consider approving his project to refurbish the Gazebo which would include constructing a new roof (work to be performed by an adult), replace all rotten wood, paint benches and construct/install a new Beute Park Sign. Joe stated that this project would be completed at no cost to the township and he intends to have the work complete one week before the first scheduled concert at the Gazebo. Commissioner J. Cabaday stated that she was very impressed by the scope of the project and she would like to see his Troop# included as part of the sign so that his Troop was properly recognized for their work. Commissioner T. Benovic informed Joe that the 1st concert at the Gazebo is on June 14th and this date is also Flag Day. Commissioner Benovic asked Joe to plan (if at all possible) to have his Troop perform a Flag Ceremony at the Gazebo before the concert that evening. Commissioner Messina asked Joe to install a flag holder/flag at the Gazebo if possible. Commissioner T. Buchleitner made a motion to support Joe Wescott's Eagle Scout Project to refurbish the Gazebo with Commissioner T. Benovic as the Board Representative and Commissioner S.

Messina as the Alternate. Commissioner S. Messina seconds the motion and with all in favor the motion was unanimously carried.

-Leo Nicolussi, Eagle Scout Presentation: Leo Nicolussi gave a presentation (with handouts of the design/materials list) for a Community Garden to be constructed at Napier Park. Leo asked the Board to consider approving his project to construct (2) raised garden beds complete with vegetable plantings (the first year) at Napier Park. Leo explained that he chose this location with the intention that the children attending the summer playground program would learn from the gardens and attend to the maintenance and upkeep of the gardens. Leo explained that the location also allowed for ease of watering and access by the children but yet is out of the way of the playground activities. Leo stated that he plans to work with the summer park staff to have the children set up and sell the produce at a Farmer's Market Stand and if there is leftover produce it would be donated to the 2nd Harvest Food Bank. All Commissioners commented that Leo's overall concept and project was very well thought out and complimented him on his proposed project. Commissioner J. Cabaday stated that she was concerned about the potential of vandalism of the gardens if they were located as proposed at Napier Park. Commissioner Cabaday stated that with all of the work going into the project she would suggest relocating the project to possibly the field/open area directly behind the municipal building on the school property. This area is monitored by cameras and she feels would be less likely to be vandalized. This relocation idea was discussed and Leo stated that he would look into this further. Commissioner Cabaday also suggested to Leo, looking into the use of the greenhouse at the high school, so that the plants could be started as seeds and reduce the overall cost of the project. Commissioner T. Buchleitner made a motion to support Leo Nicolussi's Eagle Scout Project to construct a Community Garden at Napier Park (with the potential of relocation) with Commissioner T. Benovic as the Board Representative and Commissioner S. Messina as the Alternate. Commissioner S. Messina seconds the motion and with all in favor the motion was unanimously carried.

-Resignation of Shelly Messina on the Vacancy Board: President T. Buchleitner asked Secretary T. Rulander to do a Roll Call VOTE to accept the Letter of Resignation from Shelly Messina on the Vacancy Board (Due to her appointment as Township Commissioner). The Secretary took a VOTE with the following results: Commissioner Roda; "aye"; Commissioner Messina; "abstain"; Commissioner Buchleitner; "aye"; Commissioner Cabaday; "aye: and Commissioner Benovic; "aye", with the majority of VOTES in favor, the Resignation of Shelly Messina on the Vacancy Board was approved.

-Commissioner J. Cabaday made a motion to appoint Brenda Tombaugh to the Lawrence Park Recreation Board effective immediately. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

-President T. Buchleitner waived the Executive Session that had been called for on the Agenda with no objection from the Board.

Commissioner J. Cabaday made a motion to adjourn the meeting at 8:30p.m. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Respectfully Submitted,

Tia Rulander, Board of Commissioners Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

April 12, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander, Solicitor A. Martinucci, Engineer G. Willis, Fire Chief J. Crotty, Police Chief J. Morell

Visitors signed in to speak: Charles Curtis and Dale Durst

Visitors: Tom Barlett, Mary Medwid, Mike K., Tim Crotty, Mark Nicolussi and Max Nicolussi

President T. Buchleitner called the meeting to order at 7:30p.m. and the Pledge of Allegiance to the Flag was performed.

The President acknowledged L.P. Fire Chief Joe Crotty as present at the meeting per the invitation from the Board of Commissioners. President T. Buchleitner stated that the BOC would like to extend the invitation to the Fire Chief to attend meetings quarterly to provide a report and update on the LP Fire Dept.

Reports:

-Budget Report: Commissioner T. Buchleitner stated that the 1st Quarter 2017 Budget Report will be reviewed and discussed at the next BOC meeting on April 26th.

-Police Report: Police Chief J. Morell reported that March was a busy month for the LP Police Dept. with over 700 calls logged during the month.

-L.P. Fire Dept. Report: LP Fire Chief J. Crotty distributed handouts to the BOC detailing the March 2017 Activity Report as well as the Fire Dept. Budget Report and Fire Relief Budget Report. The Fire Chief explained that the vast majority of response calls are EMS calls; specifically citing 104 incidents documented year to date. The Fire Dept. receives the majority of the income from the fund drive (citizen donations) and EMS billing.

-Solicitor Report: Solicitor Martinucci provided a brief report on the legal services provided within the past month. The Solicitor reviewed Municipal Employee Political Activity Policy will be provided to Secretary T. Rulander so that this proposed Policy may be reviewed by the BOC for further consideration of approval and adoption. Solicitor Martinucci explained that since there have been recently revised Federal and State laws, this Policy has been updated to reflect the compliance with the Federal and State laws where applicable. Solicitor Martinucci stated that at the March 22nd BOC meeting, Attorney A. Schmidt had attended and was asked to further clarify information regarding the financial responsibility of removal of a "shade tree" as per the Township Shade Tree Ordinance. Solicitor Martinucci explained that after researching this Ordinance he has determined that when a "shade tree" is removed that is located on a resident's property then it is the responsibility of the resident to pay and replant. Also, if a tree that is encroaching on the Townships' Right of Way then the township can remove or cut the tree back and access this cost to the resident.

Solicitor Martinucci stated that as per the request from Commissioner T. Benovic he has provided a "Use and Maintenance Agreement for the Softball Field. Commissioner Benovic is in the process of having all affected parties review and consider approving this Agreement.

The Solicitor informed the Board that as requested, he is researching the best potential options for the municipality to handle "nuisance properties" within the municipal jurisdiction. The Solicitor explained that the specific question regarding the process for the municipality when a property owner chooses to relinquish their property to the township in exchange for the township relinquishing all liens on the specified property. Given this scenario, the Solicitor explained that often times it is found during a title search that the total amount to satisfy all liens filed against the property is such a large expense that it would not be financially responsible for the township to accept and take ownership of the property. The Solicitor further stated that he will provide the Board with his findings from the title/lien search for the specific parcel(s) in question at this time. Once the Board has the results of the lien/title search they can then further deliberate on whether it would be in the townships best interest to relinquish the liens on the nuisance property and assume ownership of the property so that the nuisance can then be abated.

The Solicitor is researching a residents complaint (as per a letter sent to the Township from Bydon Law Office) regarding an ongoing stormwater issue. Solicitor Martinucci will follow up with the Secretary with his findings/recommendations.

-Engineer Report:

Engineer G. Willis stated that the sewer manhole relining project is expected to begin sometime in June.

Newco has received their Notice to Proceed Letter from the Township for the telemeters to be installed at the pump stations.

Engineer Willis reported that he will be providing Commissioner Cabaday with (2) Sewer Bid Packets to be advertised for a bid opening. After discussion, Commissioner J. Cabaday made a motion to place a Legal Advertisement for the (2) Sewer Bid Packets to be opened at noon on May 8th with the awarding of the bids to be at the BOC meeting on May 10th. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve all reports as presented. Commissioner S. Messina seconds the motion. The motion was unanimously carried.

Resident Comments:

-Charles Curtis: asked for clarification on exactly where the proposed Harborcreek sewer line will run when it goes down Iroquois Ave. Commissioner J. Cabaday explained that when Harborcreek Township submits their application for the project to DEP, it will then go in front of PennDOT for approval since Iroquois Ave. is a State Road. Mr. Curtis also informed the Board that he has noticed several street signs within the township that are in need of repair and unable to be easily read. Chief Morell explained that once the weather is better, the Police Dept. will be doing the overlay repairs to the street signs.

-Dale Durst: showed the BOC pictures of vehicles that are not road legal. The Police Chief asked Mr. Durst to please call the Police Dept. and report the exact location of these vehicles and the Police Dept. will follow up on this.

Dale Durst also inquired about the trees marked for removal at the LP Golf Course. Solicitor Martinucci explained to Mr. Durst that since the trees are located on privately owned property and NOT adjoining any township right of way/township property then the private landowner has the right to remove the trees and has the choice of replacing the trees.

Commissioner T. Benovic made a motion to pay bills. Commissioner S. Messina seconds the motion. The motion was unanimously carried.

Commissioner S. Messina made a motion to approve the March 22, 2017 Minutes. Commissioner J. Roda seconds the motion. The motion was unanimously carried.

Resolution# 2017-08 Surplus Items: Tractor and Steel Shelving was reviewed and President T. Buchleitner asked the Secretary to do a Roll Call VOTE with the following results: Commissioner J. Roda; "aye", Commissioner S. Messina; "aye", Commissioner T. Buchleitner; "aye", Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye" with all in favor, Resolution# 2017-08 Surplus Items was duly approved and adopted.

Old Business:

-The large tree in Elbow Tree Park will be removed once the weather conditions improve.

-Commissioner T. Benovic stated that the (2) Eagle Scout Projects are moving along well.

New Business:

-Resignation of EMC Tim Crotty: President T. Buchleitner read aloud the resignation letter received from Tim Crotty. Commissioner J. Cabaday made a motion to accept the resignation of T. Crotty. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

The meeting was adjourned at 8:25 p.m. with a motion by Commissioner J. Cabaday and a second to the motion by T. Benovic. The motion was unanimously carried and the meeting adjourned.

Respectfully Submitted:

Tia Rulander

Secretary-Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

April 26, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander

Visitors signed in to speak: Dale Durst, Jack Kraus (Allegheny Investments)

Visitors: Charles Curtis and Mary Medwid

Vice President J. Cabaday informed all in attendance that in the absence of President T. Buchleitner she would be presiding over the meeting and called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment: Dale Durst: thanked the LP Police Dept. for their quick response after his last comments to the Board at the April 12th meeting requesting that the cars (not road legal/not in compliance with township ordinance) located on Rt. 5 be removed. Mr. Durst stated that these cars were impeding on the view of motorist travel and he appreciated the prompt removal of the vehicles.

Commissioner S. Messina made a motion to pay bills as presented. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Commissioner J. Roda made a motion to approve the April 12, 2017 Minutes as presented.

Commissioner S. Messina seconds the motion and the motion was unanimously carried and the Minutes were approved.

Old Business:-Street sweeping was discussed by Commissioner S. Messina. Commissioner Messina explained that as part of the Streets Maintenance Contract that was awarded to Yardmaster at the March 22, 2017 meeting, the Street Sweeping item will need to be rescinded and re-awarded. It was realized after the awarding of the bid Contract that the street sweeping machine owned by the township is in need of numerous costly repairs and is in unsafe and unusable condition. Solicitor Martinucci recently provided a Waiver to be used to acknowledge the change to the Streets Maint. Contract by the mutual agreement and execution by both Yardmaster and Lawrence Park Township BOC. Commissioner S. Messina made a motion to move forward with the process as outlined by Solicitor Martinucci. Commissioner T. Benovic seconds the motion. The motion was carried unanimously.

-Budget Review: Commissioner J. Cabaday explained that in the absence of Commissioner Buchleitner at tonight's meeting, the 1st Qtr. Budget review will be tabled until the May 10th meeting.

-Sewer Maintenance Contracts Bid: Commissioner J. Cabaday explained that at the April 12th meeting the BOC had approved the advertisement of these (2) bids for awarding of the bids at the May 10th meeting. However, due to the Contracts taking additional time to be finalized by the Engineer and Solicitor, the bid packets were not ready to be released to the public within this timeframe. Commissioner J. Cabaday made a motion to change this bid opening date to May 22nd at noon and the bid awarding to the BOC meeting on May 24th. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

New Business: Allegheny Investments (Jack Kraus): provided reports to the BOC detailing information and activity of the Uniformed Pension Investment Account. Mr. Kraus noted that he had also provided and discussed these reports with the LP Uniformed Pension Board at 7:00p.m. directly prior to this meeting. Secretary T. Rulander stated that the Uniformed Pension Board approved Mr. Kraus's reports, his recommendations and approved the Secretary to transfer \$24,000 from the Erie Bank pension account to the Northwest Pension Account, approved closing the Northwest "Investment Account" (leaving the disbursement account open) and to also have the Secretary explore other Actuarial Firms to compare to current Actuary Firm (Mockenhaupt). The Secretary asked the BOC to please also consider the approval of these items. Commissioner J. Roda made a motion to approve the recommendations voted on and approved by the LP Uniformed Pension Board. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

-Commissioner J. Cabaday made a motion to appoint Commissioner Justyn Roda and Commissioner S. Messina as Alternate Voting Members of the Uniformed Pension Board. Commissioner T. Benovic seconds the motion and the motion was unanimously carried. It was noted that when a Commissioner was serving as a voting member a Uniformed Police Pension Board meeting that no more than (2) Commissioners would be allowed to participate as a Voting Member.

-Commissioner J. Cabaday made a motion to appoint Shaun Miller as the Lawrence Park Township's Emergency Management Coordinator (EMC). Commissioner J. Roda seconds the motion. The motion was unanimously carried.

-Commissioner S. Messina made a motion to appoint Cindy Jo Cunningham as Lawrence Park Township's Code Enforcement Officer; noting that Cindy Jo Cunningham's current hourly wage would not be increased due to this appointment and that the LP Police Dept. would assist with the Code Enforcement responsibilities as necessary. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

-Vacancy Board appointment: Commissioner J. Cabaday read the letter of interest to serve on the Vacancy Board submitted by Mark Cadden to the Board. Commissioner S. Messina made a motion to appoint resident Mark Cadden to the Vacancy Board. Commissioner T. Benovic seconds the motion and the motion was carried unanimously.

-Commissioner S. Messina asked the Secretary about the status of the items to be returned to the township by Tim Crotty (previous EMC). The Secretary stated that earlier today she had a phone conversation with Mr. Crotty in which he had indicated that he would be returning all of these items within the next week or so. He further indicated that the items were very old and were probably going to be determined to be outdated and past their useful life; however this can be determined once the items are returned to the township.

Commissioner S. Messina made a motion to adjourn the meeting at 8:00 p.m. Commissioner J. Roda seconds the motion. The motion was unanimously carried and the meeting was adjourned.

Respectfully Submitted:

Tia Rulander
Secretary-BOC

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

May 10, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander, Police Chief Morell, Engineer G. Willis and Solicitor A. Martinucci

Visitors signed in to speak: Bonita Herman, Mary Margosian and Lisa Ferrick

Visitors: Charles Curtis, Dale Durst and Mary Medwid

President T. Buchleitner called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

-1st Qtr. 2017 Budget: President and Admin. Commissioner T. Buchleitner reported that overall the income and expense accounts during the 1st Qtr. are looking positive and in line with where we should be at this point in the year. Commissioner Buchleitner explained that aside from a few specific expenses that were not forecasted but needed in the way of building maint./repair as well as vehicle maint./repair that we are coming in at about 23% of our total expenses budgeted for 2017. Commissioner Buchleitner also stated that he will provide a mid-year Budget Report that he anticipates being at the July 26th meeting.

-LP Police Dept. Report: Police Chief Morrell reported that the Police Dept. has been very busy reporting that approximately 782 calls were logged within the past month.

-Solicitor Report: Solicitor Martinucci provided a brief report on items that the Quinn Law Firm has been working on during the past month for the township. The Solicitor acknowledged a resident's storm water issue that he has been reviewing and stated that this will be further discussed during the Executive Session to be held at the end of tonight's meeting (citing potential litigation as the need for discussion during Executive Session).

-The Solicitor has reviewed the townships Building and Housing Code and explained that overall the Code is in good shape. The Solicitor suggested that the Township Officials have a meeting with the Building Code Official to discuss the specifics of the Code especially focusing on taking all appropriate action(s) as provided within the Code. Solicitor Martinucci recommended that the Board amend Section 1444.3: this Section is regarding right of entry access into a resident's property. He explained that the current language cannot be utilized by the Building Code Official during the interim until this has been revised, citing that this has been recognized as unconstitutional since 1967. The Solicitor stated that he will work with the township to make this revision within the next couple of months.

-Code Enforcement Issues at 1217 Silliman: The Solicitor has reviewed the municipal liens filed against this parcel and after a thorough review explained that he would advise the Board against assuming ownership of this property if the property owner was willing to release the property to the township free of all judgements/liens. The Solicitor recommended that the Board work with the Building Code

Official to maximize all steps available through the Building and Housing Code to try to mitigate this nuisance property.

-The Solicitor stated that he has advised the township regarding an item in the Streets Maintenance Contract specifically citing that the township owned street sweeping machine has been deemed inoperable.

-The Solicitor has drafted and provided the Board with a Political Activity Policy for their review and consideration for approval.

-Floodplain Ordinance: Solicitor Martinucci stated that Secretary T. Rulander recently sent a draft of the revised Floodplain Ordinance for legal review and recommendation prior to the Board voting on adoption. The Solicitor stated that he has Attorney P. Borrows (Quinn Law Firm) moving forward with this review as he is also working on this for other municipalities that are also under this EPA mandated revision.

-Harborcreek Township Sewer Project: The Solicitor stated that Attorney P. Burrows has been working on this for the township and recently has been engaging in discussions with the Township Engineer G. Willis regarding the review of Harborcreek Township's proposal to Lawrence Park Township.

Engineer Report:

-Engineer G. Willis also cited recent review of the Harborcreek Township's proposal to LP Township regarding the Sewer Project.

-The Engineer reported that within the past month he worked with Secretary Rulander to calculate the 2017 GE Industrial Sewer Rate.

-Engineer Willis stated that he has reviewed the DEP letter (forwarded by Secretary Rulander) regarding the MS-4 Permit requirements for 2017. The Engineer explained that the Township's MS-4 Permit is due to expire at the end of 2017. This year the township will still be required to submit all the annual required documents such as the dry weather flow report; however the Engineer expects the township will be waived and exempted from future MS-4 Permit requirements after 2017. It was further explained that the DEP is now allowing townships that have no high quality streams to submit and be granted an exemption from the MS-4 Permit. The Engineer will work with the Township to complete and submit the necessary exemption application within the specified deadline.

-Engineer Willis acknowledged a Road Inspection scheduled with Commissioner S. Messina and Secretary Rulander for this Friday to evaluate roads to be included in this year's paving project.

Commissioner T. Benovic made a motion to approve all reports. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Public Comment:

-Bonita Herman (LP Garden Club): informed the Board that she/Garden Club would like to have 2 benches placed in the Memorial Park. Commissioner T. Benovic stated concerns about the potential of inviting inappropriate gathering and vandalism if benches were placed at this location. In response to this concern, B. Herman cited the bench located in Bell Park and asked if this was the case at this location. Chief Morell stated that he does find this to be an issue at times. B. Herman informed the

Board that since last summer the Garden Club is hopeful that they have a plan in place to adequately water the hanging baskets that are placed along Main St. citing several local businesses that are assisting in this community project. The Board thanked the Garden Club for working with the community to improve the township. The Garden Club will hold their annual "Flower Fair" on May 18, 19 & 20th.

-Mary Margosian (1029 Newton Ave.) provided a handout to the Board with her written details of an ongoing issue she has with a Zoning determination regarding her neighbors newly constructed fence. M. Margosian stated that she contacted the LPPD and Officer Learn responded to her call. M. Margosian stated that the Officer explained to her that it is the Zoning Officers formal decision/determination when dealing with this Zoning matter of the appropriate and approved fence height; however he did attempt to take some informal measurements of the fences while he was on this call. M. Margosian stated that Officer Learn measured the fences with a different method than Zoning Officer M. Kukla used when he visited the site a couple of days after however they both came up with the same measurement of 6' height. M. Margosian stated that she does not agree with Zoning Officer Kukla's determination that her neighbors fence is within the approved regulations. Therefore, she requested that the Board allow her to add an extension to her fence or have her neighbor's fence lowered in height so that it would not be visible from her side of the fence. President T. Buchleitner explained that the Zoning Officer is the official decision for the township and that he would consult with Zoning Officer Kukla and follow up with her after consulting the Zoning Officer.

-Lisa Ferrick stated that she would like to introduce herself and provide a brief discussion regarding her candidacy for District Justice. The Solicitor informed L. Ferrick that this would not be considered an appropriate venue for such a discussion and asked that she refrain from addressing the Board. L. Ferrick respected the Solicitors request and did not make public comment.

Commissioner J. Cabaday made a motion to pay all bills presented. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the April 26, 2017 Minutes as written. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Resolution# 2017-09 "Allegheny Investments Approved Signers" was reviewed and discussed. President Buchleitner read the Resolution aloud and explained that this Resolution would approve Commissioner Buchleitner and Secretary T. Rulander as signers for Allegheny Investment documents. There was discussion regarding only having (2) signers and the potential problem that may arise if one signer was not available. Chief Morell recommended that the Board approve (3) signers and require (2) signers on all documents. After discussion, Commissioner T. Buchleitner made a motion to amend Resolution# 2017-09 to also approve Commissioner T. Benovic as a signer in addition to Commissioner T. Buchleitner and Secretary T. Rulander and require (2) signatures on documents to Allegheny Financial. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Resolution# 2017-09 "Allegheny Investments Approved Signers" as amended was approved with the following roll call VOTE taken by Secretary Rulander; Commissioner J. Roda; "aye", Commissioner S. Messina; "aye"; Commissioner T. Buchleitner; "aye"; Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye". With all in favor, Resolution# 2017-09 was approved.

Resolution#2017-10 "Erie Co. Judicial Sale" was reviewed and discussed. Resolution# 2017-10 was approved with the following roll call VOTE taken by Secretary Rulander; Commissioner J. Roda; "aye",

Commissioner S. Messina; “aye”; Commissioner T. Buchleitner; “aye”; Commissioner J. Cabaday; “aye”; Commissioner T. Benovic; “aye”. With all in favor, Resolution# 2017-10 was approved.

The Floodplain Ordinance adoption was tabled until further review by Solicitor Martinucci.

Sewer Maintenance Contracts Bid: Commissioner J. Cabaday explained that at the April 26th meeting the BOC had approved the advertisement of these (2) bids. However, due to the need for further discussion and review the bid packets are not ready to be released to the public within this timeframe.

Commissioner J. Cabaday made a motion to table the advertisement for these bid packets at this time.

Commissioner S. Messina seconds the motion and the motion was unanimously carried.

-Commissioner T. Benovic announced that she has agreed to be part of a Multi-Municipal Grant Application to the Erie Co. Gaming Revenue Authority for matching funds to use in 2018 for tree planting. The application is being submitted by the COG on behalf of our township, City of Erie and North East Borough.

-At this time, President T. Buchleitner called for an Executive Session.

-President T. Buchleitner called the meeting back to order after the executive session and Commissioner S. Messina made a motion to adjourn the meeting at 10:48p.m. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

May 24, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander

Visitors signed in to speak: Mary Margosian

Visitors: Charles Curtis, Mary Medwid and Chris Buchleitner

President T. Buchleitner called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

-Mary Margosian (1029 Newton Ave.) spoke to the Board regarding the ongoing issue she has with a Zoning determination regarding her neighbors newly constructed fence. Ms. Margosian first spoke about her involvement with the Iroquois School Board (in prior years) and how she worked to keep taxes from increasing and did her best to help the community. Mary stated that after attending the last BOC meeting 2 weeks ago, she had scheduled an appointment with Commissioner T. Buchleitner at her residence. She further explained that Commissioner Buchleitner came to the appointment at noon instead of the scheduled time of 1:00p.m. which caused her to miss him as she was not home until closer to 1p.m. Mary stated that after missing the appointment, she did not receive a call from the Commissioner either and this was very upsetting to her. Commissioner Buchleitner apologized to Ms. Margosian stating that he takes full responsibility for the miscommunication and/or misunderstanding of the scheduled meeting time. Commissioner Buchleitner further apologized for not following up with her with a phone call after missing the scheduled appointment. Commissioner Buchleitner said he did take a look at the fences while he was at the Margosian residence and he found in his opinion the difference in fence heights to be negligible. Secretary T. Rulander informed Ms. Margosian that she had spoken to Zoning Officer Mark Kukla last Friday regarding this issue. The Zoning Officer had explained to the Secretary that if Ms. Margosian would like to extend the height of her fence, she would need to apply for a Permit for the extension. If the permit application was denied, then Ms. Margosian could go through an appeals process. Mary said she was aware of this application but said she doesn't feel like she should have to go through this process and pay the \$200 application fee when she is fairly certain that it will just be denied. Commissioner Buchleitner told Mary that he will be in the office tomorrow and will give her a call to discuss further.

Commissioner J. Roda made a motion to pay all bills presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the May 10, 2017 Minutes as written. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Sewer Maintenance Contracts Bid: Commissioner J. Cabaday explained that she is researching and considering other potential methods of performing this work before placing this work out for bid. Commissioner Cabaday stated that she is considering the most efficient and cost effective method of

performing this sewer maintenance work and will provide more information as soon as the research is concluded.

-Secretary T. Rulander spoke about the Floodplain Ordinance update/revision that is currently being reviewed by Attorney Paul Burroughs. Attorney Burroughs will provide his finalized draft Ordinance as soon as possible. The Secretary further explained that the FEMA mandated deadline for Ordinance adoption is June 7th. Knowing that this deadline will not be met, the Secretary will further confer with the Solicitor on this matter and take the necessary actions as appropriate.

-At this time the meeting was called into executive session by President T. Buchleitner.

-President T. Buchleitner called the meeting back to order after the executive session and Commissioner S. Messina made a motion to adjourn the meeting at 10:48p.m. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

June 14, 2017

4230 Iroquois Avenue

In Attendance: Commissioner T. Buchleitner, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander, Police Chief Morell, Engineer T. Poldansky and Solicitor A. Martinucci

Visitors signed in to speak: Mary Margosian

Visitors: Charles Curtis, Mary Medwid, Ricky Watkins, Chris Buchleitner

President T. Buchleitner called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

LP Police Dept. Report: Police Chief Morrell acknowledged the Police Departments recent involvement in the 46th year of the Safety Town Program. The Chief stated that the program is a great asset to the community that they are proud to take part in. Chief Morell also noted that the PD logged over 800 calls within the past month. Commissioner T. Benovic (is also an Iroquois School District Teacher and Safety Town Instructor) thanked the Police Department, The Lions Club and the Township for their jointly supported effort to fund and present the Safety Town Program each year.

Zoning Report: (7) seven Zoning Permits were reported as issued in the last month.

Code Enforcement: (4) four Code Enforcement complaints logged within the last month.

Solicitor Report: Solicitor Martinucci provided a brief report on items that the Quinn Law Firm has been working on during the past month for the township.

-Building & Housing Code Revisions: Solicitor Martinucci stated that he has completed his drafted revisions to the Building & Housing Code. The suggested revisions will be provided to Secretary Rulander so that the BOC can review the changes and consider for adoption at a future meeting.

-Township Employee Positions: The Solicitor explained that he researched and has determined that if the BOC is hiring for a township employee position, the BOC is NOT required to advertise for this position. Further noting that, if this employee is part of a "Collective Bargaining Unit" then it may be a requirement to post the position. Solicitor Martinucci also explained that if an employee new hire created a need for additional appropriated funds in the Budget; it may be necessary to advertise, reopen the Budget and amend the Budget.

-Confidentiality Policy: The Solicitor has provided a drafted Confidentiality Policy to Commissioner J. Cabaday for review.

-Softball Field Use Agreement: Solicitor has provided to Commissioner T. Benovic and it was acknowledged that the Agreement is currently tabled.

-Proposed Floodplain Ordinance Update: Solicitor reported that his associate at Quinn Law Firm, Paul Burroughs, Esq. worked with Secretary Rulander and has provided an

Engineer Report: (provided by Engineer T. Poldansky in the absence of Engineer G. Willis)

-2017 Duke's Root Control project was completed on June 1st.

-Lake Cliff Lift Station: Engineer T. Poldansky announced that the applications have been submitted to PA DEP as well as the Erie County Conservation District for the sewer lift station rebuild/improvements. Once the DEP has been approved, the Engineer will prepare the final Bid Packet for the project specifications.

-Televise Storm Sewer Lines: the Engineer explained that after reviewing a couple of phone/email quotes; Urban Engineer recommended the approval of Don Green Sanitation for sewer cleaning and televising in the area around Lakeside Drive. Engineer Poldansky stated that he will request a formal Contract from Don Green Sanitation per the direction of Sewer Dept. Commissioner J. Cabaday and will work to get the Contracted work scheduled as soon as possible.

-2017 Streets Resurfacing Project was discussed and will include the following milling and resurfacing on portions of the following streets: Silliman, Smithson, Rankine, Drapier Place and Napier Ave. Commissioner S. Messina motioned to approve this 2017 Streets Resurfacing Project for the necessary legal advertisement for Bids to be opened publically at noon on July 7th at the Township Building. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried.

*At this time Solicitor Martinucci noted and recommended to the Board that the televising storm sewer lines in Lakeside Drive area be placed on hold until the townships insurance company has had a chance to review and respond to the townships claim in this regard.

Commissioner J. Cabaday made a motion to approve all reports. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Public Comment:

-Mary Margosian (1029 Newton Ave.): M. Margosian stated that she had previously addressed the Board at the prior meeting regarding the issue she has with the height of her neighbor's fence bordering her property line. Commissioner T. Buchleitner acknowledged M. Margosians request for an update regarding the status of his review of her issue and explained that he has contacted the neighbor and attempted to set up a date/time on two occasions but has not been able to find a date that will work for both her neighbors schedule and his schedule to go onto the neighbor's property to measure the fence himself. He intends to continue to follow up with the neighbor and get a measurement of the fence for further review.

Commissioner J. Roda made a motion to pay all bills presented. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the May 24, 2017 Minutes as written. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Floodplain Ordinance update: Ordinance# 587-2017 was duly approved and adopted with the following roll call vote by Secretary T. Rulander: Commissioner J. Roda; "aye"; Commissioner S. Messina, "aye"; Commissioner T. Buchleitner, "aye"; Commissioner J. Cabaday, "aye", and Commissioner T. Benovic, "aye". With all in favor Ordinance# 587-2017 was duly approved/adopted.

Old Business:

-Political Activity Policy: was duly approved and adopted with the following roll call vote by Secretary T. Rulander: Commissioner J. Roda; "aye"; Commissioner S. Messina, "aye"; Commissioner T. Buchleitner, "aye"; Commissioner J. Cabaday, "aye", and Commissioner T. Benovic, "aye". With all in favor, the Political Activity Policy was duly approved/adopted.

New Business:

-Commissioner T. Benovic spoke in regards to the Click Start your Heart Campaign. This is an initiative by the Heart Association to offer to the residents of our township. Commissioner Benovic stated that a free standing device will be installed in Bell Park that the community members may register to use while walking within the township. This is at no cost to the township and will be maintained by the Heart Association. There will be a "Kickoff Event" on July 4th during the Bike Parade for this program.

-Commissioner Benovic stated that a park bench will be installed at Memorial Park.

-Township Maintenance Supervisor Position-"Tabled" by the Board

-Resignation of Commissioner T. Buchleitner. Commissioner T. Buchleitner read aloud his letter of resignation to be effective at the end of June 2017. Commissioner T. Buchleitner's Resignation was approved with the following roll call vote by Secretary T. Rulander: Commissioner J. Roda; "aye"; Commissioner S. Messina, "aye"; "aye"; Commissioner J. Cabaday, "aye", and Commissioner T. Benovic, "aye". With all in favor and (1) abstention noted of Commissioner Buchleitner, the resignation was approved.

Commissioner J. Cabaday made a motion to adjourn the meeting at 7:55p.m. Commissioner J. Roda seconds the motion. The motion was unanimously carried.

Respectfully Submitted:

Tia L. Rulander

Secretary-Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

June 28, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander

Visitors signed in to speak: Ken Miller and Mary Medwid

Visitors:

Vice President J. Cabaday called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

-Mary Medwid: addressed the Board regarding her concern as a motorist driving specifically at the intersection of Halley and East Lake Rd. Mary stated that at this intersection she has found it difficult to see oncoming traffic when pulling onto the roadway of East Lake Rd. Mary explained that Overland Auto has vehicles parked in the grass as well as motorcycles parked on the sidewalk making it difficult and hazardous to see. Commissioner J. Cabaday suggested that she contact the LP Police Dept. when she has the issue of the motorcycles parked on the sidewalk and that the Police Dept. can follow up on this situation. Commissioner Cabaday also stated that she would have a friendly letter sent to Overland Auto asking that they park the vehicles and motorcycles in an appropriate manner so as to not create an unsafe scenario for drivers.

-Ken Miller (LP United Methodist Church Pastor): spoke to the Commissioners regarding the church holding an outdoor viewing of the movie "Lego Batman" at the church. Mr. Miller stated that the movie would be shown on July 7th from 7:30p.m. – 11p.m. Since the intention is to have an outdoor viewing and also have characters from the movie in costume outside, the church is asking for permission from the Board to close down and block off Niagara Place from Silliman to Rankine during this time (for the safety of the children, etc.) Commissioner Cabaday explained that typically the Police Dept. would like each resident's written permission in the affected area before giving this approval. Mr. Miller noted that there are no residences within this location. Given that there are no residences in this area, Commissioner Cabaday stated that she did not anticipate this to be a problem however would speak to the Police Chief for final approval and then notify Mr. Miller.

Commissioner J. Roda made a motion to pay all bills presented. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the June 14, 2017 Minutes as written. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Old Business:

-Commissioner T. Benovic spoke in regards to the Click Start your Heart Campaign. This is an initiative by the Heart Association to offer to the residents of our township. Commissioner Benovic stated that a

free standing device will be installed in Bell Park by this Friday. There will be a “Kickoff Event” on July 4th during the Bike Parade for this program.

Commissioner J. Roda made a motion to adjourn the meeting at 7:40p.m. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Respectfully Submitted:

Tia L. Rulander

Secretary-Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

July 12, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, Commissioner J. Roda and Secretary T. Rulander. Solicitor A. Martinucci, Engineer G. Willis

Visitors signed in to speak: Shawn Geer, Charles Ramsey and Dale Durst

Visitors: Mary Medwid

President J. Cabaday called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Commissioner S. Messina motioned to approve the Police, Dog Catcher, Zoning and Fire Dept. Reports as presented and submitted. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Solicitor's Report: Solicitor A. Martinucci reported on the issues that he has been working on for the Board since the June 14th meeting. The Solicitor stated that he would be providing the Commissioners with additional information and advisement on the proposed creation of a new maintenance personnel position during an Executive Session that will be called later in this meeting. The Solicitor commented that Quinn Law Firm continues to work with the Township's Engineer in ongoing review and discussions of the proposed Harborcreek Township sewer line to run down Iroquois Ave.

Engineer's Report: Engineer G. Willis stated that Don Green has provided video of the pvc pipe running out into the lake through property on Lakeside Drive. Engineer Willis stated that this should be a fairly easy fix and he will advise further once he has completed his review of the video. CDBG application is due Aug. 4th to the Erie Co. Planning and Zoning Office for their review and submission into the State. This application is currently being completed by Urban Engineers and the Township (along with the help of residents) and is for funding for proposed sewer system improvements within Gindy's Mobile Home Park. Engineer Willis provided a report of the flow of the sewer meters after a big rainstorm on Father's Day 2017. This resulted in very high metered flows and will be documented. The Lake Cliff Lift Station application to DEP has made it through the DEP Planning Group and is now in the review process of the DEP Engineering Group. MS4 dry weather reporting will be completed by Urban sometime in July or August once we have a relatively long period of continuous dry weather. The manhole relining project (by Advanced Rehab. Technology) is scheduled for completion today and has gone very well. CZM Grant (for Lake Cliff area): Urban Engineer's will have personnel attend the County Planning's mandatory workshop on July 20th on the townships behalf so that we will meet the requirement for this Grant application.

Commissioner S. Messina motioned to approve the Solicitor and Engineers Reports as presented. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Public Comment:

Shawn Geer: Introduced himself as a potential new business owner in Lawrence Park Township. Mr. Geer explained that he currently owns and operates a successful studio in Union City. His business in Union City provides laser removals of tattoos, tattoos, body paint services and also displays/sells artwork. Mr. Geer stated that his business operations focus on giving back to the community as well as providing superior services. Mr. Geer asked the Board for their approval of any/all Permits required for his business to operate on Main Street in Lawrence Park Township in building space rented from Mr. Charles Bauer. Commissioner J. Cabaday stated that the township does have an Ordinance that restricts certain types of business operations within the Township and believes that it may restrict the business that he proposes to obtain permission to establish within the Township. Commissioner Cabaday explained that the Board would review current regulations and respond to Mr. Geer regarding the approval of the establishment of his business within the township. Commissioner Cabaday further explained that if the current township regulations restricted these types of services/business operations within the township that the Board may review and amend the Ordinance(s) as deemed necessary.

-Joe Peck and Charlie Ramsey: Addressed the Board regarding their current and ongoing work to establish a plan to provide for additional EMS Services for the East County 911 area (which includes Lawrence Park Township). Mr. Ramsey and Mr. Peck spoke about a plan to offer BLS/ALS Services that would not take away from Fire Departments that currently provide these services but would enhance/improve upon these emergency services. J. Peck stated that this plan is in the initial planning stage and they are working diligently to inform the communities in which this service may be available to so that they can determine whether or not there is enough serious interest from the communities that the plan be pursued further for potential consideration of implementation. J. Peck informed the BOC that the program would focus entirely on providing services for only the dropped/missed calls for emergency services. J. Peck stated that Commissioner J. Cabaday has a current hard copy of the proposed plan and he asked that she provide a copy of this plan to the other Commissioners as well as the Solicitor for their review and comments. Solicitor Martinucci stated that at this time he would recommend that he and the Board review this proposed plan and would provide further comment after the review.

-Dale Durst: Mr. Durst asked the Board when the sinkhole repaired on Haley Ave. would be repaved. Commissioner J. Cabaday explained that since it was not apparent why the sinkhole was created, the area has been repaired and secured for safety but is being watched for additional sinking/movement before blacktopping over the area. Mr. Durst stated that Overland Auto continues to park vehicles on the grassy areas on the north side of their property. Commissioner Cabaday informed Mr. Durst that since this was brought to the Board's attention at a previous meeting, the township has sent Overland Auto a letter requesting that they refrain from parking on the grass. However, Commissioner Cabaday also recommended that in the future if the resident's observed this situation at Overland Auto, please contact the LP Police Dept. at that time so that they may follow up on this at the time of the incident occurring.

Commissioner J. Roda made motion to pay bills as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner T. Benovic made a motion to approve the June 28, 2017 Minutes as presented. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday asked the Secretary to do a roll call VOTE for the approval of the 2017 Streets resurfacing project as per the recommendation of Urban Engineer's, be awarded to McCormick Construction in the total amount of \$84,997.00 as per the Bid opened on July 7th, 2017. Secretary T. Rulander took a roll call VOTE for the approval and execution of the McCormick Construction 7-7-17 Bid for the Streets Resurfacing Project 2017 in the total amount of \$84,997.00 with the following results: Commissioner S. Messina; "aye"; Commissioner J. Roda; "aye"; Commissioner J. Cabaday; "aye" and Commissioner T. Benovic; "aye". With all in favor and NO opposed, the McCormick Construction Bid was unanimously approved.

Commissioner T. Benovic made a motion to approve the resignation from Gerald Olson, Dog Catcher. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

New Business: NONE

Commissioner J. Cabaday called the meeting into Executive Session at 8:19p.m. to discuss personnel issues.

Commissioner J. Cabaday called the meeting back into regular session at 9:01p.m.

Commissioner J. Cabaday made a motion to reorganize the Commissioner Departments with the following changes: Justyn Roda would be Fire Dept./Police/Buildings and Shelly Messina would be Admin. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to appoint Commissioner J. Roda as President of the Board and Commissioner J. Cabaday as Vice President. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to adjourn the meeting at 9:08p.m. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

July 26, 2017

4230 Iroquois Avenue

In Attendance: Commissioner M. Cadden, Commissioner T. Benovic, Commissioner J. Roda, Commissioner S. Messina, Secretary T. Rulander

Visitors signed in to speak: Jim VanDyne and Dale Durst

Visitors:

President J. Roda called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Jim VanDyne: informed the Board that the Erie Emerge 2040 Group held a meeting last Thursday in the Township's Activity Room. Various speakers spoke regarding their work on the Historic Buildings and historical facts for Erie County. The group focuses on Erie having cultural habit and enumerating and preserving historical places and landmarks in Erie County. Mr. VanDyne also stated that the Rock Erie Group is doing work painting rocks and from his position on the Townships Rec Board he wanted to make sure that the Commissioners were also aware of these painted rocks being placed throughout the township. Dale Durst also commented at this time that because of these rock paintings with the Rock Erie Group, he is noticing people taking 5 gallon buckets full of rocks from the Lake Cliff Boat Launch area. Commissioner J. Cabaday recommended that when Mr. Durst is aware of people removing the rocks from the boat launch area that he contacts the Lawrence Park PD at that time so they can go out to check on the reported rock removals at the time when it is happening.

Commissioner S. Messina made a motion to pay bills as presented. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

The Secretary took a roll call Vote to approve and adopt Resolution# 2017-11 to appoint Mark Cadden as Lawrence Park Township Commissioner. The VOTE is as follows: Commissioner J. Roda; "aye", Commissioner S. Messina; "aye", and Commissioner T. Benovic; "aye" with all in favor and NONE opposed Resolution# 2017-11 is approved and adopted appointing Mark Cadden as Township Commissioner.

Commissioner T. Benovic made a motion to adjourn the meeting at 7:45p.m. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander

Secretary-Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

August 9, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner J. Roda, Commissioner M. Cadden, Secretary T. Rulander, Engineer T. Podskalny and Solicitor A. Schmidt

Visitors signed in to speak: NONE

Visitors: Dale Durst and Mary Medwid

President J. Roda called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Judge Mark Krahe presided in the Oath of Office/Swearing into Office of newly appointed Commissioner Mark Cadden. Commissioner M. Cadden was then welcomed into office by the Board of Commissioners.

Solicitor's Report: Solicitor Andrew Schmidt provided a report of all legal activity since the July 12, 2017 BOC Meeting. Solicitor Schmidt stated that after researching the Building and Housing Code, he has determined that the Zoning Permit approved for the construction of a "half-pipe" for skate boarding located at the residence of 3903 East Lake Rd. is considered as an "accessory structure" as defined by the Ordinance. Solicitor Schmidt further explained that if there was any alleged issue with this Zoning Permit going forward, it would then need to be taken to a hearing by the Zoning Hearing Appeals Board.

The Solicitor assisted with the review and determination of the Zoning Demo Permit issued to Dan Mentley for the demolition of ½ of a shared garage located on Iroquois Ave.

Review of the "Sexually Oriented Business Ordinance" has been completed. It was determined that the proposed Tattoo Business located in rented space on Main Street is considered as an acceptable business as per the definition of the Ordinance; the only restricted business activity proposed is body painting.

Engineer's Report: 2017 Streets milling and paving project is approved and the required Notice to Proceed documents have been executed by McCormick Construction and returned to the Secretary. The Engineer will review a proposed "Change Order" and will further advise the Secretary on the proper way to proceed with this Change Order. The Engineer will also request a schedule of completion from McCormick Construction.

The application submitted to DEP for the Lake Cliff sewer lift station is still under review by the DEP and the Engineer will follow up on the status of the DEP review.

Commissioner J. Cabaday made a motion to approve all reports as presented. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to pay all bills. Commissioner M. Cadden seconds the motion. The motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the July 12, 2017 Minutes. Commissioner M. Cadden seconds the motion. The motion was unanimously carried.

Old Business: NONE

New Business: Commissioner J. Cabaday explained that Maintenance personnel Chris Sliker is expected to be off work due to a medical procedure scheduled for early September and is potentially expected to be off of work for a couple of months. Due to C. Sliker's temporary medical leave, Commissioner J. Cabaday made a motion to hire Jacob Butler for this temporary maintenance position; with an expected start date of August 28th and an hourly wage to be established after further discussion by the Board of Commissioners. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to adjourn the meeting at 7:44p.m. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander

Secretary-Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

August 23, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner S. Messina, Commissioner J. Roda, Commissioner M. Cadden, Secretary T. Rulander

Visitors signed in to speak: NONE

Visitors: Dale Durst and Mary Medwid

President J. Roda called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment: President Roda stated that there were no residents signed in for public comment but asked if anyone had a comment at this time. Mary Medwid said that she would like to simply acknowledge that she was happy to see on the local news that the Lawrence Park Police Dept. does utilize body cameras while on duty. Mary further stated that she credits the LPPD for ensuring state of the art equipment and therefore protection even though we are a smaller community than compared to even the City of Erie Police Dept.

Commissioner S. Messina made a motion to approve the payment of all bills as presented. Commissioner M. Cadden seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the July 26, 2017 Minutes as written. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Commissioner M. Cadden made a motion to approve the August 9, 2017 Minutes as written. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried.

Old Business:

Commissioner S. Messina provided an update regarding the upcoming streets resurfacing project. Commissioner Messina stated that the streets resurfacing project with McCormick Construction is expected to be scheduled to begin within the first couple of weeks in September. It was further explained that the repairs to the roadway at the entrance of Lake Cliff was not part of the Contract/Project that was approved and awarded to McCormick. Therefore, since the township utilizes State Liquid Fuels funds for this project, the State will not permit the funds to be spent on the repairs to Lake Cliff as part of this year's funding. The Board understands that the Lake Cliff entrance is a high priority and will make sure that the repairs are completed as soon as the weather allows in the spring of 2018.

Commissioner T. Benovic announced that the Eagle Scout Project completed by Joseph Wescott is now complete and just prior to tonight's meeting there was a rededication ceremony at the Gazebo. Commissioner Benovic stated that J. Wescott secured many donations and had several volunteers assist to refurbish benches, paint and replace the roof of the Gazebo along with adding a flagpole at Beute Park. Commissioner Benovic stated that on behalf of the BOC they are very grateful and proud of Joe Wescott for his dedication and hard work to enhance Lawrence Park Township.

New Business:

Commissioner J. Cabaday explained that the Engineer has confirmed that the bid packets for the Lake Cliff Lift Station rebuild are fully prepared and the project is ready to be advertised for a bid opening on October 6th at noon and awarding of the bid at the regular BOC meeting on October 11th, 2017 (*pending DEP Permit Approval). Commissioner S. Messina made a motion to publish the Legal Advertisement for the Lake Cliff Lift Station Rebuild Project with a bid opening date of: October 6th at noon and the Bid Awarding on October 11, 2017 at 7:30p.m. BOC meeting. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the Budget Work Session meetings at 6:30p.m. on September 5th, September 7th, September 25th, October 3rd, October 10th, October 17th, and October 25th 2017. Commissioner S. Messina seconds the motion. The motion was unanimously carried.

President J. Roda called the Board of Commissioners along with Secretary Rulander into an Executive Session at this time citing the need to discuss personnel.

At 7:59p.m. President J. Roda called the regular meeting back to order.

Commissioner T. Benovic made a motion to approve and set the hourly rate of pay for Jacob Butler at \$12.00/hour. Commissioner S. Messina seconds the motion. The motion was unanimously carried.

Commissioner J. Cabaday made a motion to adjourn the meeting at 8:01p.m. Commissioner M. Cadden seconds the motion and the motion was unanimously carried, meeting adjourned.

Respectfully Submitted,

Tia Rulander-Board of Commissioners Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

September 13, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, Secretary T. Rulander, Police Chief Morell, Engineer G. Willis and Solicitor A. Martinucci

Visitors signed in to speak: None

Visitors: Mary Medwid, Charles Curtis, Dale Durst and Robert Gindlesperger

Vice President J. Cabaday called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

Solicitor's Report:

-Solicitor Martinucci reported that his partner Andy Schmidt, Esq. is working with our Insurance Co. representatives as well as our Engineer G. Willis to provide the requested documents and case information for the Wiler Case.

-The Solicitor has reviewed the East Co. ALS/BLS preliminary Service Agreement and has submitted his questions to East Co. regarding this Agreement. Once East Co. provides answers to these questions, the Solicitor will further review and comment regarding the Agreement.

Police Report:

-Chief Morell reported that the Police Dept. has had a busy last month and a busy summer overall. The Chief cited logging over 740 calls last month and compliments the Officers in the Police Dept. for their superior job throughout this busy time.

Engineer's Report:

-Engineer G. Willis reported that he has provided Commissioner J. Cabaday with a 5 Year Plan update for the 2018 Sewer Budget.

-The Streets Resurfacing Contract for 2017: McCormick Construction have completed all milling and will be doing the wearing course within the next week. Urban has been onsite for inspections throughout.

-CDBG Funding for the sewer line along 4 mile creek and through the Gindy's Mobile Home Court has been tentatively approved for funding; Commissioner J. Cabaday along with Engineer T. Podskalny will be presenting the project to the County Officials tomorrow evening at the Blasco Library.

-Lake Cliff Lift Station Rebuild: Engineer Willis confirmed that the Township has received an approved Permit from DEP for this project. The project is currently out to bid.

-MS-4 DEP Permit Update: the dry weather reporting is complete. Notice of Intent and Application for Waiver has been filed.

-Manhole lining project by Advanced Rehabilitation is complete and Secretary Rulander will forward the Invoice to Urban for Recommendation of Payment.

-Coastal Zone Management Grant Application is due October 16th. Urban is going to rework the budgetary costs of this project at Lake Cliff Boat Launch area to include adding some larger stones for erosion stabilization to the project.

Commissioner T. Benovic made a motion to approve all reports. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Public Comment: None

Commissioner S. Messina made a motion to pay all bills as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the August 23rd Minutes as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Old Business:

-Chief Morell announced that there are currently 28 applications out for the LP Police Officer position and noted that he is very happy with this good response to the advertisement.

-Commissioner J. Cabaday thanked Bob Gindlesperger and Nancy for their time going around to each resident in the Gindy's Mobile Home Park to ensure that the required CDBG Surveys were completed. Commissioner Cabaday stated that this was the most time consuming part of this application process and with their assistance the Township is now going to be awarded a CDBG Grant to improve the sewer lines within this area.

New Business:

-After discussion of the appointment of Jim Weigle as an Alternate Member of the Civil Service Commission, Commissioner S. Messina made a motion to table this appointment until Mr. Weigle provided the BOC with a brief bio for review and consideration at the next BOC Meeting. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

-Commissioner T. Benovic made a motion to adjourn the meeting at 7:49p.m. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

September 27, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Roda, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, Secretary T. Rulander and Police Chief Morell

Visitors signed in to speak: None

Visitors: Mary Medwid and Dale Durst

President J. Roda called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Dale Durst reported to the Board that 433 Haley has a “bagster” type dumpster that has been overflowing and at this property for a long period of time. He asked that this property be examined by the Code Enforcement Officer.

-Mr. Durst also asked that the Code Enforcement Officer examine the property of 418 Harvey for compliance to township Ordinances pertaining to vehicles parked on grass.

-Mr. Durst reported that 438 Haley has been marked as “sold” by Caldwell Banker. This residence has numerous cardboard boxes on the steps and front porch. Chief Morell commented that he would have an Officer drive by this residence and ensure that everything is safe and secure.

Commissioner S. Messina made a motion to approve the payment of all bills as presented. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the September 5, 2017 Budget Work Session Minutes as written. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Old Business:

-Commissioner J. Roda confirmed the receipt of a short bio from James Weigle since the last BOC Meeting when the BOC motioned to table the appointment of J. Weigle to the Civil Service Commission (as an Alternate). After review of the bio provided by J. Weigle, Commissioner J. Roda made a motion to appoint James Weigle as an Alternate Member of the L.P. Civil Service Commission. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

-Commissioner J. Cabaday made a motion to approve the East Minister Church Sub-division as proposed on the Engineer Certified Sub-Division maps (that have also been reviewed and signed by both the Erie Co. Zoning Office, Pete Link and the Lawrence Park Twp. Planning Commission Board). Commissioner S. Messina seconds the motion. The motion was unanimously carried and the maps were signed by all Commissioners present.

-Chief Morell reported that the Civil Service Commission will be conducting testing/examinations on Saturday, Sept. 30th for the individuals who applied for the Police Officer position as advertised by the Civil Service Commission.

-Commissioner J. Cabaday announced that she along with Engineer Tom Podskalny have completed the required presentation to Erie Co. as part of the application for CDBG funding. Commissioner Cabaday further explained that this funding will be for replacing sewer lines in the area of Gindy's Mobile Home Park (running along/near Four Mile Creek). Commissioner Cabaday felt the presentation went well and has been assured that LP will be awarded CDBG Funding for this project.

-At this time, Commissioner T. Benovic made a motion to rescind the prior motion to appoint James Weigle as an Alternate to the Civil Service Commission to allow for Commissioner J. Cabaday to abstain from this motion to avoid any conflict of interest being that Commissioner J. Cabaday is employed in the LP Police Dept. Commissioner S. Messina seconds this motion and the motion was carried unanimously.

-Commissioner S. Messina made a motion to appoint J. Weigle to the Civil Service Commission as an Alternate Member. Commissioner T. Benovic seconds the motion. The motion was carried with (3) in favor and (1) abstention by Commissioner J. Cabaday.

Commissioner J. Roda made a motion to adjourn the meeting at 7:43p.m. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried and the meeting adjourned.

Respectfully Submitted:

Tia Rulander-Board of Commissioners Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

October 11, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Roda, Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, and Secretary T. Rulander. Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell

Visitors signed in to speak:

Visitors:

President J.Roda called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Commissioner S. Messina motioned to approve the Police, Dog Catcher, Zoning, Fire Dept., and Code Enforcement Reports as presented and submitted. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

LP Police Dept. Report: Police Chief Morrell reported that the Police Dept. has been very busy stating that there has been numerous investigations that he cannot speak about.

Solicitor's Report: Solicitor A. Martinucci reported they have finished working with the Township insurance in the Wyler investigation. He addressed the fact that the Zoning Hearing Board has 2 vacancies to be filled. He will continue to advise the Township on the process of presenting a certificate of occupancy for a daycare provider.

Engineer's Report: Engineer G. Willis stated that Urban has been working with Commissioner Cabaday on getting a capacity permit from the city of Erie. A letter has been submitted regarding this matter. Street resurfacing by McCormick has been reviewed and payment projection submission. Mr. Willis suggest 1st payment to be made. Urban has been working on the Harborcreek Township agreement with Commissioner Cabaday and Paul Burrows from Quinn Law Firm with progress being made. Bids for Lake Cliff Lift Station have been submitted and opened. Lake Cliff entrance has been looked at as there is much repair work to be done because of tree roots buckling the road and damaging sewer lines. There will be great expense to repair all the damage estimated to be at \$47,000. After consult with PennDot who provides liquid fuels program for paving programs expressed to the Township that at this time there are no funds available and that if it was put into the budget for next year and it will be accepted. There is a plan put together for the repairs to be made in 2018. There were some issues with an easement running along the backyards of Putnam with part of the line "settling" into the ground.

Commissioner S. Messina motioned to approve all Reports as presented. Commissioner T. Benovic second the motion and the motion was unanimously carried.

Public Comment:

Jennifer Sheldon: She said that she is the person applying for the Certificate of Occupation to run a daycare business in her home. She said that she believes that there she has everything that she needs according to Lawrence Park Ordinances.

Paul Krugger: He stated that he lives on Lakeside Drive. He said that there is a very large tree that is in the park and it is growing over the top of his home and it is creating moss and damage to his roof and would like to know if the Township could cut it down or trim it back. He also said that there was a light out at the pump station and that he believes there are some youth that are walking through peoples yards and breaking lights. Also he stated that the Lake Cliff boat launch is overgrown with vegetation and that it needs cut back.

Terry Culmer: 219 Lake Cliff Drive. The intersection of the Lake Cliff and East Lake particularly the entrance which is in bad condition needs to be fixed. Commissioner Messina stated that she submitted a special bid for that to be done but there were no funds available from the state according to PennDot or available Township funds. She also stated that she has been working with the Township Engineers. Commissioner Cabaday stated that after numerous complaints about the trees in the boulevard and the damage that they were causing so the Board decided to get the trees down and fix that damage, replant new trees, not knowing how extensive the damage was. This will be the very first project in 2018 as soon as the weather allows it happen. Mr. Willis state that the good news is that the roots are gone therefor no longer causing damage to the sewer lines.

Tony Ferrito: He is concerned about the Lake Cliff entrance and what is going to happen when the snow plows hit it. He just wanted to be sure to report the pot holes and he doesn't believe this is a safe situation. He also said that there has been no street sweeping done because there are weeds and trees growing out of the street itself. Commissioner Messina stated that when all the complaints came in regarding the trees so the trees were removed because of the damage that was being caused. Mr. Ferrito said that he hopes that decorative shrubs or bushes will replace the trees instead. Commissioner Benovic said that she would certainly see that the area will be cleaned up. She also reiterated that the entrance will be fixed but did not want to just "band aid" the problem but wanted it to be fixed properly. Commissioner Cabaday said that when this Board came in the street cleaner was broken and the budget was already fixed but this Board is trying to properly fix all these problems. She also said that they will try to get a temporary fix before winter. Commissioner Messina stated that this Board is doing its best to make sure that everything that is "broken" will be addressed.

Al Renshaw: He stated that he has lived in the Township for 41 years and he lives on Frontenac which is adjacent to Lake Cliff. He said that the value of properties in the area has dropped dramatically. He said that he tried to help the Maintenance Guy today weed whacking and why had it taking 2 months to clean it along with the trimming down at the boat ramp. He asked the Maintenance worker what are you doing down here and his response was he only collects the cigarette butts and garbage. He said to me "I don't do the trimming because I'm allergic to poison ivy" and then he asked him to report it to the Commissioner and when he has seen him later his response when asked what was said he said "it's not my job". He said that there is an emergency fund for the Township and why is it not being used for this problem. Mr. Renshaw said that the Township should be using bigger plows for the streets as the pickup trucks are not doing the jobs. Commissioner Messina said that she will be checking into getting the area grated to a degree that would help with some of the problem areas. Solicitor Martinuchi stated that there is a State Liquid Fuels fund that is given by the state for specific projects and if the Township had taken that money and used it for Lake Cliff entrance then the State would stop all funding to the

Township for all projects. The Solicitor also reiterated that this current Board did not set the budget for 2017 and therefore could not amend that budget and the Commissioners are doing their best to work through all these problems. Mr. Renshaw also asked why the Township cannot hire Harborcreek to plow with their large trucks. Commissioner Cabaday said that they wanted \$450,000 for plowing and the Township cannot afford that type of funding. Solicitor Martinuchi reiterated that this is all a budget issue and this Board was not an active part of the 2017 budget. Commissioner Messina asked the Solicitor how to remove a contractor the response from Mr. Martinuchi said that the Township can accept the lowest reasonable bid and that if they are not fulfilling the contract as signed.

Commissioner J. Cabaday made motion to pay bills as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Roda made a motion to approve the September 7, 2017 Budget Minutes as presented. Commissioner J. Cabaday seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the September 13, 2017 Minutes as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried

Commissioner S. Messina made a motion to approve the September 27, 2017 Minutes as presented. Commissioner J. Roda seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the October 6, 2017 Bid Opening Minutes as presented.

Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Old Business: NONE

New Business: Secretary to do a roll call VOTE for the acceptance of resignation by Pete Ogden from the Zoning Hearing Board. Commissioner S. Messina; "aye"; Commissioner J. Roda; "aye"; Commissioner J. Cabaday; "aye" and Commissioner T. Benovic; "aye". With all in favor and NO opposed, the resignation was unanimously approved.

The Lake Cliff pump station re-build bids: Commissioner Cabaday turned comments over to Engineer G. Willis. Mr. Willis stated that there were 4 bids in total with the bulk of the bids being around \$400,000. All included bonds, experience, and all items needed. After review the recommendation from the Township Engineers be awarded to the lowest bid from McClallen Construction with a bid of \$439,204.50. Secretary to do a roll call VOTE for the acceptance of bid by McClallen Construction as state by George Willis-Urban Engineers with 2 Commissioners present, Commissioner J. Roda; "aye"; Commissioner J. Cabaday; "aye" and Commissioner T. Benovic; "aye". With all 3 Commissioners in favor and NO opposed, Lake Cliff Station re-build lowest bidder, McClallen Construction was awarded and was unanimously approved.

Commissioner J. Roda called the meeting into Executive Session at **xxxxx**. to discuss personnel issues.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

October 25, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, and Secretary T. Rulander

Visitors signed in to speak: Dale Durst

Visitors: Mary Medwid, Charles Curtis, Bob Gindlesperger

Vice President J. Cabaday called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Dale Durst-Informed the Board of his concerns regarding the repairs needed to the boat launch. Mr. Durst specifically stated that the cement sides of the boat launch are deteriorated and eroded. Commissioner Benovic replied that the township is currently working along with our Engineer to apply for CZM Grant Funding for these repairs/restoration to the boat launch area. Commissioner Benovic also informed Mr. Durst that the barricades are scheduled to be put back in place at the boat launch on November 1st.

Commissioner S. Messina made motion to pay bills as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday read aloud the Resolution# 2017-12 Appoint Terry Culmer to Zoning Hearing Board and asked Secretary Rulander to take a Roll Call Vote for the approval of this Resolution. Secretary Rulander took a Roll Call Vote to approve Resolution# 2017-12 Appoint Terry Culmer to Zoning Hearing Board with the following result: Commissioner S. Messina; "aye", Commissioner J. Cabaday; "aye", Commissioner T. Benovic; "aye", with all in Favor and none opposed the Resolution was duly approved.

Old Business:

Commissioner T. Benovic thanked the volunteer work completed last Saturday by the ServErie group throughout the parks in the township.

Commissioner T. Benovic announced that the Halloween Parade will take place on October 30th at 6:00p.m. and trick or treating will be on Oct. 31st from 6p.m. until 8p.m.

New Business:

Commissioner S. Messina made a motion to appoint resident Barb Valenzuela as an Alternate member to the East Erie Co. Suburban Rec. Board. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday made a motion to approve the hire of Jerome Banko as part time (substitute) Crossing Guard. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to appoint Brian Froess as Dog Enforcement Officer. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday informed resident B. Gindlesperger that she does not intend to increase the sewer rate charge for 2018.

Commissioner J. Cabaday made a motion to adjourn the meeting at 7:43p.m. The motion was seconded by Commissioner S. Messina and unanimously carried.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

November 29, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, and Secretary T. Rulander, Police Chief Morell

Visitors signed in to speak: Dale Durst, Joyce Spitznogle, Bob Gindlesperger

Visitors: NONE other than speaking visitors

Vice President J. Cabaday called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

-Dale Durst: Informed the Board that he had brought it to the Board's attention at a previous BOC meeting and would like to again report that a resident on Harvey is parking in their front lawn. Mr. Durst explained that the vehicle is parked in an area that had been only grass and is now graveled. Mr. Durst asked if this is permitted and in compliance with Township Code? At this time, Chief Morell commented that he is aware of this location and would follow up with this request.

-Joyce Spitznogle: Introduced herself to the Board as the newly elected Real Estate Tax Collector for Lawrence Park Township. J. Spitznogle explained that she had been RE Tax Collector in LeBoeuf Township for approximately 25 years. However, she and her husband moved and now reside in Lawrence Park Township so she could no longer continue to hold office as the Tax Collector in LeBoeuff Twp. due to her residency. Mrs. Spitznogle stated that she is looking forward to working for our community as Tax Collector. Mrs. Spitznogle confirmed that she has completed and received her Tax Collecting Certification with the State. She has contacted and met with Kim at the Iroquois School District regarding the collection/distribution of the School District RE Tax and has also met with our current Tax Collector, Karen Olson. Mrs. Spitznogle also confirmed that she has contacted the Erie County office and intends to continue offering to the community the ability to purchase dog licenses through the LP Twp. RE Tax Collector Office. Mrs. Spitznogle confirmed that she has reached out to LP Township's current "Deputy Tax Collector" and has arranged for her to continue as Joyce stated that at this time she believes she will continue to follow the same office/availability hours as K. Olson has currently established. The Board congratulated Mrs. Spitznogle on her newly elected position and thanked her for coming to tonight's meeting to introduce herself.

Commissioner S. Messina made a motion to pay all bills. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Resolution#2017-13 was read aloud by Commissioner J. Cabaday which prohibits "mini-casinos" from being located within our municipality as per Act 42. Commissioner Cabaday asked Secretary Rulander to take a roll call VOTE for the approval/adoption of Resolution# 2017-13. Secretary Rulander took a Roll Call VOTE with the following results: Commissioner S. Messina; "aye", Commissioner J. Cabaday; "aye"

and Commissioner T. Benovic; “aye”, with all in favor, Resolution# 2017-13 was duly approved, adopted and fully executed.

Commissioner J. Cabaday made a motion to approve the October 25, 2017 Minutes as presented. Commissioner S. Messina seconds the motion and the motion was unanimously carried and the Minutes approved.

Commissioner J. Cabaday announced that due to the election results the Township will have vacant positions as of January 1, 2018. Due to the vacancies, the Board of Commissioners will need to appoint a Township Treasurer and a Township Commissioner and also seek to hire for a Maintenance personnel for the Streets and Sewer Departments. Commissioner S. Messina made a motion to post and advertise for these three specified positions with letters of interest and resumes due back to the Secretary’s Office no later than Dec. 8th, 2017. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Fascade Restoration Grant Application-ECGRA: Secretary Rulander explained that she has been working with Dave Skellie (SeaGrant Organization) on the application for this \$15,000 grant with a matching \$15,000 by the residents who receive this grant money and the grant money would be coming from ECGRA for the purpose of rehabilitation/repair/improvements to historical homes (as per State guidelines) within Lawrence Park. The Secretary explained that Mr. Skellie would submit the application on our behalf if the Board of Commissioners so approved him to submit. Commissioner T. Benovic made a motion to approve the application submission by SeaGrant on behalf of LP Twp. for the ECGRA Fascade Restoration Grant in the amount of \$15,000. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday stated that at this time the Board of Commissioners would like to do the Public Reading of the Budget for 2018. Commissioner Cabaday explained that this Board has worked very hard and diligently to review each line item in the budget to fully understand and budget as best as they can for 2018 and is pleased to say that the 2018 Budget does not include a RE Tax increase and there will be NO increase in 2018 sewer rate (residential). Commissioner T. Benovic went down through the total department 2018 Budget expenditures and stated that the Budget will be available for public inspection. Commissioner Benovic stated that the overall General Fund expenditures are decrease approximately 7% from 2017 and it is the intent to grow the fund balance going forward. Commissioner Cabaday stated that she and the Board are still in negotiations with Harborcreek regarding the possibility of entering into an Agreement for the Joint Transportation Sewer Project (line down Iroquois Ave.) but no decisions have been made at this time. Commissioner Cabaday asked the Secretary to do a roll call VOTE to advertise the 2018 Budget as tentatively adopted and made available for public review/inspection. Secretary took Roll Call VOTE with the following results: Commissioner S. Messina; “aye”, Commissioner J. Cabaday; “aye”, Commissioner T. Benovic; “aye” with all in favor and none opposed the 2018 Budget is tentatively adopted and will be advertised and made available for public inspection.

Commissioner S. Messina made a motion to adjourn the meeting at 7:56p.m. The motion was seconded by T. Benovic and unanimously carried.

Respectfully Submitted:

Tia Rulander

Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

December 13, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina, and Secretary T. Rulander. Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell

Visitors signed in to speak: Kate Philips, Rob Ring (Account Manager, Yardmaster), Jim VanDyne and Al Renshaw

Visitors: Mary Medwid, Ed Shaffer, Dave Whir, Dale Durst, Barbara Valenzuala, Robert Gindlesperger, Melinda Meyer and Barb Kleznoth

Vice President J. Cabaday called the meeting to order at 7:30p.m. The Pledge of Allegiance to the Flag was performed.

LP Police Dept. Report: Police Chief Morrell addressed the Board stating that he had no comment at this time.

Solicitor's Report: Solicitor A. Martinucci reported and updated the Board on the following items that have been under review and advisement since the November 8th meeting:

-East Erie County Proposed Agreement (and proposed draft Resolution): Solicitor Martinucci has provided his questions and recommended revisions to East Erie Co. Communications regarding their proposed Agreement and Resolution. EECEC wants to modify itself to provide EMS services, and seeks the Township's approval to amend its mission statement, sell or buy whatever assets are necessary to do so, and have the Township waive any future claim to the value of any such assets. The Solicitor is awaiting a formal response from East Erie Co. Communications and will continue with reviewing and advisement. At this time, the Solicitor recommended that the Board table their decision on the approval and/or adoption of the Agreement and Resolution until the conclusion of his review. The Board agreed to follow the Solicitors recommendation and tabled this item until a future meeting.

-The Solicitor has reviewed and is working with the Board to formalize the "Job Description" for the Streets/Sewers Dept. Maintenance Personnel Position.

-Solicitor Martinucci acknowledged the Zoning Hearing Board meeting scheduled, Dec. 18th at 7:30p.m. to hear the appeal for Special Variance to permit resident Jen Sheldon to operate a home based business (Daycare) in her residential home at 811 Priestley Ave. Solicitor Martinucci stated that he has reviewed the documents submitted by J. Sheldon as required per the Township Code/Zoning Ordinance. Solicitor Martinucci stated that he is not required to be present at this Meeting as the LP Township Solicitor and that the Zoning Hearing Board will have their appointed Solicitor Ed Betza present and representing as Legal Counsel for the Zoning Hearing Board. However, Solicitor Martinucci asked the Township Board of Commissioners if they would like him to attend this Meeting on their behalf. Commissioner S. Messina motioned to not have Solicitor Martinucci attend the Zoning Hearing Board meeting on Dec. 18th. Commissioner J. Cabaday seconds the motion. The motion was unanimously carried.

-Sewer Billing and Services Agreement with Erie Water Works: Solicitor Martinucci recommended that the Board table official action on the approval/adoption of this Agreement until his further recommendation and advisement. The Secretary will continue to work with EWW and Solicitor Martinucci to revise and finalize the Agreement as per Solicitors recommendations. The Board agreed to table their official action/decision at this time.

Engineer's Report: Engineer G. Willis stated that the "telemetering hardware" installation at the sewer lift stations is installed. The telemetering system will be completely functional and operational after the software is installed and programmed with the City of Erie Sewer Dept. The Secretary is working with Basil R. (City of Erie) to complete this software installation.

-Lake Cliff Lift Station Rebuild: Engineer Willis reported that McLallen Construction has submitted all required documents and bonds per their awarded bid for this project. McLallen Construction anticipates starting this project as early as the weather will allow in the spring of 2018.

-Engineer Willis stated that the engineering firm is researching and will provide recommendation on monitoring equipment and auto dialer systems for both the Cunningham and Soudan Lift Stations. The engineering estimate at this time for the systems is in the range of \$15,000 - \$20,000 and will immediately save the township in flow and transportation charges with substantial decrease inflow and infiltration.

-Agreement with Harborcreek Township for the _____ Agreement: Engineer Willis gave a presentation and indicated the anticipated location of the sewer line along with the districts of the township that it will serve and what lift stations will be affected by this new and larger sewer main line running through the township. This sewer line is projected to run down Iroquois Ave, across East Lake Rd. and then finally connect into the City of Erie sewer line which would then ultimately allow for the sewer flow to convey into the City of Erie Sewer Treatment Facility. Engineer Willis explained that the proposed cost due to Harborcreek Township from Lawrence Park Township for the project is \$1 million and at this time is expected to be paid in 2019. Engineer Willis and Commissioner Cabaday both explained that this expense is part of the 2018 Sewer Budget as a capital project. In terms of relative value, Engineer Willis placed a figure of \$1.5 million in operating and construction costs. The pipe would be owned and maintained by Harborcreek Township. There would be NO maintenance cost to Lawrence Park Twp. for the first (10) years after the completion of the project. After the 1st ten years, Lawrence Park Twp. would make an annual payment of \$6,000 to H.C. to be deposited into an account specifically for any maintenance/repairs to be paid by LP at contribution rate of approximately 24% of the total maintenance expense incurred. The Agreement includes a clause for extra capacity. The Agreement shall remain valid as long as LP has flow into the pipe or with written notice by either party (365 days' notice required). Secretary Rulander stated that the Agreement also includes language to ensure compliance with LP Township's Shade Tree Ordinance and specifics on final restoration of the areas affected to be returned to their original condition. Engineer Willis stated that after extensive review and calculations of expected overall value to the Township, he would recommend that the Agreement be approved and executed so that the project can then move forward with Harborcreek Township. After approval by LP Township, Harborcreek Township will then move forward with their project plan and application for DEP approval as well as submission of all required/necessary Highway Occupancy Permits from PennDOT. Solicitor Martinucci addressed the Board stating that Attorney P. Burroughs (Quinn Law Firm) worked as Solicitor

Commissioner S. Messina motioned to approve all Reports as presented. Commissioner T. Benovic second the motion and the motion was unanimously carried.

Public Comment:

Ed Shaffer and Kate Phillips (Iroquois Foundation Board): Both Ed and Kate introduced themselves as Board Members of the Iroquois Foundation Board and are organizing the 1st Annual Iroquois Foundation Food Truck Event in June 2018. Ed stated that he has met with Chief Morell and discussed the specifics of ensuring appropriate security during the event. Ed acknowledged the Townships General Offenses Code 610.03 (Alcohol/Open Container) at the GE ball fields. Kate and Ed asked for the Commissioners approval of making an exception to this Code for this event (the Iroquois Foundation Board will also ask GE for this same exception). Their Board will seek sponsorship funding. Monies made from this event will go towards the teachers and students in the Iroquois School District. The Board thanked them for their time and commitment to the community and stated that they would consider their request for exception for a vote at an upcoming BOC meeting.

Rob Ring (Account Manager, Yardmaster): Mr. Ring address the Board stating that in 2016, Yardmaster was awarded the Snowplowing Contract with the Township. In the spring of 2017, Yardmaster was awarded the Streets Maintenance Contract.

Jim VanDyne (LP Historical Society): Announced that the Historical Society will be submitting their final draft Application to the State Preservation Board requesting that a portion of Lawrence Park Township be declared and acknowledged as a "Historical District". Mr. VanDyne asked the Board to consider sending a letter of support to the State Preservation Board. Mr. VanDyne will provide Secretary Rulander with a sample letter.

Al Renshaw (2664 Frontenac): Mr. Renshaw thanked the Commissioners for the work completed on the roads in the Lake Cliff area, specifically the repair to the entrance of Lake Cliff Drive. Mr. Renshaw stated that he would also like to add to and/or further discuss the prior comments made by Rob Ring. At this time, Mr. Renshaw directed his comments to Mr. Ring. Solicitor Martinucci asked Mr. Renshaw to address the Board with any comments he may have rather than Mr. Ring. Solicitor Martinucci further explained that "Public Comment" is to allow for comments to the Board of Commissioners. Mr. Renshaw was respectful to this request and had no further comment to the Board.

Commissioner T. Benovic made motion to pay bills as presented. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Commissioner S. Messina made a motion to approve the November 29, 2017 Minutes as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Old Business:

Commissioner Messina stated that the 2018 Budget is available for viewing in the municipal office.

Commissioner Messina motioned to adjourn the meeting at 8:38p.m. Commissioner Benovic seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Tia Rulander

Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

12:00 (Noon)p.m.

December 30, 2017

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina

Visitors signed in to speak: Barry Miller and Jen Sheldon

Visitors: Don Sheldon, Rob Ring (Yardmasters), Mark Nicolussi and Max Nicolussi

Vice President J. Cabaday called the meeting to order at 12:00p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Mr. Miller had a complaint that the sidewalk Ordinance is not being enforced. Mr. Miller explained that the sidewalks on Main St. are not being shoveled. The Board stated that the Police Chief would be notified of this complaint and if deemed appropriate, letters could be sent. The Board further explained that they cannot selectively enforce an Ordinance, thus creating the potential situation especially given this recent record breaking snowfall that all township residents would be receiving a letter of non-compliance to the township Ordinance. Then, if the resident did not respond to the letter, they would be cited, after receiving the specified number of citations, the township could then shovel (abate the violation) and place liens on the parcels for the total cost associated with this investment by the township. Mr. Miller did not think that it should go to these extremes, however would still like the Ordinance to be enforced.

-Jenn Sheldon addressed the Board with her concern regarding an alleyway off of Main St. that is not being plowed. Rob Ring (Yardmasters) responded to J. Sheldon's comment, explaining that due to two vehicles parked in their driveways and the specific angle of the vehicles, this creates a situation whereas the plow trucks cannot pass by. Therefore, Yardmasters is unable to plow this particular alley at times, when the parked vehicles create this impassable roadway.

-At 12:32p.m. a Roll Call Vote was taken to approve and fully adopt the 2018 Budget (including the revised expense accounts in the Admin. Dept) with the following result: Commissioner S. Messina; "aye"; Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye"; with all in favor and none opposed, the 2018 Budget was duly adopted.

Commissioner J. Cabaday motioned to adjourn the meeting at 12:32p.m. Commissioner T. Benovic seconds the motion and the motion was unanimously carried and the meeting adjourned.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary