

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

January 2, 2018

4230 Iroquois Avenue

Present: Commissioners J. Cabaday, T. Benovic, S. Messina, E. Gerardine, Police Chief Morell, Solicitor A. Martinucci, and Secretary Tia Rulander

Reorganizational Meeting Items/Appointments

A. BOC President: Jan Cabaday

Commissioner Gerardine made a motion to appoint Jan Cabaday as President. Commissioner T. Benovic seconds the motion. The motion carried.

B. BOC- Vice President: Tammy Benovic

C. Commissioner Cabaday made a motion to appoint Tammy Benovic as Vice President. Commissioner Gerardine seconds the motion. The motion carried.

D. BOC Departments

1. Administration/Sewer-Jan Cabaday
2. Parks/Recreation/Police-Tammy Benovic
3. Streets-Eric Gerardine
4. Sanitation – Shelly Messina
5. Fire Dept./Buildings-

E. Solicitor- (Quinn Law Firm- Art Martinucci)

Commissioner Cabaday made a motion to reappoint Art Martinucci. Commissioner T. Benovic seconds the motion. Commissioner S. Messina opposed. The motion carried.

F. Engineer- (Urban Engineering-George Willis)

Commissioner T. Benovic made a motion to reappoint Urban Engineers. Commissioner E. Gerardine seconds the motion. Commissioner S. Messina opposed. The motion carried.

G. Building Code Inspector- BIU (Building Inspection Underwriter)

Commissioner T. Benovic made a motion to reappoint BIU. Commissioner E. Gerardine seconds the motion. Commissioner S. Messina opposed. The motion carried.

H. Tax Collector-Joyce Spitznogle

I. Zoning Officer-Mark Kukla

Commissioner T. Benovic made a motion to reappoint Mark Kukla. Commissioner E. Gerardine seconds the motion. The motion carried.

J. EMC-Shaun Miller

Commissioner T. Benovic made a motion to reappoint Shaun Miller. Commissioner E. Gerardine seconds the motion. The motion carried.

K. Code Enforcement Officer-Cindy Jo Cunningham

Commissioner T. Benovic made a motion to reappoint Cindy Jo Cunningham. Commissioner E. Gerardine seconds the motion. The motion carried.

L. Dog Catcher-State Dog Catcher-Brian Frees

Commissioner E. Gerardine made a motion to reappoint Brian Froess. Commissioner T. Benovic seconds the motion. Commissioner S. Messina opposed. The motion carried.

M. 2018 BOC Meeting Schedule: 2nd & 4th Wednesday/monthly at 6 p.m. starting January 10th, 2018

Commissioner E. Gerardine made a motion to change meeting schedules, Commissioner T. Benovic seconds the motion. Commissioner S. Messina opposed. The motion carried.

N. Appointments to Boards/Commissions

1. Vacancy Board: Matt Majerski

3. Minutes, Resolutions and Ordinances

A. Resoluion#2018-01 Secretary 2018 Salary (Roll Call VOTE): Commissioner J. Cabaday, Aye, Commissioner T. Benovic, Aye, Commissioner E. Gerardine, Aye, Commissioner S. Messina, Aye. Motion Approved.

Acceptance of letter of resignation from Karen Olson as Lawrence Park Township Treasurer:
Commissioner

Commissioner J. Cabaday made a motion to adjourn the meeting at 7:52 p.m. Commissioner T. Benovic seconds the motion. The motion was unanimously carried.

Tia Rulander

Secretary-Board of Commissioner

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

January 10, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, and Secretary T. Rulander. Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell

Visitors signed in to speak: Joann Jeska (Group Work-Camp Home Repair)

Visitors: Charles Curtis and Frank Mussett

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

LP Police Dept. Report: Police Chief Morrell had no additional comment to the Police Dept. Report of incidents logged in the prior month.

Solicitor's Report: Solicitor A. Martinucci reported that he had attended a day long seminar for Updates to Municipal Law and although he did not have a prepared "Solicitors Report" tonight, he will comment and advise as needed as topics are brought up at tonight's meeting.

Engineer's Report:

Engineer G. Willis reported the following:

- Monitoring equipment installation at Soudan's and Cunningham Lift Stations installed. City of Erie Sewers to program data collection to web server next week.
- Lake Cliff Lift Station – reviewing Contractor shop drawing submittals. Spring construction is anticipated as soon as weather allows.
- MS 4 update, awaiting permit action by PA DEP. We will need to schedule a public presentation of program and Best Management Practices after 1st of the New Year.
- Preparing specifications and bid documents for temporary sewer metering to assess I & I and base flows into Soudan Lift Station. Anticipate March through May to catch rainy season.
- Updating Sewer master set of plans with work performed in the last 3 years and incorporating Historical pipe and invert data to GIS database.

Commissioner T. Benovic motioned to approve all Reports as presented. Commissioner E. Gerardine second the motion and the motion was unanimously carried.

Public Comment:

Joann Jeska: J. Jeska introduced herself to the Board and explained that she represents a group of mission volunteers who will be performing mission based home repair in Lawrence Park Township this summer. The group has worked in North East and Harborcreek Township as well as working in the state

of Colorado. The group will consist of approximately 460 volunteers who will be living at the Iroquois High School while working in the Township. The group intends to perform home repairs on 65-70 homes within the school district and at NO cost to residents. Chief Morell asked where residents could apply? J. Jeska stated that applications are available at the local food pantry, our municipal office, the LPPD as well as churches within our area. Solicitor Martinucci asked if all volunteers have clearances. J. Jeska stated that all volunteers do have federal clearances but some may need to obtain PA Clearances (which will be required of each volunteer). J. Jeska asked the Board to consider waiving permits/permit fees for their volunteer work. Solicitor Martinucci advised the Board to obtain additional specific information regarding what permits/fees would be considered for exemption and once reviewed, the Board could vote on this decision at a future BOC Meeting. Commissioner T. Benovic motioned to table this item until further advisement from the Solicitor. Commissioner E. Gerardine seconds the motion and the motion was carried.

Commissioner T. Benovic made motion to pay bills as presented. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

President Cabaday read aloud Resolution# 2018-02 "Erie Bank Authorized Signers". Secretary Rulander explained that due to Treasurer Olson's resignation/retirement, it is necessary to remove K. Olson as an authorized signer and at this time President J. Cabaday added as an authorized signer to Erie Bank Accounts. Commissioner T. Benovic motioned to approve Resolution# 2018-02. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried. President Cabaday asked the Secretary to do a Roll Call VOTE for the motion to approve and adopt Resolution# 2018-02, with the following results: Commissioner E. Gerardine; "aye", Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye", with all in favor and none opposed Resolution# 2018-02 was duly approved and adopted.

President Cabaday read aloud Resolution# 2018-03 "Establish 2018 Tax Millage". Commissioner E. Gerardine motioned to approve Resolution# 2018-03. Commissioner T. Benovic seconds the motion and the motion was unanimously carried. President Cabaday asked the Secretary to do a Roll Call VOTE for the motion to approve and adopt Resolution# 2018-03, with the following results: Commissioner E. Gerardine; "aye", Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye", with all in favor and none opposed Resolution# 2018-03 was duly approved and adopted.

President Cabaday read aloud Resolution# 2018-04 "2017 Tax Exoneration". Commissioner T. Benovic motioned to approve Resolution# 2018-04 to exonerate 2017 RE Taxes in the amount of \$23,933.44. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried. President Cabaday asked the Secretary to do a Roll Call VOTE for the motion to approve and adopt Resolution# 2018-04, with the following results: Commissioner E. Gerardine; "aye", Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye", with all in favor and none opposed Resolution# 2018-04 was duly approved and adopted.

Old Business:

Solicitor Martinucci at this time acknowledged the current status of the ongoing review of the proposed draft Resolution presented to the Township by East Erie County 911 Board. The Solicitor explained that he has contacted the representative for the East Erie Co. 911 Board and has presented his concerns regarding the Resolution. The main concern is that the Resolution is too general and vague, especially in

regards to the protection to our township's share of assets acquired as a partner municipality. Solicitor Martinucci reported that at this time, the originally proposed draft Resolution has been essentially "thrown-out" and he will continue to work with the Board towards a revised/redrafted Resolution that adequately protects the interests of the Township and is much more specific.

New Business:

President J. Cabaday explained that due to the expiration of Richard Garmin's term as a Board Member of the Civil Service Commission Board, effective December 31, 2018, Mr. Garmin (has accepted) and would like to be reappointed to remain a current member of this Board. Commissioner T. Benovic motioned to reappoint Richard Garmin to another term on the Civil Service Commission Board. Commissioner E. Gerardine seconds the motion and the Secretary performed a Roll Call Vote with the following results: Commissioner E. Gerardine; "aye" Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye"; with all in favor and none opposed, Richard Garmin is duly appointed to another term as a member of the Civil Service Commission Board.

-Northwest Bank Financing Proposal, funding the purchase of (3) pieces of equipment for the Streets Dept. was reviewed by the Board. Commissioner E. Gerardine motioned to approve the township entering into the proposed Financing Contract with Northwest Bank. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

-John Deere Financing Proposal, funding the purchase of a backhoe (Sewers Dept.) was reviewed by the Board. Commissioner E. Gerardine motioned to approve the township entering into the proposed Financing Contract with John Deere. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

-Navistar Capital Financing Proposal, funding the purchase of a 5 ton truck for the Sewers Dept. was reviewed by the Board. Commissioner T. Benovic motioned to approve the township entering into the proposed Financing Contract with Northwest Bank. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

-Purchasing fuel from Harborcreek Township for the townships various pieces of equipment was discussed. Commissioner Cabaday explained that Harborcreek Township participates in the Erie Area COG's cooperative bidding for the purchase of this fuel and has requested that LP Township submits a letter requesting that the Harborcreek Township Board considers the approval of LP purchasing fuel at and from Harborcreek Township. Commissioner T. Benovic made a motion to approve sending this letter of request to the Harborcreek Township Board. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

-Sewer Service/Billing Agreement with the City of Erie: Secretary Rulander asked the Board to consider the approval and execution of the Sewer Service/Billing Agreement with the City of Erie. Solicitor Martinucci added and confirmed that he had reviewed and made recommendations on a few revisions to the originally proposed Agreement, further stating that these revisions have been made and approved by the City of Erie. Therefore, the Solicitor confirmed that the Agreement is now acceptable and in it's final state. Commissioner E. Gerardine motioned to approve and execute the Sewer

Service/Billing Agreement with the City of Erie. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

President J. Cabaday motioned to adjourn the meeting at 6:46p.m. Commissioner T. Benovic seconds the motion and the motion was unanimously carried and the meeting adjourned.

Respectfully Submitted:

Tia Rulander
Board of Commissioner's Secretary

Lawrence Park township
Board of Commissioner Meeting Minutes

6:00 p.m. January 24th 2018. 4230 Iroquois Avenue

In attendance: Commissioner J. Cabaday, -Commissioner T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine commissioner S. Messina

Visitor signed in to speak: none

Visitors: Mary Medwid, Dale Durst, Charlie Curtis, Shawn Miller.

President J. Cabaday called the meeting to order at 6:00 p.m. the pledge of allegiance to the flag was performed.

Commissioner Messina made a motion to appoint Frank Musset as Commissioner Benovic seconded the motion. Roll call was taken: Commissioner J. Cabaday; "aye"; Commissioner T. Benovic, "aye"; -Commissioner S. Messina, "aye"; and Commissioner E. Gerardine, "aye." With all in favor Frank Mussett was approved as Commissioner.

Bills: Commissioner Benovic made a motion to pay the bills as presented and Commissioner Gerardine seconded the motion. The vote was taken and the motion was unanimously carried.

Minutes: Commissioner Messina made a motion to pass the December 30th 2017 and January 10th 2018 minutes. Commissioner Benovic seconded the motion. The vote was taken and the motion was unanimously carried.

Old Business: Commissioner Benovic made a motion to appoint Joe Golden to the vacancy board commissioner. Gerardine seconded the motion. The vote was taken and the motion was unanimously carried.

New Business: Commissioner Cabaday explained that Joe Vilella had conflict with his other job and being the Lawrence Park township treasurer. In a mutual agreement, Mr. Vilella was released from the position of Treasurer.

Commissioner Cabaday asked for a motion to appoint Joyce Spitznogle the Lawrence Park Township Tax Collector, to also be appointed Treasurer. Commissioner Messina made a motion to appoint Joyce Spitznogle as the Treasurer for Lawrence Park Township. Commissioner Benovic seconded the motion. The vote was taken and the motion was unanimously carried.

Commissioner Benovic asked for a motion to approve sending the landscaping contract out for advertisement, with responsive bids to be open at noon on 2/12/18, and to have the successful bid awarded at the BOC meeting on to 2/14/18. Commissioner Cabaday made a motion to send the landscaping contract out for advertisement, with responsive bids to be open at noon on

2/12/18, and to have the successful bid awarded at the BOC meeting on to 2/14/18. Commissioner Mussett seconded the motion. The vote was taken and the motion was passed unanimously carried.

President J. Cabaday adjourned the meeting at 6:37 p.m.

Respectfully submitted:

Janet Cabaday, President
Board of Commissioners

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

February 14, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner S. Messina, Commissioner F. Mussett Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell, and Asst. Secretary C. Cunningham.

Visitors signed in to speak: Ed Rickrode, Dale Durst, PSP Officer Garman

Visitors: Mary Medwid, Charlie Curtis, Joe Crotty

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Appointment of Assistant Secretary: Commissioner Cabaday made a motion to approve appointment of Cindy Jo Cunningham as Assistant Township Secretary, Shelly Messina second the motion. Commissioner Cabaday asked the Assistant Secretary to do a Roll Call VOTE for the motion to approve appointment with the following results: Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye", Commissioner F. Mussett; "aye", Commissioner S. Messina; "aye", with all in favor and none opposed Appointment of Assistant Secretary was duly approved and adopted.

Public Comment:

-PSP Officer Garman: Officer Garman introduced himself and asked if there were any issues or questions for the State Police.

-Ed Rickrode: Mr. Rickrode stated that he is on the Iroquois School Board and there are a small group from Lawrence Park and also from Wesleyville that is entertaining Erie County Council on doing a study of the down effects of G.E. selling their property or leaving it. He has approached Kyle Fouste on this matter. They are looking at the environment as well as taxes and other items. He also asked if anyone had any questions. Commissioner Cabaday asked Mr. Rickrode if he had any information about the study and Commissioner Messina asked who the group was. Mr. Rickrode stated that the group did not want their name mentioned at this time but that he would present that at a later time. Commissioner Benovic asked if there was a timeline and Mr. Rickrode stated that he would get everything thing together and present that at a later time. Commissioner Benovic asked about the cost of the study and Mr. Rickrode said that the group would try to obtain a grant.

-Dale Durst: Stated that Overland Auto is parking their plow on the sidewalk. Chief Morell said that the LPPD will be addressing this. Also 433 Halley has a very large tree branch that has come down and it is lying across the home owners' sidewalk in front of the home as well as 3 large branches hung up in the tree.

Solicitor's Report:

-Solicitor A. Martinucci reported that he has assisted in responding to two Right to know requests.

-Solicitor Martinucci has had additional follow-up regarding the billing and collection agreement between Lawrence Park and Erie Water Works.

-Continuing work on issues related to the pending changes to the services to be offered by EECECC. I have conferred with EECECC's counsel, who acknowledged that the proposed resolution was inaccurate. He has not yet received copies of EECEC's Articles of incorporation and Amended Bylaws. He has advised EECECC's counsel, of concerns with such documents that being penalization of Lawrence Park Twp., Wesleyville Borough, and North East Borough by double-counting their populations when calculating each municipalities'

contribution to expenses. Likewise, there is no provision for how any revenues generated would be allocated if the operation proved profitable. There are a number of questions and concerns with regard to the overall plan which, to date, have not been addressed. Until all concerns have been addressed He cannot recommend that the Commissioners vote to adopt any resolution regarding this program.

-Solicitor has Reviewed/ revised or commented on additional revisions to proposed job descriptions for Streets/Sewer Maintenance position.

-The Solicitor has provided guidance on various employee matters.

Engineer's Report:

Engineer G. Willis reported the following:

- Monitoring equipment installation at Soudan's and Cunningham Lift Stations installed. City of Erie Sewers programed data collection to web server this previous week. Newco proposed a change order to replace three current transformers in the Soudan Lift Station. When that is finished they will complete the programming and connect the pumps and high water level floats to the monitoring equipment.
- Lake Cliff Lift Station – Contractor shop drawing submittals have been reviewed and approved. The pumps and wetwell are being constructed, and McLallen has prepared a construction schedule. They will begin setting up the E&S Controls, storm sewer rerouting, and rock construction entrance this week (2/12/18-2/16/18).
- MS 4 update, awaiting permit action by PA DEP. We will need to schedule a public presentation of program and Best Management Practices after 1st of the New Year.
- Preparing specifications and bid documents for temporary sewer metering to assess I & I and base flows into Soudan Lift Station. Anticipate March through May to catch rainy season.
- Updating Sewer master set of plans with work performed in the last 3 years and incorporating Historical pipe and invert data to GIS database.

LP Police Dept. Report:

Police Chief Morrell is currently working on a veterans outreach initiative so there can be certain policies enacted so when dealing with a distressed veteran they can get them connected with services that are available.

Commissioner E. Gerardine motioned to approve all Reports as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner E. Gerardine made a motion to pay bills as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Joe Peck from Harborcreek, President of East Erie County Communications: At the January meeting of EECC the voted 5-1 to discontinue dispatching from East County and turn over duties to Erie County "if" they are prepared to do so. If they are not ready to do so then East County will continue dispatching. Mr. Peck spoke of all the dropped calls in these past few years due to volunteerism dropping in numbers. Mr. Peck said that there is a huge need for an EMS and an AOS program stationed centrally (here) to serve residents at a faster rate of time. Right now Lawrence Park pays \$37,000 for dispatching of police and EMS, if East County takes over that bill would go away. Mr. Peck does not have all the dollar amounts yet. Mr. Peck also stated that the board is working on several different options for the program. Solicitor Martinucci again stated that there must be bylaw changes and amendments to the articles of incorporation. The Solicitor also stated that he

needs to see the exact documents with all the changes and amendments finished before he can give his recommendation to the Board of Commissioners. We need to see the proposal and see what the bylaws are going to change to. Solicitor Martinucci believes we are all under the same understanding but he needs to see the documentation and that the entire Board of Commissioners of Lawrence Park Township should have the opportunity to review the proposed changes and the Solicitor does not have a chance to review those changes his recommendation is always going to be "no" because the Board will not blindly say go ahead and make changes and tell us what the change is later. If the EECC would send a draft of changes to the Board of Commissioners and if they see problems with the draft then Solicitor Marinucci will send that draft back explaining where the problems are and what needs fixed. At that time the EECC board can fix those problems. Solicitor Martinucci again stated that he wants to see all the changes that are going to happen before they can make that recommendation. The Solicitor reiterated his obligation to the Lawrence Park Board of Commissioners and the answers that he receives back that will influence his answer to the Board. Commissioner Messina asked if anyone has asked how MPS is set up their system and Mr. Peck said that they have been in contact with them and he said that this is a different system due to it being 5 municipalities but they have in deed offered their help if needed. Financing is being solicited and a line of credit is available but there would be no start up money to get the program going. They have been working with ECGRA and Jessica Kunco at the County for grant monies. Solicitor Martinucci asked about Administrative costs, building leases, etc. none of this is completely finalized per Joe but when that is available he will get that to Solicitor Martinucci.

-Fire Chief Joe Crotty asked to speak and his request was granted by the board:

He stated his endorsement of the EECC plan by the Lawrence Park Fire Department. There has been a lot of outcry because of the lack of Volunteers for Fire Departments. Many calls do get dropped due to lack of these volunteers. Solicitor Martinucci again reiterated that the EECC Board must get all documentation before he can advise the Board of Commissioners.

Commissioner Cabaday stated that the minutes for the January 24, 2018 Board of Commissioners meeting were unavailable.

Commissioner T. Benovic made a motion to approve the Minutes for the Bid Opening for Grounds Keeping on February 14, 2018 Minutes as written. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

Resolutions:

- President Cabaday read aloud Resolution# 2018-06 "County Aid" was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-06 was duly approved and adopted.

- President Cabaday read aloud Resolution# 2018-07 "Americo Signers" was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-07 was duly approved and adopted.

- President Cabaday read aloud Resolution# 2018-08 "Pension Plan Signers" was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-08 was duly approved and adopted.

- President Cabaday read aloud Resolution# 2018-09 "Allegheny Financial Signers" was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-09 was duly approved and adopted.

- President Cabaday read aloud Resolution# 2018-10 "Erie Bank Signers" was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-10 was duly approved and adopted.
- President Cabaday read aloud Resolution# 2018-11 "Berkheimer" was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-11 was duly approved and adopted.

Old Business:

- Awarding of Landscaping contract: Commissioner Benovic stated that as of January 12, at 12 noon the bid opening occurred and only 1 bond bid was submitted and that bid by Kunco Landscaping is accepted for the year 2018. Motion to approve award of bid to Kunco Landscaping by Commissioner S. Messina, Commissioner F. Musset seconds the motion and the motion was unanimously carried.
- Signatures for new Sewer Billing and Collections Contract: Motion to approve signatures for Sewer Billing and Collection Agreement by Commissioner T. Benovic, Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

New Business:

- Hiring of new Substitute Crossing Guards, Mandi Alecci and Kevin McQueeney. Motion to approve hiring of Crossing Guards by Commissioner S. Messina, Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday called the meeting into Executive Session at 6:55 p.m. to discuss personnel issues
Commissioner J. Cabaday called the meeting back to regular session at 8:14 p.m.

Commissioner S. Messina motioned to terminate BOC Secretary Tia Rulander due to job performance, motion was seconded by Commissioner E. Gerardine and the motion was unanimously approved.

Commissioner S. Messina motioned to change the Township office hours to be 8 a.m. to 4 p.m. motion was seconded by Commissioner T. Benovic and the motion was unanimously approved.

Commissioner S. Messina motioned to adjourn at 8:15 p.m. The motion was seconded by Commissioner F. Mussett and the motion was unanimously approved.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Assistant Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

February 28, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner S. Messina, Commissioner F. Mussett, Secretary C. Cunningham.

Visitors signed in to speak: Charlie Curtis, Paul Kreger, Dale Durst, Marion Armstrong

Visitors: Joe Golden, Gary Cunningham

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Executive Session: Commissioner J. Cabaday called the meeting into Executive Session at 6:03 p.m. to discuss personnel issues.

Commissioner J. Cabaday called the meeting back to regular session at 6:11 p.m.

Public Comment:

- Charlie Curtis: Stated that he would like to report the curbs being damaged by Yardmaster. Commissioner Cabaday said they were aware and that repairs will be made when the weather clears. The snow had been so deep it was hard to determine where the curbs were at for plows but all repairs will be taken care of when able to.

- Paul Kreger: Spoke about his neighbors planting trees that are quick growing and would block his view of the lake. He also stated a 150' maple tree of theirs came down in his yard and she offered to pay his insurance deductible, that being \$600 and they have not paid him yet. He said the Township was going to resurrect a policy limiting tall trees. Commissioner Benovic stated she is in the process of trying to get a Tree Commission back in order and will be looking at all Ordinances concerning trees in the Township. Commissioner Benovic asked him to email the pictures of the trees he said he didn't know how to do that so she viewed them at the moment he pulled them up on his phone. He also said the Township was going to cut a tree down that was causing damage to his roof. Commissioner Benovic stated she thought the tree was already cut down. Mr. Kreger said the tree company said they had to wait for the weather to clear in the spring to remove the tree. Commissioner Benovic gave him her email address to send the pictures to her and asked the Secretary to make sure the tree has/has not been removed.

-Dale Durst: Stated Overland Auto has a lot of tires in their lot. Also 433 Halley had a large tree branch that had come down and the home owners' had cut up the tree and placed it in a bagster and covered it with a tarp and there are still 3 large branches hung up in the tree. Commissioner Cabaday asked Township Secretary if a letter had been sent. The Secretary stated a letter had been sent and that attempts by the home owners have been made to clean up the tree and because of inclement weather we were giving them the opportunity for better weather to finish. Commissioner Cabaday said a letter will be sent to remove the hanging branches.

-Marion Armstrong: She stated that the sidewalk right in front of the Fire Department was in really bad shape. Commissioner Messina said that she had gone over to look at it and it directly in front of the bays where the emergency vehicles come out and in fact it is really bad. Mrs. Armstrong said her concern is someone is going to get hurt and that the Township would be sued for injuries sustained because of the poor shape of the sidewalk. She said in May the garden club has their flower fair that draws hundreds of people and last year many people turned ankles and tripped because of the hole in the sidewalk but that nobody had a bad enough injury to report it. This year it is in much worse shape. Commissioner Cabaday said Ricky would look at it and if it is something that he can take care of it will be done in the spring but if he is not able to take care of it then a local contractor would be called to repair it. Commissioner Messina said because of the weight of the emergency vehicles the whole pad itself would need replaced and that for years the holes have been filled with dirt and tamped down.

Commissioner Messina said she was at the Fire Hall two days ago and one hole that she used to fill is now huge her concern is the children use the sidewalk going to and from the school would get hurt. Commissioner Mussett asked if it was only the sidewalk or also the apron and Commissioner Messina said it was both. Commissioner Cabaday stated the fire Department falls under “buildings” which belongs to the Township and that is why Mrs. Armstrong is bringing her concern before the Board. Commissioner Messina said when she was in the Fire Department there were two ankle injuries reported and they were able to take care of those at the time. Chief Crotty approached Commissioner Messina two days ago to report how bad the hole had become and asked if this could be repaired he also said that several years ago Chief Crotty had approached the Board to repair the sidewalk and it was never done. Commissioner Cabaday said to Commissioner Mussett that nothing has been budgeted for this sidewalk to be “replaced” but said it could be repaired until it could be budgeted for replacement the following year. Commissioner Messina said it is fixable but her concern again is the weight of the emergency vehicles will cause the repairs to crumble but feels it would help rectify the problem until replacement can be made. Mrs. Armstrong said the flower fair is the 16th - 18th of May and hopes the repairs can be made before those dates. Commissioner Messina said she was already looking at the problem and the Commissioners said repairs will be made.

Reports:

Commissioner T. Benovic motioned to approve all Reports as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Bills:

Commissioner S. Messina made a motion to pay bills as presented. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for February 14, 2018 Minutes as written. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

Resolutions:

-President Cabaday read aloud Resolution# 2018-13 “PennDot Sidewalk Maintenance Agreement” was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; “aye”, Commissioner J. Cabaday; “aye”; Commissioner E. Gerardine; “aye”; Commissioner F. Mussett; “aye”; Commissioner S. Messina; “aye”. With all in favor, Resolution# 2018-13 was duly approved and adopted.

Old Business:

-Commissioner Benovic said that in December the Iroquois Foundation had presented a possible fund raiser to be held down at Emmerson Field (GE Fields) a Food Truck Fest it has been advertised on GOERIE.COM the Food Trucks along with Craft Beer to be sold at the one day event. Their presentation to the Board asked to over-ride the Open Container Ordinance for June 2, 2018. A vote was taken when there were only 3 Commissioners and she would like another vote to be taken since there is now a full Board of Commissioners.

-Commissioner S. Messina made a motion to over-ride the Open Container Ordinance for the day of June 2, 2018 for the Iroquois Foundation Food Truck/Craft Beer Fest Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

New Business:

-President Cabaday stated at the last Board of Commissioner meeting held on February 14, 2018 an Executive Session was held and a decision was made to terminate Secretary Tia Rulander. Commissioner Cabaday said she would like a motion to appoint Cindy Jo Cunningham as Board of Commissioners Secretary.

-Commissioner S. Messina made a motion to approve Cindy Jo Cunningham as Township BOC Secretary. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

-President Cabaday read aloud Resolution# 2018-12 "Township Secretary Wage" was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-12 was duly approved and adopted.

-President Cabaday stated we will need a Letter of intent for Local Government Services to be provided through the COG. These services will be provided free to the Township for things such as installing Quickbooks for the front office staff. The letter must be sent in order for it to be paid for and to have Linda Bliley come to the Township at no cost to get this program up and running.

-Commissioner S. Messina made a motion to approve the letter of intent Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

-Commissioner E. Gerardine asked for the Yardmaster contract be extended 1 year. Commissioner S. Messina asked that there be a discussion about the extension. She has concerns because of a past situation and billing problems of this event. She feels extending the Yardmaster contract is not in the best interest of the Township as far as their services are concerned. She asked for thoughts or concerns from other Commissioners. Commissioner Cabaday said with any contractor that comes into the Township monitoring of services for all the plow drivers and what the employees of those companies are doing are difficult to do. In the past this has been a concern with every single company across the board. Commissioner Messina understands but feels they have not always been up front with their services and she does not have a good feeling about them. She said they have signed off on doing street maintenance for the Township for the year. Commissioner Cabaday said it was because Ricky Watkins was being brought in to take care of street maintenance so that we would not have to pay a contractor to do so. Commissioner Messina said she did not like their quality of work and had at one time needed to call someone else in to oversee their work. She does not feel Yardmaster has an understanding of Lawrence Park Township. Commissioner Messina feels there would not be any harm in putting the plowing out for bid again. Commissioner Cabaday said it would be Commissioner Gerardine to make that decision just as it would be any other Commissioners decision if they want to accept a 1 year extension or go out for bid. Commissioner Messina said it's not his decision alone and it has to be voted on by the Board. Commissioner Cabaday said yes the Board would have to vote to approve or put out for bid. Commissioner Benovic asked if this is an optional extension written within the contract such as she has for Landscaping and also if this was just for snow removal. Commissioner Gerardine said it is just for snow removal. Commissioner Mussett asked if there was a deadline for the Yardmaster extension of contract. Commissioner Cabaday stated there was no date to her knowledge but it has to be in before we get too late into the season. Commissioner Mussett said he agrees there needs to be more discussion before a decision is made. Commissioner Gerardine asked that the Yardmaster extension be tabled for another meeting.

-Uniform and Non-Uniform Pension Board. Commissioner Cabaday stated that Pension Board members are as follows, Commissioner Benovic, Treasurer Spitznogle, Chief Morell, Corporal Brown and one more Commissioner needs to be on this Board.

-Commissioner S. Messina made a motion to approve Commissioner F. Mussett on the Pension Board with S. Messina and E. Gerardine Alternates. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

-Commissioner Benovic met with Amy Murdock from the County, Kathy Dahlkemper County Executive, and Melissa Lion from the Health Department. They are in the process of beginning the steps in what is called the Blue Zone Project. This is a health program for the county which includes the city and county which will include L. P. and Wesleyville. There is no cost to the Township we would just be part of some initiatives such as sidewalk

improvements, community initiatives to get kids and adults “moving” it would also include businesses and the school district. It is a 4 year 8 month program. At the end of 4 years Lawrence Park would be deemed a “Blue Zone” which goes Nationwide. Along with that is a lot of free “good” press for Lawrence Park and puts us out for tourism but, it has a lot of positive no cost to the Township. We would meet with staff members to help us with initiatives such as going after Grant money and things like that. It seems like a positive for the Township as we are part of the Multi-Municipality proposal. Commissioner Benovic will pass along all information as this moves forward.

-Commissioner Benovic commented that each of the food truck vendors for the Iroquois Foundation day would need to apply for a transient license at \$25 and she is asking the fee be waved for that day June 2, 2018 as they will be bringing business into Lawrence Park that day. Proper forms will be filled out as well as background checks.

-Commissioner S. Messina made a motion to wave the transient license fee, Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

-Commissioner J. Cabaday adjourned the meeting at 6:39 p.m.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

March 14, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell, and Secretary C. Cunningham.

Visitors signed in to speak: Marion Armstrong

Visitors: Charles Curtis, Dale Durst, Mary Medwid

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

Solicitor's Report: Solicitor A. Martinucci reported that he has been working primarily on personnel matters.

Engineer's Report: Engineer G. Willis reported the following:

- Monitoring equipment install at Soudan's & Cunningham Lift Stations install. City of Erie Sewers to program data collection to web server previous week. NEWCO replaced three current transformers at Soudan Lift Station. Awaiting City of Erie to complete programing and connect pumps and high water level floats to monitoring equipment.
- Lake Cliff Lift Station – McLallen completed stormwater pipe rerouting and is preparing for setting the wet well structure.
- Stormwater pipe (concrete) collapse at the discharge to Lake Erie. This is a secondary pipe so not interfering with flow. Recommend repair by replacing section with a new section of pipe
- Preparing specs. And quote documents for temporary sewer metering to assess I & I and base flows into Soudan Lift Station April through May to catch the rainy season. Anticipated cost around \$10,000. Will solicit 3 quotes and make a recommendation for award at the Township meeting 3/28/18.
- Prepare Plans & Specs for Manhole rehabilitation project & relining of sanitary sewer on Napier.
- Review ADA modifications for Township office entrance.
- Met with Dukes Root Control to review sewers which have been treated and warranty Information. Established program for cleaning & root control for this year based on input from Township where Roots are biggest problem.

LP Police Dept. Report: Police Chief Morrell stated that the new police cruiser has been picked up. It is out for striping when returned radios will be installed and put into commission and car 34 will be decommissioned and put out for auction as surplus.

Zoning: no permits were issued for the month of February

Code Enforcement: 2 Violations were addressed as well as 16 PA one calls logged

Commissioner T. Benovic motioned to approve all Reports as presented. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Public Comment:

Marion Armstrong: Mrs. Armstrong asked if the Sidewalk in front of the Fire Department has been addressed. Commissioner Cabaday said that Township Maintenance worker Ricky Watkins will be able to cold patch the hole before the Garden Fair. This should fix the problem for this year and if needed hot patch will be used if the cold patch does not hold. Next year the budget will be looked into for pad replacement.

Bills:

Commissioner T. Benovic made motion to pay bills as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for February 28, 2018 Minutes as written. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Old Business:

- Commissioner Cabaday asked for approval to advertise for surplus auction, the tractor kept in the Bell street garage. Commissioner T. Benovic made a motion to advertise, Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

New Business:

- President J. Cabaday asked for approval to advertise for a part-time receptionist and a part-time assistant BOC secretary. Commissioner T. Benovic made a motion to advertise, Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

- President J. Cabaday asked for approval from the board to transfer funds from the Police Pension Fund to the Boetger Pension Distribution Acct. with Northwest Savings Acct. Commissioner Benovic reported that a pension board had met and these were the wishes of the Board and Pension Representatives. Commissioner T. Benovic made a motion to transfer the funds, Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

- President J. Cabaday asked for approval to receive quotes from Boetger for actuarial services. Commissioner Benovic stated that the pension board also recommends changing to Boetger as it offers more services than the current actuary. Boetger is also a local company and can accommodate the Townships concerns more readily. Commissioner F. Mussett made a motion to receive quotes, Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

President J. Cabaday adjourned the meeting at 6:15 p.m.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

March 28, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Secretary C. Cunningham.

Visitors signed in to speak: Anna Mae VanDyne, Dale Durst

Visitors: Joe Golden, Charles Curtis, Michael McMillen

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

- Anna Mae VanDyne: Reported to the Board the intentions of the Historical Society for the Memorial Day Service. She asked if the bldg., could be opened at 1 pm and permission to use chairs and the activities room for refreshments, Commissioner J. Cabaday said it will be accessible to the Historical Society that day. Anna Mae will get invitations to Secretary Cunningham and they will be sent out on Township Letterhead.

-Dale Durst: Presented pictures of Overland Auto tires stacked in their lot and that there was a snow plow parked on the sidewalk.

Bills:

Commissioner E. Gerardine made a motion to pay bills as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for March 14, 2018 Minutes as written. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

Old Business:

-Nothing to Report

New Business:

-President Cabaday stated Allegheny Financial is requesting payment for pension services. Commissioner E. Gerardine made a motion to approve payments to Allegheny Financial. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

-President Cabaday asked for a motion to approve TECsmith's quotation for Sanitary Sewer I&I Monitoring for Soudan Lift Station Project. Commissioner T. Benovic made a motion to approve TECsmith's quotation. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

-Commissioner T. Benovic made a motion to adjourn the meeting, E. Gerardine seconds the motion and the motion was unanimously carried.

-President J. Cabaday adjourned the meeting at 6:17 p.m.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

April 11, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner S. Messina, Commissioner F. Mussett Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell, and Secretary C. Cunningham.

Visitors signed in to speak: James VanDyne, Marion Armstrong, Dale Durst

Visitors: Charlie Curtis, Joe Golden, Mike McMillen

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Solicitor's Report:

-Solicitor A. Martinucci reported that he has been working on ongoing litigation matters as well as the proposals from East County Communications.

Engineer's Report:

Engineer G. Willis reported the following:

-Lake Cliff Lift Station –McLallen set the wet well structure. Delivery of station expected in next week and operation expected by months end.

-Temporary sewer metering to assess I & I and base flows into Soudan Lift Station is underway. April through May to catch the rainy season.

-Continue updating Sewer master set of plans with work performed in the last 3 years and incorporating historical pipe and invert data to GIS database.

-Plans & Specifications for Manhole rehabilitation project ready to go to bid. Suggest bid dates of 4/17/18 advertisement, receipt of bids 5/7/18 and award at meeting of 5/9/2018

-Review ADA modifications for Township office entrance. Proposals from Gary Matczak received and seem reasonable.

LP Police Dept. Report:

Police Chief Morrell stated that there is nothing more to report than what was presented.

Commissioner T. Benovic motioned to approve all Reports as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Public Comment:

-Jim VanDyne stated he heard a Twp. employee was let go for embezzlement and theft from the Township of two hundred thousand dollars. Chief Morrell stated there was no money missing from embezzlement.

-Marion Armstrong asked if there was a Code Enforcement officer. Commissioner Cabaday said the Board is in process of looking for one at this time and things are still being handled as usual with the Township Office and LPPD. Mrs. Armstrong asked if there was an Ordinance against keeping a storage unit in a driveway. Commissioner Cabaday said at this time there is nothing in place but it can be addressed with the planning commission if desired.

-Dale Durst showed pictures of My Way Tavern having tires dumped behind the building. He also said that he saw tire tracks down to the lake with possible stone removal. Dale asked if there was going to be backfill under the boat launch. Commissioner Benovic said that we did not receive that Grant.

Payment of Bills:

Commissioner F. Mussett made a motion to pay bills as presented. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

Commissioner F. Mussett made a motion to accept the March 28, 2018 minutes. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Resolutions:

-President Cabaday read aloud Amended Resolution# 2018-06 "County Aid" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Amended Resolution# 2018-06 was duly approved and adopted.

Old Business:

Nothing to Report

New Business:

-ADA Compliance per George Willis brought attention to the board 2 proposals to bring the front of the Township Offices into compliance as well as a proposal to do a study to make the complete building compliant. This year would be the front of the Township Office and the entire bldg. could be eligible for a grant from CDGB in 2019. This will be tabled until a later date.

-Commissioner J. Cabaday called for a motion to approve bidding for manhole relining. Commissioner S. Messina made a motion and Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

-Commissioner T. Benovic called for a motion to approve testing of Corporal and Sergeant for the Lawrence Park Police Department as they have been without that level of supervisory positions. Commissioner S. Messina made a motion to approve testing by the Civil Service and E. Gerardine seconds the motion and the motion was unanimously carried.

Commissioner S. Messina motioned to adjourn at 6:36 p.m. The motion was seconded by Commissioner T. Benovic and the motion was unanimously approved.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

7:30 p.m.

April 25, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Secretary C. Cunningham.

Visitors signed in to Speak: Dale Durst

Visitors: Mary Medwid, Charles Curtis, Robert Gindlesperger

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Dale Durst asked if a decision has been made concerning the boat launch and the damage done by winter storms. Commissioner Benovic said that she and Ricky Watkins had been at the boat launch this morning and that there was a plan to take care of the issue. She is awaiting approval from the Township Engineer before repairs can be made.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Minutes:

Motion to approve the April 11, 2018 by Commissioner T. Benovic; second by Commissioner F. Mussett, motion unanimously carried. Motion to approve the April 19, 2018 Bid Opening Minutes by Commissioner T. Benovic; second by Commissioner F. Mussett, motion unanimously carried.

Old Business:

Commissioner T. Benovic reported that Serve Erie came on Saturday April 21 and did a lot of clean up from the storm damage/overflow from winter. There was painting done and general clean up. She also said that the parks walk-thru will take place this Saturday, April 28 at 9 am starting in the boat launch.

New Business:

-President J. Cabaday asked for a motion to hire a new crossing guard. Motion to hire by Commissioner T. Benovic; second by Commissioner F. Mussett, motion unanimously carried.

-President J. Cabaday stated that it had been budgeted to increase the hours of the part-time maintenance position from 25 hours to 35. Motion to increase hours by Commissioner T. Benovic; second by Commissioner F. Mussett, motion unanimously carried.

- Commissioner T. Benovic said that the parks will open with staff on June 11, 2018 and that she is in process of finalizing the positions on Friday, April 27.

Motion to adjourn the meeting at 6:11 p.m. by Commissioner F. Mussett; second by Commissioner T. Benovic. Motion unanimously approved.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

May 9, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine, Commissioner S. Messina, Solicitor A. Martinucci, Engineer G. Willis, Police Chief Morell

Visitors signed in to speak: Charles Curtis, Dale Durst

Visitors: Mary Medwid

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Executive Session

Commissioner J. Cabaday called the meeting back to regular session at 6:28 p.m.

Reports:

Solicitor's Report: Solicitor A. Martinucci reported that he has been working on personnel matters, discovery responses and documentation, also there was a lawsuit from 2014 that has been tentatively resolved.

Engineer's Report: Engineer G. Willis reported that following his retirement Bill Petit will be replacing him. His report contained the following:

-All work is complete with the GE sanitary and Industrial flows project.

GE's Industrial Flows

- GE's industrial discharge rate per hundred cubic feet was calculated to be \$0.85.

GE's Sanitary Sewer Flows

- GE's 2018 total Equivalent Dwelling Unit count was calculated to be 893.

- GE's fixed service charge per EDU per quarter was calculated to be \$90.11.

- GE's variable usage charge per hundred cubic feet was calculated to be \$1.01.

LPT's Residential Flows

- The residential Service Charge per EDU per quarter was calculated to be \$86.49.

- The residential Service Charge per CCF for 30% of usage was calculated to be \$1.00.

-The manhole pipe relining project's bid opening was on 5/7/2018. One Bid was received, and the lowest bidder was Advanced Rehabilitation Technology with Insight Pipe as a subcontractor for the project to perform the CIPP lining. All other bidding documents were provided.

-A draft of the plans and specifications for the Lake Cliff Entrance from E. Lake Road and the Lakeside drive Paving Project (near 2648 Lakeside Dr.) has been completed and is under review now. Set dates for release for bidding 5/14/18, and receipt of bids 6/8/18

-The warranty inspection (30-year warranty) for the community center roof Originally installed 2003) was completed on 5/3/2018, and Dan Becker from the Garland Company will be sending a report detailing what repairs he believes Lawrence Park will need to perform to keep the roof in good condition and covered by the warranty

-Smith and Loveless has finished construction of the Pump Station and performed a factory test on Friday. Based on the last update that they gave us on 5/4/2018 the pumps were scheduled to be shipped this week. McLallen is set to begin installation as soon as they arrive.

LP Police Dept. Report: Chief stated that it has been a busy month with investigations.

Zoning: 4 permits were issued for the month of April

Code Enforcement: 2 Violations were addressed as well as 10 PA one calls logged

Commissioner E. Gerardine motioned to approve all Reports as presented. Commissioner S. Messina seconded the motion and the motion was unanimously carried.

Public Comment: Charles Curtis said he believes there are many pear trees dying throughout the Township, Commissioner Cabaday asked if he could get a list together for Commissioner Benovic to be able to go and view the trees. He also asked to have a large stone removed from Priestley Avenue. Commissioner Cabaday said she would have it removed. Dale Durst was thankful for the work that has been done down at the boat ramp.

Bills:

Commissioner T. Benovic made motion to pay bills as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner S. Messina made a motion to approve the Minutes for April 25, 2018, and Commissioner F. Mussett seconds the motion and the motion was unanimously carried. Commissioner S. Messina made a motion to approve the May 7, 2018 Bid opening Minutes Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Resolutions:

- President Cabaday read aloud. Resolution 2018-15 "Rate Mitigation Plan" was approved with the following roll call VOTE taken by Solicitor Martinucci; Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye"; Commissioner S. Messina; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; With all in favor, Resolution# 2018-16 was duly approved and adopted.

- President Cabaday read aloud Resolution# 2018-16 "Transfer Pension Funds" was approved with the following roll call VOTE taken by Solicitor Martinucci; Commissioner J. Cabaday; "aye"; Commissioner T. Benovic; "aye", Commissioner S. Messina; "aye", Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; With all in favor, Resolution# 2018-07 was duly approved and adopted.

Old Business: Nothing to report

New Business:

- Commissioner F. Mussett stated that the ADA Compliance upgrades needs to be completed in the Municipal Office Entrance an architect gave an estimate as to his recommendation for the project. Commissioner S. Messina made a motion to have the work done, Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

- Awarding the 2018 Manhole Pipe Relining bid. Commissioner E. Gerardine made a motion to award the bid to Advanced Rehabilitation Tech. and Commissioner S. Messina seconds the motion and the motion is unanimously carried.

- Commissioner J. Cabaday asked for a motion to approve the Wiler settlement agreement and to authorize the Township insurance company permission to pay the \$10,000 on behalf of the Township. Commissioner S. Messina made a motion to approve the agreement and authorize payment, E. Gerardine seconds the motion and the motion was unanimously carried.

- Chief Morell said East County will no longer be offering dispatch services beginning January 2019, there is no other alternative but to use the County dispatch system, Lawrence Park is the last Municipality to join the County. Commissioner S. Messina asked if this would affect the Township. Chief said the county wants LPPD frequency and it will be shared with Harborcreek and North East which will probably be less service. Commissioner S. Messina made a motion to approve the 911 contract, Commissioner T. Benovic seconds the motion and the motion is unanimously carried.

- Commissioner T. Benovic said many residents have asked to place memorials to family members throughout the Township. The families will fund all memorials and at no cost to the Township. Possibly at a later time there may be a need to discuss a possible location for these types of things. Chief Morell asked if there could be an educational component to certain memorials. Commissioner T. Benovic said the educational aspect will be something to consider in the future. S. Messina asked about trail cameras being placed due to vandalism. This has been a concern and may have to be looked at, at a later date.

- Commissioner E. Gerardine motioned to approve advertisement of bids for the Lake Cliff Entrance and a portion of Lakeside Drive (joint project) Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

President J. Cabaday adjourned the meeting at 6:57 p.m.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

May 23, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner S. Messina

Visitors signed in to speak: Jim Van Dyne, Charles Curtis, Elizabeth Gray

Visitors: Robert Gindlesperger, Joe Golden

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment: Jim Van Dyne stated he may have the historical celebration sometime in July/August. A location has not yet been chosen, a meeting will be held May 25th at 4:00pm and the BOC is invited to attend. Van Dyne also invited the commissioners to attend and would accept if one of them like to speak at Monday's Memorial Day Service taking place at 2:00pm. Charles Curtis appreciated the timely manner in which the sign and large stone on Priestley were taken care of. Curtis expressed his concern with the broken light on the front of the building. Commissioner Cabaday acknowledged this issue but stated that it may be more in depth than just a broken light and she will check with Commissioner F. Mussett. Elizabeth Gray brought up the issue of Jake Brake Law on Iroquois Ave. and was check the status of the ordinance needs to be put in place. Commissioner Cabaday stated that in order to make a motion on an ordinance, it needs to be advertised in the newspaper which will be done in the next week.

Bills:

Commissioner Benovic made a motion to pay bills as presented. Commissioner Gerardine seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner Messina made a motion to approve the Minutes for May 9th, 2018 and Commissioner Gerardine seconds the motion and the motion was unanimously carried.

Old Business: Nothing to report.

New Business:

-Commissioner Cabaday presented the PLGIT account and expressed her interest in moving the liquid fuels funds and possibly some of the sewer accounts to this type of account due to the higher rate of return. Commissioner Cabaday stated that we already have a resolution with PLGIT and all we need is a vote from the commissioners. Commissioner Gerardine made a motion to move funds to PLGIT and Commissioner Benovic seconds the motion and the motion was unanimously carried.

-Commissioner Cabaday stated that an employment application was received for the Code Enforcement position from Dennis Spitznogle. Commissioner Benovic made a motion to approve Dennis Spitznogle as Code Enforcement Officer, Commissioner Gerardine seconds the motion and the motion was unanimously carried.

-Commissioner Cabaday presented the list of Commission Delegate Appointments and stated that there are four delegate and alternate openings that need to be updated. Commissioner Cabaday asked for volunteers for the alternate spots or suggested adding all commissioners as alternates for each organization. Cindy Jo Cunningham offered her name to be added to the list as well. Commissioners agreed. Commissioner Messina volunteered as delegate for ECATO. Commissioner Gerardine volunteered as delegate for Erie COG. Commissioner Messina volunteered for Erie MPO. On the subject of Allegheny League of Municipalities, Secretary Cindy Jo Cunningham stated that she spoke to a representative regarding our current membership and their services to see what exactly they offer to us and if there is more we could be utilizing to take full advantage of our \$495 yearly membership fee. Secretary Cunningham suggested we hold off on appointing a delegate until we gather more information. Commissioner Cabaday agreed.

- Commissioner Messina requested we look into applying for a grant for an events sign for the front of the building for event advertising. This item will be kept in mind for the future.

President J. Cabaday adjourned the meeting at 6:20 pm.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

June 13, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine, Engineer W. Petit, Township Secretary Cindy Jo Cunningham

Visitors signed in to speak: Cathi Pawlik, Harold Perkins, Marion Armstrong, Dale Durst

Visitors: Cathi Pawlik, Mary Medwid, Harold Perkins, Marion Armstrong, Charles Curtis, Dale Durst, Joe Golden, Al Renshaw

President J. Cabaday called the meeting to order at 6:00p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

Solicitor's Report: Solicitor A. Martinucci was unable to be at the meeting but submitted the following report:

Since May 9, 2018 the Solicitor has been addressing a number of items. There have been a couple of Right to Know requests needing assistance, he has addressed several procedural matters, and various personnel matters. The adoption of a Flood Plain Ordinance has needed assistance. Attorney Paul Burroughs has been coordinating with the Township Secretary to address those issues. Also, the Erie County Law Library has been in contact with the Solicitor regarding an update on Ordinances amended or adopted subsequent to December 1, 2014

Engineer's Report: Engineer William Petit reported the following:

- The Lake Cliff Lift Station has been installed and is connected to the existing systems. The new system is completely operational. The concrete pad still needs to be poured, the old lift station needs to be demolished, and the proposed site needs to be restored/reseeded.
- Root control contract work was completed by Duke's Root Control Inc. on June 6th.
- The manhole and pipe relining project contract was made effective on June 8th, and a notice to proceed was sent to the contractor. The contractor will have 120 days from June 8th to complete the project. (Complete by 10/6/2018).
- The Lake Cliff Pavement Reconstruction project at Lake Cliff Drive and Lakeside Drive had its bid opening on Friday June 8th at noon. There were two bids. One bid was from Joseph McCormick and one from Mayer Brothers. McCormick had the low bid at \$142,645. Urban recommended the awarding of the contract to McCormick.
- Specifications were received from Joe Berdis for the CDBG grant, and Urban will begin design and engineering for the Gindy's Mobile Home Park Manhole and Pipe Relining Project.
- A cost estimate was generated by Urban for the parking lot of the Township building that is shared with the Erie County Library. Urban estimated that the project would cost the Township \$6,200, and it would cost the County \$30,200. The price split was based on property lines. Urban sent this cost estimate to Lawrence Park Township, and to the Erie County Library. Both parties need to review the cost estimate and agree that they are split fairly, and the Erie County Library must receive confirmation that their own bidding rules allow them to perform this work as a change order to Lawrence Park's Pavement Reconstruction Project occurring at Lake Cliff Drive and Lakeside Drive.
- The salt storage shed was brought up. A suitable location for it is still being determined. Two locations were discussed: one on Bell St. by Beute and Bliley, and the other just west of the Nagle Road bridge. Urban will determine which location would be suitable for a salt storage building.
- The ADA access entrance for the Township building was discussed. The entrance area was already surveyed by Urban, and Matczak is the architect that will design the new entrance area.

Zoning:

- 4 permits were issued for the month of May

Code Enforcement:

- 13 Code Violations and 46 PA one calls were reported in the month of May.

Commissioner E. Gerardine motioned to approve all Reports as presented. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Public Comment:

- Cathi Pawlik reported McMillen's business located directly behind her property has a stockpile of tires and oil barrels behind the building; her concern is a possibility of West Nile virus. She also said McMillen's had bulldozed their own property and made it so the water run off now comes onto her property. They have a line of trees along her property and one fell onto her house; she had to pay for the repairs out of her own pocket. Cathi said there are trees along the other side of her property which belong to the Township that are untrimmed and most are dead. She also questioned if there is an Ordinance regarding proper fencing for businesses which border private homes. Another issue is there is a huge dip where there is a drain in Lake Cliff Park which needs addressed. Cathi also has a concern for parking in the street for businesses such as landscapers who are there for a short amount of time as there is no other area for them to park. She would like a review of the parking Ordinances for street changeover days. Commissioner Cabaday said she will send Code Enforcement to the McMillen property as well as a letter to be sent, and Township maintenance will take a look at the Township trees and also the drain. The issues regarding parking will be given to the police department for review.
- Harold Perkins said he received a letter from the Code Enforcement officer stating his lawn was too high. He said that his landscaper comes every Friday and that it has been mowed.
- Marion Armstrong wanted to thank the Board for hiring a Code Enforcement officer and that the property she had complained about is all cleaned up. She asked the Commissioners if they would attend the Lawrence Park Memorial Day service next year.
- Dale Durst asked about front yard parking then reported there are a few residents that are breaking that Ordinance. He also asked if there was an ordinance about junk cars. Commissioner Cabaday asked for addresses and said that letters will be sent to the residents. Dale asked if the stones were going to be replaced at the boat launch and Commissioner Benovic said that the problem is being addressed.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented. Commissioner F. Mussett seconded the motion, and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for 1/24/18, 5/23/18, and 6/8/18. Commissioner F. Mussett seconded the motion, and the motion was unanimously carried.

Old Business:

- Allegheny League of Municipalities – Commissioner J. Cabaday asked Secretary C. Cunningham for an explanation of membership. After much research, Secretary Cunningham's suggestion is to eliminate membership because no services were being utilized or needed, and that it was an unnecessary expense at this time. Commissioner Benovic motioned to cease membership as of 2019, Commissioner Mussett seconded the motion and the motion was carried unanimously.

New Business:

- President Cabaday read aloud pertinent portions of Ordinance 588-2018 “Jake brake usage” and was approved with a motion by Commissioner T. Benovic, Commissioner F. Mussett seconded the motion. With all in favor, Ordinance 588-2018 was duly approved and adopted.
- Awarding of Lake Cliff Pavement/Reconstruction Project. Bids were opened and reviewed with McCormick being the lowest bidder at \$142,645. Commissioner Cabaday explained that there will be a change order to this bid for the Township portion of repaving of the parking lot between the Township building and the library. Commissioner T. Benovic made a motion to accept the bid and Commissioner E. Gerardine seconded the motion. The motion was unanimously carried.
- Safety Team: Commissioner Cabaday asked Secretary Cunningham to explain the validity of a Township Safety Team. Cunningham explained that creating a Township safety team will save the Township approximately \$3000 on their Selective Insurance premium. The team requires 2 hourly workers, and 2 decision makers. Cunningham said that she has a team in place and their first meeting will take place June 27th. The team has to meet 6 times (1 time per month) before the premium will be reduced.
- Commissioner E. Gerardine made a motion to construct a salt shed on Township property. Commissioner Mussett seconded the motion, and the motion was unanimously carried.
- Commissioner Cabaday explained that Lawrence Park had purchased a sewer camera with Wesleyville many years ago. Last year Commissioner Cabaday budgeted to buy a new camera for Lawrence Park because the shared truck/camera was always broken down. We no longer need to use the shared truck/camera, and she would like to give the camera to Borough of Wesleyville. Commissioner F. Mussett motioned to donate the equipment to Wesleyville; Commissioner T. Benovic seconded the motion, and the motion was unanimously carried.
- Commissioner T. Benovic thanked the board for certain provisions for the Food Truck Festival that was held in Lawrence Park. She also informed everyone of the upcoming events in the park.

Commissioner T. Benovic motioned to adjourn the meeting at 6:38 p.m. F. Musset seconded the motion, and it was unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner’s Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

June 27, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Secretary C. Cunningham, Solicitor Andrew Schmidt

Visitors signed in to speak: Dale Durst

Visitors: Mary Medwid, Charles Curtis, Dale Durst, Joe Golden

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Township Treasurer/Tax Collector Joyce Spitznogle:

Mrs. Spitznogle presented to the Board her findings in regards to bank accounts held at Erie Bank, Northwest Savings, Americo Credit Union, and Citizen's Bank. Mrs. Spitznogle stated she, along with Township Secretary C. Cunningham, had begun looking into banking options that would better serve the Township earlier in the year. There were meetings held with several banks; Northwest pursued our accounts. After four meetings the Northwest Savings Team has come to an agreement that would allow the Township to have countless fees waived if the Township maintains a certain dollar amount in their accounts, along with moving the Tax Collector accounts as well. The accounts will earn approximately 1.5% as opposed to .375 which is what the current accounts are earning at Erie Bank. This is not a promotional period but is done by tier amounts. This will entail a lot of work to move all the accounts, but the entire Township office staff is willing to help with the transition. Along with these accounts, certain accounts with PLIGT have also been set up. Mrs. Spitznogle has requested permission and a vote from the Board of Commissioners for all accounts to be transferred to Northwest Savings Bank after the Resolution stating dollar amounts is passed at the next Board of Commissioners meeting. Commissioner Benovic made a motion to move accounts to Northwest and Commissioner Mussett seconded the motion; the motion was unanimously carried.

Public Comment:

Dale Durst asked about the rocks and when the boat ramp repair will be done. Commissioner Cabaday said it will be done next week. He also asked about a white truck that is unregistered and not inspected. He also commented that his neighbor was having an issue with a shared driveway with a new neighbor. Commissioner Cabaday said that she has talked with the resident about the issue but that this is a civil matter and that she would have to talk to Judge Ferric about this problem. However if the vehicle needed to be moved for a delivery of some sort and the resident refused to move, then the police can be called to ask them to move it for delivery. If the vehicle is parked in the grass, someone must call the Township office and the Code Enforcement officer can come over and serve them notice of that violation.

Reports:

Solicitor's Report:

The Solicitor has been addressing a number of different issues since May 9, 2018. There is continuing work on the adoption of a Flood Plain Ordinance. My partner, Paul Burroughs has coordinated with the Township Secretary to address those issues. The draft ordinance, itself, is largely completed and will be advertised as soon as it is ready for approval. With regard to the request by the Librarian at the Erie County Law Library to update the Township Ordinances amended or adopted subsequent to December 31, 2014, the Township Secretary has already started the process of identifying all such ordinances. Once we have all the necessary documents compiled, we will provide them to the Law Library for inclusion in the bound codification. We have received a request and proposed agreement from Wolf House & Building Movers regarding the transport of an extremely oversized load through the Township. We are waiting to address the proposed agreement until we see what Harborcreek Township has proposed to them before recommending approval or modification.

Commissioner T. Benovic motioned to approve all reports as presented. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 6/13/18, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Old Business:

Nothing to Report

New Business:

- Approval for handicapped parking spot for 3616 Main Street/Marilyn Todd. Commissioner T. Benovic motioned to approve the handicap parking spot, Commissioner F. Mussett seconded the motion and the motion was unanimously carried.
- Approval to hire Renee Kaiser as part time crossing guard. Commissioner F. Mussett made a motion to approve hiring Renee Kaiser as crossing guard, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.
- Approval to change of Broker from Northwest to Rossbacher. Commissioner T. Benovic made a motion to approve change of Selective Broker to Rossbacher Insurance Group, Commissioner F. Musset seconded the motion and the motion was unanimously carried.
- Commissioner Cabaday gave clarification of the Wolfe House & Building Movers regarding the transport of the extremely oversized load through the Township. She has been in touch with PennDOT, Harborcreek and various other services. The logistics of the move are very specific and Cabaday was very concerned over the potential for damage to sewer pipes and manholes along with possible tree damage. Wolfe has assured the Township that they are having a professional tree service do the trimming of the trees and will be liable for damage to trees. If there is any removal of trees, they will replace anything as needed. Commissioner T. Benovic asked for contact information of the professional tree service that Wolfe would be using; Commissioner J. Cabaday said she will get that information. Commissioner T. Benovic made a motion to approve tree trimming as needed during the move, Commissioner F. Mussett seconded the motion and the motion was unanimously carried.
- Commissioner J. Cabaday asked for a motion for the Flood Plain ordinance to be advertised. At this time the Ordinance is in the process of being reviewed by Solicitor Paul Burroughs and when it is ready the advertisement can be done immediately so there will be no hold-up waiting for advertisements. Commissioner F. Mussett made a motion to approve the advertisement of the Flood Plain ordinance when ready, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.
- Commissioner J. Cabaday said that she spoke to Joshua Montgomery from PennDOT about using State liquid fuels money to pay for our portion of the paving of the west side of the parking lot. Commissioner Cabaday spoke to Erin from the Library and she said that she would advertise and accept lowest bid, and that they would bill the Township for that piece of the parking lot. The cost would approximately be \$6000.

Commissioner T. Benovic motioned to adjourn the meeting at 6:37p.m. F. Musset seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

July 11th, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner S. Messina, Assistant Secretary S. Thompson, Engineer T. Podskalny, Solicitor A. Martinucci, Chief J. Morell

Visitors signed in the speak: Dale Durst, Chris Cowan, Al Renshaw, Reese Cadwalia

Visitors: Mary Medwid, Dale Durst, Joe Golden, Charles Curtis, Chris Cowan, Marion Armstrong, Al Renshaw, Reese Cadwallader

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

Solicitors Report:

Solicitor Martinucci stated the Flood Plain Ordinance has been finished and ready for approval. We will continue our efforts to update the codified ordinances and provide them to the law library for inclusion in the bound volume, as well as update the website. Martinucci presented a proposed language to revise the suggested agreement with Wolfe House & Building Movers regarding the oversized transport that will take place in August. The purpose of this is to make clear the responsibility of Wolfe House during this move. They will be responsible for any costs associated to tree damage. We are still waiting on a response from Harbor Creek Township before any additional changes can be made to the agreement. We have received proposed changes for the draft by laws for East County Emergency. On June 28th, Martinucci received correspondence from Attorney David Rhodes. It is not ready to be presented to the board as of today. Interest in the project has dwindled and now only consists of Harbor Creek, Wesleyville, and Lawrence Park.

Engineers Report:

Engineer Podskalny reported Lake Cliff Lift station has been constructed, tested and is fully operational. It is connected to the existing system. Concrete pad has been poured, electrical work has been finished. Previous lift station is in the process of being demolished. Another contractor will be on site to take down existing trees around the site, which will delay the installation of the fencing and restoration of the entire site until the week of July 16th. A change order is in the process to extend the contract completion date from July 1st to August 1st. The 2018 Lawrence Park Man Hole and Pipe Relining contract was made effective on June 8th. Contract runs from June 8th to October 6th. A preconstruction meeting at the site was held. Inline Pipe plans to begin their work on pipe relining in mid-July and Advanced Rehab Technology plans to begin the last week in July. Joseph McCormick received, signed, and returned the agreement for the 2018 Paving Reconstruction Project for the Lake Cliff area. They anticipate starting their project on Lake Cliff and Lakeside Dr. the week of July 16th. Urban Engineers will continue to oversee the project and provide feedback to the Township. Suitable locations for the Salt Storage Shed project were presented to the Township for consideration. The location and volume needs are still being considered before a decision can be made.

Police Report:

Chief Morell stated despite being shorthanded and many officers working additional shifts, there were minimal issues this 4th of July. Morell mentioned that office Leroy Learn has submitted his letter of resignation for approval. Learn has taken a position with the Erie Police force which will result in LPPD being short an officer during the busy season. Officer Riggle is currently off as well and is awaiting clearance from his doctor before he may return to work.

Commissioner E. Gerardine motioned to approve all reports as presented. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Public Comments:

Reese Cadwallader stated he was concerned about the high taxes in Lawrence Park. Cadwallader presented the Board with a sheet containing tax information and comparisons. He said individuals in the community, especially those on fixed incomes, are also highly concerned. He is also concerned with LPPD and the State Police responding to calls in Harbor

Creek. He feels we should consider a Tri-Community Police Department in the future as a way to address the tax issue. Cadwallader also addressed the condition of the Lawrence Park streets and alley ways. He said there is much patchwork that needs to be done on Silliman Ave and the alley off of Smithson. He feels these are now becoming safety hazards. Dale Durst thanked the Commissioners for the work being done at the Lake Cliff boat launch. Durst informed Chief Morell there is an unregistered vehicle parked out front of 433 Halley that gets moved from either side of the road weekly and requested that something be done about this illegal vehicle. Durst stated that our code enforcement officer is welcome to use his driveway to inspect the surrounding properties as the grass is very high at this time. Chris Cowan requested a waiver of Ordinance 189-68, Replacement of Removed Trees. Cowan presented the Board with photos of the dead tree that needs removed, as well as photos of surrounding trees. He stated his sewer connects to the main sewer line right below the current dead tree. He feels if another tree is placed in that same position, it will die as well or there could be potential root damage due to the underlying sewer pipes. Commissioner S. Messina motioned to waive the ordinance to replace the tree due to potential root damage to the new tree. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried. Cowan also mentioned that there will be roughly 475 individuals staying at Iroquois High School from Group Mission Trips from July 15th to July 21st. This organization will be doing renovations for free to residents that cannot afford to do on their own. Al Renshaw thanked the Board for the work done to the Lake Cliff boat ramp. Renshaw requested something be done with vacant or “deplorable” properties because he feels they are affecting the value of his home. Commissioner J. Cabaday stated they have looked into this issue in the past but it is not an easy or simple process dealing with these bank-owned properties. Solicitor Martinucci stated there are many statutes and limitations that prevent the Township or any individual, other than the property owner, from doing any sort of renovations. Renshaw believes that we need to strongly enforce the current ordinances that we have in place to better the chances for improvement of the community.

Bills:

Commissioner T. Benovic made a motion to pay bills as presented. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner E. Gerardine made a motion to approve the Minutes for 6/27/18. Commissioner S. Messina seconds and the motion was unanimously carried.

Old Business:

Commissioner T. Benovic thanked the Police Department, Commissioners, and the public for the combined efforts on the 4th of July.

New Business:

- Solicitor A. Martinucci presented the Flood Plain Ordinance to the Board and explained its’ purpose and importance. Martinucci stated that in order for residents residing within the Flood Plain area to obtain flood insurance, there must be an ordinance in place. Commissioner E. Gerardine motioned to approve the Ordinance 589-2018; Flood Plain. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.
- Approval to move the Township accounts from Erie Bank to North West Savings Bank and requirement of three authorized signers. Commissioner E. Gerardine motioned to move the accounts and require three signatures from the following authorized signers to appear on checks; Jan Cabaday, Cindy Jo Cunningham, Laurie Wilczynski, Joyce Spitznogle. Commissioner S. Messina seconds the motion and the motion was unanimously carried.
- Officer Leroy Learn resignation letter. Commissioner S. Messina motioned to approve the resignation letter from Officer Leroy Learn. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.
- Renting of the Activities Room. Commissioner J. Cabaday stated this issue is to be handled by Commissioner F. Mussett who has asked to table this until the next meeting due to his absence.
- Chief J. Morell asked for a motion to approve the start of the hiring process of a replacement for Officer Learn. Commissioner E. Gerardine made the motion to begin the hiring process of a new office. Commissioner S. Messina seconds the motion and the motion was unanimously carried.

- Chief J. Morell stated he would like to hire one full time officer and one part-time officer to ensure proper training and coverage within LPPD. A veteran is at the top of the list for hire but is also awaiting a job opportunity within Erie Fire Department. Morell's concern is that the officer will accept the position with Erie Fire Department soon after training with LPPD and LPPD will in turn need to start the hiring and training process all over again. Commissioner S. Messina requested a motion to hire a part time police officer as well as one full time officer. Commissioner E. Gerardine made a motion to hire both a full-time and part-time officer for LPPD. Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner J. Cabaday adjourned the meeting at 6:44 p.m.

Respectfully Submitted:

Sara Thompson
Board of Commissioner's Assistant Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

July 25, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine
Secretary C. Cunningham

Visitors signed in to speak: Dale Durst, Jim VanDyne

Visitors: Mary Medwid, Dale Williams, Kathleen Griffin, Kitty Beaver, Terry Culmer

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Dale Durst commended the great work done on the Lawrence Park Boat Ramp. He asked if there was an Ordinance concerning parking on the grass, and asked if they could be cited. Commissioner Cabaday said it is a Code Enforcement issue and should be taken up with the Code Officer. She requested if the violation is being done at night that Mr. Durst take a picture of the car and plate. He said he would do so and turn it into the front office. Dale also said there is a large pot hole at 426 Halley (alleyway). Commissioner Gerardine said he will alert Ricky Watkins to the pot hole.

Jim VanDyne said the light at the new pump station is shining into his bedroom window and asked if it could be lowered. Commissioner Cabaday said she will look into doing that. The Lawrence Park Historical Society will be having a party sometime this fall. He spoke on behalf of his neighbor requesting the old Lawrence Park newsletter be resurrected. The Commissioners stated the website has everything in it a newsletter would carry. The letter was discontinued due to sensitive matters in the verbiage that the past writer had put into it.

Kathleen Griffin also wanted to thank the Commissioners for the Boat Launch repairs. She requested that instead of returning the grass to the work area, could the parking lot be expanded. Commissioner Cabaday said they thought of that as well but would like the ground/gravel to settle before anything can be done, as well as budgeting for that next year.

Bills:

Commissioner E. Gerardine made a motion to pay bills as presented. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for 7/11/18, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Old Business:

Nothing to Report

New Business:

- ECATO has asked for 1 Delegate and 2 Alternates to the Erie County Association of Township Officials. Secretary Cunningham volunteered to be an Alternate. Commissioner T. Benovic made a motion to appoint Cindy Jo Cunningham as an Alternate and Eric Gerardine seconded the motion and the motion was unanimously carried. Commissioner S. Messina will remain the Delegate.

Commissioner T. Benovic motioned to adjourn the meeting at 6:11p.m. F. Musset seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

August 8, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner F. Mussett, Secretary C. Cunningham, Engineer W. Petit, Solicitor A. Martinucci, Chief J. Morell

Visitors signed in to speak: Al Renshaw, Jim Van Dyne, Dale Durst, Marion Armstrong

Visitors: Al Renshaw, Jim Van Dyne, Dale Durst, Marion Armstrong, Joe Golden, Terry Culmer, Charles Curtis

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

Solicitors Report:

Revisions are still being made to the Snow Plow bid packet and will soon be completed. A form of agreement has been developed for the police department regarding the one year probationary period that is allowed by the 1st class Township code and is in place under the police contract. The purpose of this is to make sure that if time and money (training or equipment) is invested in newly hired officers, they provide at least one year of duty. If employment is terminated or an office voluntarily leaves within this probationary period, they are financially responsible for reimbursement to the police department for the cost of training and/or equipment. This would not apply to anyone who was injured in the line of duty. Solicitor Martinucci also explained that the Erie County Council of Governments will be putting together a model ordinance for Act 172, which provides benefits for volunteer fire fighters and non-profit EMS staff. This is in light of the state-wide declining numbers of volunteer fire fighters and non-profit EMS staff. Act 172 can allow municipalities to provide either a tax relief on municipal earned income tax credit or a tax credit on property tax. Martinucci has volunteered to put together the model ordinance for the Erie County Council of Governments and this will be used by a number of municipalities throughout Erie County.

Engineers Report:

The Lake Cliff Lift Station is completed and fully operational. The old lift station is removed entirely, trees have been cut down and fencing installed. McLallen plans to have all work completed by 8/8/18. A final inspection will be set up this week. Insight Pipe attempted to begin work in mid-July on the 2018 Lawrence Park Manhole and Pipe Relining Project but were delayed due to equipment malfunction and a cast iron break that could not be passed. Insight Pipe plans to resume work with tools to cut and pass the break-ins on August 14th. Advanced Rehabilitation Technology began the manhole rehab part of the project the last week of July and plans to finish all work by the end of this week. Joseph McCormick began work on the 2018 Pavement Reconstruction Project on Lake Cliff and Lake Side Drive. After the base coat of pavements was laid down, soft spots in the pavement were encountered. A meeting to review and determine the best course of action will be set up with PennDOT. Plans and specifications were prepared by Urban Engineers for the 2018 CDBG Manhole and Pipe Relining Project. They were reviewed internally, by the County, and by Lawrence Park Township. Advertisement will begin on August 10th, and the second advertisement will begin August 15th. Sealed Bids will be received by August 28th. This project is set to be completed 45 days after the notice to proceed is sent out. The Township has determined the salt storage shed is to be located on the Nagle Road site. the Township has determined they want to store 250 – 300 tons of salt. Urban has begun studies on what costs may be covered by liquid fuels, and if there are any requirements for the storage building's construction. PennDOT does not have any standards that the salt shed must follow, just that the design must be stamped by a professional engineer. Base field survey information was obtained and provided to project Architect, Gary Matczak for the ADA access upgrade for the Township Office entrance to the Township Building. On July 27th, Matczak provided preliminary information to the Commissioners for review and approval. Urban received approval yesterday for the Lawrence Park Branch Erie County Library Paving Project, the county has received approval to begin the work on July 25th. Urban has put together a first draft of the plans and specifications and are reviewing them internally. Urban estimates plans will be reviewed by August 13th, and completed by the 20th. At which point they will be sent to the County and the Township to review and approve, then be sent out for bid. Dan Becker from the Garland Company sent a report detailing preventative maintenance for the roof that he has recommended as a result of the Township building roof inspection. Urban Engineers is waiting to hear back from the Township to see if they have the funds available to perform the maintenance.

Police Report:

Chief Morell stated the officers are participating this week in Safety Town activities with Harborcreek. There are 40+ children participating and he feels this is very beneficial for their township.

Commissioner T. Benovic made a motion to approve all reports as presented. Commissioner E. Gerardine seconds the motion and the motion was unanimously carried.

Public Comments:

Al Renshaw inquired why the Township does not partner with Harborcreek for salt storage. Commissioner Cabaday explained that by building and maintaining our own salt shed, we can personally monitor the salt usage and know exactly when it is being used. Mr. Renshaw also asked about the possibility of the BOC looking into a grant for removing trees because large roots have damaged sidewalks within the Township causing hazardous conditions. Cabaday further explained that although the BOC would be interested in this, there is a current Ordinance in place that states all shade trees must be replaced if removed.

Jim Van Dyne inquired about the use of the meeting room. He stated the Municipal Planning Society of NWPA is interested in meeting in Lawrence Park to hear about the Historic District and tour the area. Commissioners F. Mussett and J. Cabaday explained to him in light of recent events that had occurred with the last party that rented the space, there can be no new after hours or weekend rentals.

Dale Durst asked if an officer could check on a vehicle parked in the grass at 426 Halley. He stated the vehicle is not only in the grass but is parked too close to the front door which could pose as a hazard in the case of an emergency inside the home.

Marion Armstrong addressed the issue of her neighbors' sidewalk stating she doesn't believe her neighbor should have to replace her section of sidewalk since it is not a connecting sidewalk. Commissioner J. Cabaday explained that any and all public sidewalks within Lawrence Park are reviewed and if it is deemed a hazard by the Code Enforcement officer, that resident will receive a letter stating that they need to address the issue within 30 days or receive a citation.

Bills:

Commissioner T. Benovic made a motion to pay all bills a presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner E. Gerardine made a motion to approve the Minutes for the meeting on 7/25/18. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Old Business:

The topic of Township Building Rental will be tabled until further discussion and a formal policy can be drawn up.

New Business:

Commissioner T. Benovic recommended the conditional hiring of one full time and one part time police officer conditional upon meeting all written and physical requirements. Chief Morell further explained the meaning of a "conditional hiring". Morell explained that each officer will have to meet certain MPOETC (Municipal Police Officers' Education and Training Commission) standards which include psychological evaluation, physical evaluation, drug screening, hearing test, and vision test. Once they meet these requirements, the BOC will then present an offer of employment and the hiring process can begin. Commissioner T. Benovic explained the hiring of both officers will be a savings to the township due to them starting out at base pay.

Commissioner E. Gerardine made a motion for the conditional hiring of one full time and one part time police officer Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Commissioner E. Gerardine made a motion to adjourn the meeting at 7:11p.m. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioners' Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

August 22, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner S. Messina, Chief J. Morell, Secretary C. Cunningham

Visitors signed in to speak: Anthony Ferritto, Al Renshaw, Terry Culmer, Kate Philips

Visitors: Robert Gindlesperger, Charlie Curtis, Joe Golden, Keith Bartlett, Dale Durst

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Anthony Ferritto stated that Code Enforcement has been handing out many citations to residents concerning sidewalks, and it's not fair to these people because the street sweeper is down and not taking care of the streets. In particular he said that Lake Cliff is in bad shape and something needs done with weeds and trees that are growing along the curbs. Commissioner Cabaday said that the street cleaner has been up and running. Commissioner Messina said the sweeper had been down in the previous year but since has been repaired and running regularly, and it takes care of the catch basins as well. Messina said that a skid steer with a street sweeper unit has been purchased so the Township has 2 units, along with a unit that sucks the debris from the storm grates. The Maintenance team has been diligently working on cleaning the streets and storm drains. Messina also said she and Commissioner Cabaday began a 5-year goal to make Lawrence Park a self-sustaining township. Machinery and man power have been added to the township and further steps will be taken so that nothing should be left unfinished in the future. Ferritto also asked if the website could keep the public up to date on the minutes. Commissioners Cabaday and Messina both stated the minutes are on the website and can be accessed. Ferritto said he would like the previous minutes posted. Secretary Cunningham stated the previous minutes cannot be posted until they have been approved by the Board therefore the minutes posted will reflect the 2 previous Board meetings until approval is made.

Al Renshaw said he forgot to sign up and the Board said he is more than welcome to speak. Renshaw asked about the Salt Shed the Township is sending out for bid. Commissioner Messina said she began the salt shed project some time ago and again stated we need to be a self-sustaining township to protect against the chance of being "fleeced" by the removal of salt being stored away from the Township, not knowing who is using/taking our salt. Messina also said a salt shed is the most logical idea going forward on a financial level as we are now paying fees for storage, movement, transportation etc. There will entail initial money to purchase and build the shed, but this will bring the Township into the black rather than red when it comes to salt storage and usage. Renshaw also asked if public restrooms can be placed in the playgrounds and boat ramp areas. Commissioner Benovic said there are restrooms in both Napier and Lake Cliff parks that are open when the parks are staffed. This is something she is looking into for the future revitalization of parks. Commissioner Messina stated the Board has a plan of attack for all of the issues that have been addressed with each citizen having wants, and all concerns will be addressed.

Kate Philips asked if she could address the Board. Philips said she feels the Township should do more multi-municipality sharing. Commissioner Messina said we currently are doing many sharing programs already, but there are things that we need to become self-sustaining in such as snow plowing, landscaping etc. because these are hourly services. Commissioner Cabaday said she has spent her personal time at home looking at all the bills the township incurs by outsourcing many services. Philips said this should be public knowledge and Cabaday said everything is posted on the public bulletin board in the lobby. Philips asked where the cost analysis was located. Cabaday said there was not an analysis done, but that she looked at all the bills herself trying to see what could be done to help. Cabaday said she went to the Harborcreek Supervisors and had meetings with them, and a year ago they spoke about trading services but that they wanted to charge a very large amount of money that wasn't possible for the Township. Philips said that information needs to be shared with the Community to help them understand what is happening with residents. Philips said she would share her resources with the Township.

Philips also talked about a Facebook page that is very derogatory toward the Township and she thinks a public forum should be instituted. Commissioner Mussett said that nobody is ever shut down when they come before the Board, and also stated the Township website does post all Commission openings within the Township, and that there are postings for items that are happening and going to happen. Commissioner Benovic stated the Township did reach out several times to Wesleyville about updating the Comprehensive Plan that has been in place with them. Wesleyville is not interested in combining again and would like to write their own plan. There are a lot of separate issues that each municipality has that do not overlap, and the priorities were written in 1993. Those remain the same, which are Main Street, Napier; updating and revitalizing are still the same. She cannot move forward with things because there is no quorum for a planning commission since there are only 2 people on it. Philips said there are many grants out there to get. Commissioner Messina said we have been actively applying for those.

Terry Culmer asked about the Township being fleeced. Commissioner Messina explained that what she meant was that there was no way to monitor how much salt is being used or if someone is taking it and using it elsewhere, and she had reviewed the bills that were being paid on her own time. After looking further into this, she felt the bills were a bit exorbitant and therefore the idea of having our own salt shed would indeed save money. Commissioner Cabaday said when we stored at Harborcreek there was no way to tell how much of our own salt was being used for our own Township because we have contractors go to Harborcreek and pick up salt. We don't know if the contractor is using the salt for a different customer or for our streets. Cabaday explained we had bulk salt delivered to Harborcreek and we paid administrative fees for the salt being stored there, and for them to load our salt into the contractor's truck. Having our own shed makes it easier for us to monitor. She further said we get our discounted salt pricing from the Council of Governments which is a multi-municipality sharing price. She said the salt shed is not being funded by taxpayer dollars but from state money, and it had been budgeted for 2018. Commissioner Musset said we have applied for membership with the Sourcewell co-op which will give the Township a reduced cost for the building. Commissioner Musset and Messina explained where the salt shed will be located on Township property near the fire tower off Nagle Road.

Bills:

Commissioner S. Messina made a motion to pay bills as presented. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for 8/8/18, Commissioner F. Musset seconded the motion and the motion was unanimously carried.

Resolutions:

President Cabaday read aloud Resolution# 2018-17 "Tax Collector Memorandum." It was approved with the following roll call VOTE taken by Assistant Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution# 2018-17 was duly approved and adopted.

Old Business:

Nothing to Report

New Business:

Commissioner F. Mussett motioned to Advertise for the 2018-19 Snow Plow Bids, motion was seconded by Commissioner S. Messina and the motion was unanimously approved.

Commissioner S. Messina motioned to close the Americo account and buy a CD through PLIGIT with parking ticket money, motion was seconded by Commissioner T. Benovic and the motion was unanimously approved.

Commissioner S. Messina motioned to, hire 3 substitute part time Crossing Guards, motion was seconded by Commissioner F. Mussett and the motion was unanimously approved.

Commissioner T. Benovic motioned to promote Officer Riggle to Sergeant, Officer Baker to Corporal and Noble Brown to Patrolman; motion was seconded by Commissioner S. Messina and the motion was approved with Commissioner Cabaday abstaining.

Commissioner F. Mussett motioned to apply for membership in Sourcewell Co-op, motion was seconded by Commissioner S. Messina and the motion was unanimously approved.

Commissioner S. Messina motioned to approve Advertisement for the Library/Township paving, motion was seconded by Commissioner T. Benovic and the motion was unanimously approved.

Commissioner S. Messina motioned to adjourn the meeting at 6:52 p.m. T. Benovic seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

September 26, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner S. Messina-Miller, Commissioner E. Gerardine, Secretary C. Cunningham

Visitors signed in to speak: Pete Ogden, Dale Durst

Visitors: Robert Gindlesperger, Charlie Curtis, Joe Golden, Dale Durst, Michael McMillen

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Pete Ogden asked if the new snow plow contract has a clause in it pertaining to repairs of any damages caused by their plowing. Commissioner Cabaday said that there is. Mr. Ogden then asked if the previous snow plow company was going to come back and repair all the curbs that they have damaged. Cabaday said that they have been requested to come back and fix them. Commissioner Gerardine said that he has been in contact with them and he said that they were not sure that they were going to get to them this year.

Dale Durst said that there is a pet waste sign down at the boat launch that needs replaced. He also said that there is a place on Halley Street where a sewer line had been replaced and he feels it is too high. Cabaday told him that there was a sink hole under that spot and it was purposely made to be higher than the road because they are anticipating it to settle. Cabaday said that she would speak to our Maintenance man to go out and look at it.

Bills:

Commissioner S. Messina-Miller made a motion to pay bills as presented. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner S. Messina-Miller made a motion to approve the Minutes for 9/12/18, and also 9/14/18 (Bid Opening for Erie county Library/LP Pavement Resurfacing Project. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Old Business:

Nothing to Report

New Business:

Commissioner T. Benovic motioned to Apply for a grant from the ECOG for an upgrade to the Township website, motion was seconded by Commissioner F. Mussett and the motion was unanimously approved.

Commissioner F. Mussett motioned to Advertise the 2019 Budget Meetings, motion was seconded by Commissioner T. Benovic and the motion was unanimously approved.

Commissioner S. Messina-Miller motioned to adjourn the meeting at 6:07 p.m. Commissioner T. Benovic seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

October 10th, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina-Miller, Commissioner F. Mussett, Commissioner E. Gerardine, Assistant Secretary S. Hillhouse, Engineer B. Pettit, Solicitor A. Martinucci

Visitors signed in to speak: Joyce Spitznogle, Dale Durst

Visitors: Mary Medwid, Joe Golden, Nancy Zewe, Kelly Woodworth, Charles Curtis

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Treasurer's Report:

Joyce Spitznogle gave a brief overview explanation of the Treasure's Report she presented. She explained that the amount of "Receipts" appears inflated due to the closing of accounts and monies being transferred.

Solicitor's Report:

Since the last Commissioner's meeting on September 12th, 2018, we have been engaged to address a couple of different issues: Several questions related to personnel matters have been addressed; Reviewed information supporting the September award of the snowplowing bid; Initial review of the Employee Handbook has been reviewed. We have identified a number of mandatory or recommended changes, which will be discussed with the Commissioners in an Executive Session. We anticipate the revised Handbook will be ready for implementation by the beginning of 2019. We are beginning to look ahead to several projects for 2019, including completing the update of codified ordinances, as well as a review of the current ordinances and policies, to identify any that are due for revision.

Engineer's Report:

-McLallen Construction has been made aware of the plantings' down at the Lake Cliff Lift Station that need replaced and have contacted their subcontracted landscaper for the project. Replacement plants have been ordered and the Township will be advised as to a planting schedule once they are obtained. Urban has also been coordinating with McLallen and W.C. Weil Company on the installation of a new cover for the lift station as the original fiberglass cover was damaged in shipping.

-Regarding the Lawrence Park Manhole and Pipe Relining Project, Advanced Rehabilitation Technology has completed the manhole rehabilitations. Pipe relining work by Insight Pipe is ongoing.

-Another site meeting was held on September 28th for the Pavement Reconstruction Project on Lake Cliff and Lake Side Drive. Representatives from the Township, Urban Engineers and the contractor were present to witness the pavement area of concern under a loaded triaxle truck. No movement in the pavement area was detected except at a low point in the center of the roadway. An approximate 6' x 6' repair in that area was scheduled with the contractor. Excavation of base course was performed on October 5th with no additional movement observed below base course level. The contractor replaced the base course at his cost. Final paving with wearing course was performed on Tuesday, October 9th, 2018. Urban will prepare a Change Order and process the contractor's final payment application to close the project out.

-Construction is ongoing for both manhole and pipe relining in the CDBG Grant Manhole and Pipe Relining Project. An updated project schedule will be requested from the contractor the week of October 15th, 2018.

-Three (3) Bids for Site Preparation for Salt Storage Shed Study and Design were received on October 9th. Lowest bidder was Konzel Construction at \$41,900. Urban has reviewed bids, prepared a bid recap and forwarded an Award Recommendation letter dated October 9th, 2018 to the Township for concurrence and action. When contract award has been acted upon by the Township, Urban will prepare and forward a Notice of Award letter and Agreement to the Township for execution. Salt Shed structure has been ordered by the Township with an expected delivery date by mid-November. Construction sequence is envisioned as: Site preparation for stone base for salt shed walls; delivery and installation of walls (1 day); paving of asphalt for building floor; installation of salt shed roof (1 day).

-Project cost estimate for entrance work only for the ADA access upgrades for the Township Office entrance to the Township Building was forwarded by Urban Engineers to the Township for review on September 28th, 2018. Estimate

prepared by Gary Matczak. Township is to review cost estimate and scope-of-work and notify the Architect directly if project is to proceed to coordinate with the Township on plans/specs/solicitations.

-Bids were received on September 14th for the Lawrence Park Branch Erie County Library Paving Project, with the contract awarded to Mayer Brothers Construction Co. for their bid of \$54,292.27 at the September 26th, 2018 Township Meeting. Notice of Award was issued to Mayer Bros. on October 1st, Construction Contract Agreement was executed with an effective date of October 9th, 2018 and a Notice-to-Proceed will be issued on October 10th, 2018. Erie County Library has been informed of the contract award. Urban will obtain a proposed project schedule from the contractor and continue contract administration efforts and coordinate with the Township and Erie County Library.

-The Lakeside Drive Storm Sewer project has been advertised with a Bid due date of November 2nd, 2018 allowing for potential contract award at the November 14th, 2018 Township Meeting.

Commissioner F. Mussett made a motion to approve all reports as they are presented. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Commissioner T. Benovic made a motion to approve Konzal Construction Co. as the lowest bidder for the Salt Shed Site Preparation Project. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Public Comment:

Dale Durst expressed his concern with the replacement of the dying shrub trees at the Lake Cliff Pump Station. Engineer Bill Pettit had covered this in his report and the trees will be replaced. Durst also questioned when the blocks will be placed down at the boat ramp. Commissioner T. Benovic stated they should be in place (dependent on the weather) November 1st. Dale has requested that we decrease the 30 day timeline in all Code Enforcement letters to 7-10 days. Commissioner J. Cabaday explained that this 30 day period was put in place to be fair to those who may not have the proper equipment and require the hiring of a landscaper or contractor.

Bills:

Commissioner S. Messina-Miller made a motion to approve the bills as they are presented. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes from the September 26th, 2018 BOC Meeting, the October 8th, 2018 Zoning Hearing, and the October 9th, 2018 Bid Opening for the Salt Shed Site Preparation Project. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Old Business:

Nothing to Report

New Business:

Commissioner S. Messina-Miller made a motion to approve the hiring of Tanya Butler as a part-time crossing guard. Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Commissioner S. Messina-Miller made a motion to adjourn the meeting at 7:18 p.m. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Respectfully Submitted:

Sara Hillhouse
Board of Commissioner's Assistant Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

October 24, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Secretary C. Cunningham

Visitors signed in to speak: Robert Gindlesperger, Dale Durst, Jim VanDyne

Visitors: Charlie Curtis, Joe Golden, Mary Medwid

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Jim VanDyne reported there was a special meeting held on October 14th with Municipal Planners of America and a tour of the Township took place.

Robert Gindlesperger asked if the sewer relining project was going to be finished soon. He also asked if sewer rates were going to be raised this year. Commissioner Cabaday said she was meeting with Urban Engineers on 10/25/18, to calculate and figure what the flow numbers are.

Dale Durst said his neighbors at 426 Halley are parking cars and a trailer on the front lawn. He also believes that more than one family is occupying the home. Durst also said the mortgage company that owns 433 Halley keeps cutting the lawn and blowing all the grass into the street. Commissioner Cabaday said she would turn this over to the Code Enforcement officer.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented. Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for, and also 10/10/18 10/17/18 (Budget), Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Old Business:

Nothing to Report

New Business:

Commissioner F. Musset presented a proposed lease change between Lawrence Park and the State Police. J. Cabaday made a motion to accept the proposed changes, motion was seconded by Commissioner T. Benovic and the motion was unanimously approved.

Commissioner J. Cabaday stated the leaf sucker will begin picking up November 1, 2018. There will not be a formal schedule but when there is a need the maintenance team will be out collecting.

Commissioner F. Mussett motioned to adjourn the meeting at 6:13 p.m. Commissioner T. Benovic seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

November 14, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner E. Gerardine, Commissioner F. Mussett, Secretary C. Cunningham, Engineer T. Podskalny, Solicitor A. Schmidt, Chief J. Morell

Visitors signed in to speak: Charles Curtis, Robert Gindlesperger

Visitors: Mary Medwid, Dale Durst, Ricky Watkins

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Reports:

Treasurers Report:

Joyce Spitznogle explained the accounts in standing to the Board.

Solicitors Report:

- Submission of proposed changes to Township personnel policy for 2019 implementation.
- Discussions with Commissioners concerning municipal finance options for equipment and capital projects.
- Reviewed information from General Electric regarding environmental covenant with PADCNR.
- Reviewed information regarding curb damage caused by 2017-2018 snow plowing operations.
- Reviewed proposed equipment lease/purchase agreement for snowblower. Agreement will be drafted.
- Reviewed proposed amendment of Commonwealth's lease on PSP bldg.
- Addressed budget process questions with Commissioners.

Engineers Report:

- Lake Cliff Lift Station- cover damaged in shipping will be delivered and installed by week ending 11/16/18
- Manhole and Pipe Relining Project-All manhole rehabilitations have been completed. Final Payment is forthcoming.
- Lake Cliff and Lakeside Drive Project is complete. Final Payment has been submitted.
- Manhole and Pipe Relining CDBG Grant has been completed. All manholes are relined except for (1) due to poor soil; tentatively will be finished 11/26/18.
- Salt Storage Shed Study & Design site prep is complete, wall & foundation installation is 11/15/18. Coordination to pave floor is targeted for 11/6 prior to roof erection scheduled 11/19/18-11/20/18. All installs are weather contingent.
- L.P. Branch Erie County Library Paving Project-Mayer Brothers completed paving and line striping 11/9/18.
- Lakeside Drive Storm Sewer- 1 Bid received 11/2/18 by Standard Pipe Svc in the amount of \$71,350.00

Police Report:

Nothing to report

Commissioner E. Gerardine made a motion to approve all reports as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Commissioner E. Gerardine made a motion to approve a lease for the snowblower, Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Public Comments:

Charles Curtis asked if there was any leniency on the observed parking rules as he would like to move his vehicle at 7:30 a.m. instead of 8 a.m. Chief Morrel stated that there is a couple hours grace given. He also inquired about the light on the Memorial wall. Commissioner Cabaday said that she will make sure that it is looked into once the weather has cleared in 2019. Robert Gindlesperger asked what the sewer rates would be for 2019. Commissioner Cabaday told him that it would be at \$47.50.

Bills:

Commissioner E. Gerardine made a motion to pay all bills as presented. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Minutes:

Commissioner F. Mussett made a motion to approve the Minutes for the meeting on 10/24/18. Commissioner T. Benovic seconds the motion, Commissioner T. Benovic made a motion to approve the Minutes for the Bid Meeting on 11/2/18 and Commissioner E. Gerardine seconds the motion was unanimously carried.

Resolutions:

-President Cabaday read aloud Resolution #2018-18 "MMO-Uniformed" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution #2018-18 was duly approved and adopted.

-President Cabaday read aloud Resolution #2018-19 "MMO- Non-Uniformed" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution #2018-19 was duly approved and adopted.

-President Cabaday read aloud Resolution #2018-20 "Uniformed Pension Plan Contributions" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution #2018-20 was duly approved and adopted.

-President Cabaday read aloud Resolution #2018-21 "Non-Uniformed Pension Plan Contributions" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution #2018-20 was duly approved and adopted.

Commissioner Cabaday explained that the Erie County Council of Governments had to increase our membership dues due to cost increases and Lawrence Park will now pay \$32 more for membership. -President Cabaday read aloud Resolution #2018-22 "Approval of Council of Governments Annual Budget for 2019" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina; "aye". With all in favor, Resolution #2018-22 was duly approved and adopted.

Old Business:

Commissioner Cabaday presented a basic concept of Act 172 "incentives for Municipal Volunteers of Fire Companies and Nonprofit Emergency Medical Services" concerning the tax credit given to such entities. She encouraged the Commissioners to look at the template and at a later meeting it will be discussed in detail.

Cabaday also said there is a copy of the options once East County is no longer in operation. This also will be looked at at a later meeting.

New Business:

Commissioner E. Gerardine made a motion for approval of the bid for the Lakeside Drive Pipe Rehabilitation Project Commissioner T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner E. Gerardine made a motion for approval for the company Checks and Balances to commence payroll for Lawrence Park Township T. Benovic seconds the motion and the motion was unanimously carried.

Commissioner T. Benovic made a motion to adjourn the meeting at 7:22p.m. Commissioner F. Mussett seconds the motion and the motion was unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioners' Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS BUDGET MEETING

5:00 p.m.

November 19, 2018

4230 Iroquois Avenue

Present: Pres. J. Cabaday, VP. T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine, Solicitor A. Martinucci

President J. Cabaday called the 2019 Budget Work Session Meeting to order at 5:30 p.m. and waived the Pledge of Allegiance to the Flag.

Visitors: Joyce Spitznogle, Jeffrey Kenney, Tom Hershelman

The Board heard from Northwest Savings bank in regards to financing and Municipal lending with tax exemptions for future projects within the Township.

Commissioner Benovic went over the total budget calculations for all departments. The Capital Reserve has been replenished by completing Grant closeout reports.

Commissioner Cabaday discussed using Liquid Fuels for paying "streets maintenance" wages for 2019. All of this is a percentage of time worked.

Commissioner Benovic discussed the possibility of purchasing a piece of equipment that would enable the maintenance crew to do the work inhouse therefore possibly not needing a contracted landscaper for 2019.

All Commissioners discussed further changes and reductions that they have made in their own budgets for 2019.

Commissioner Benovic reiterated that the 2019 budget is stronger than the previous year as the numbers as presented are more precise.

At the Board of Commissioners meeting on Wednesday, November 28, 2018 the Board will move to tentatively adopt and advertise the preliminary budget and set a date for the general public to review the proposed 2019 budget

Commissioner F. Mussett motioned to adjourned the meeting at 7:22 p.m. seconded by T. Benovic. The motion was unanimously carried.

Respectfully Submitted,

Cindy Jo Cunningham
Township Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

November 28, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine, Commissioner S. Messina-Miller, Secretary C. Cunningham

Visitors signed in to speak: Jim VanDyne, Robert Gindlesperger,

Visitors: Joe Golden, Dale Durst

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

Jim VanDyne asked if the Township would repair the ruts at the rifle club and Commissioner Cabaday said that it would be leveled and seeded in the Spring. He also asked if the canvas roof on the Salt Shed could sustain the fireworks on the 4th of July, Commissioner Benovic said that there are several options being looked at concerning the fireworks display.

Robert Gindlesperger asked what the sewer rates would be in 2019. Commissioner Cabaday said that it would be \$1.34 per 100 Gallons and \$38.36 per EDU. Gindlesperger asked how the rates are figured. Cabaday said that she would set up a meeting with the people who do the figures.

Bills:

Commissioner F. Mussett made a motion to pay bills as presented, Commissioner S. Messina-Miller seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner E. Gerardine made a motion to approve the Minutes for, and also 11/14/18 11/19/18 (Budget), Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Old Business:

Commissioner S. Messina-Miller made a motion to accept the new East County ALS/BLS services, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

New Business:

Commissioner E. Gerardine made a motion to advertise for a maintenance position, Commissioner S. Messina-Miller seconded the motion and the motion was unanimously carried.

Commissioner T. Benovic presented the proposed 2019 Budget. Commissioner S. Messina-Miller made a motion to advertise the proposed 2019 budget, Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Commissioner F. Mussett motioned to adjourn the meeting at 6:27 p.m. Commissioner T. Benovic seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

December 12, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner S. Messina-Miller, Solicitor A. Martinucci, Chief J. Morell, Engineer T. Podskalney, Secretary C. Cunningham

Visitors signed in to speak: Robert Gindlesperger

Visitors: Joe Golden, Dale Durst, Charles Curtis, Mary Medwid

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Solicitors Report:

- Awaiting final comments for approval of proposed changes to Township personnel policy for 2019 implementation.
- Continued discussions with Commissioners concerning municipal finance options for equipment and capital projects.
- Delayed correspondence to contractor regarding curb damage caused by 2017-2018 snow plowing until January of 2019.
- Recommend not leasing the snowblower but to buy it outright in January of 2019.
- Continued review of proposed amendment of Commonwealth's PSP bldg. lease.
- Addressed budget process questions with Commissioners.
- Addressed several questions relating to personnel matters.
- Reviewed current facilities use agreement, and are working with buildings Commissioner to improve usage form.

Engineers Report:

- Lake Cliff Lift Station - Cover damaged in shipping has not been delivered as of today 12/12/18.
- Manhole and Pipe Relining Project - All manhole rehabilitations have been completed. Final Payment is forthcoming.
- Manhole and Pipe Relining CDBG Grant has been completed. All manholes are relined except for (1) due to poor soil; tentatively will be finished 12/18/18-weather permitting.
- Salt Storage Shed - Work and clean-up is complete and final payment has been made. Building and roof have been constructed. Contractor will repair concrete spalling on walls and steel plate installation will be performed when temperature and weather are conducive. Building contractor to submit application for payment; will be processed with 10% retainage until remedial works is properly completed.
- L.P. Branch Erie County Library Paving Project - Final walk-through inspection with Township, Erie County Library, Urban and the contractor was performed 12/3/18 and no issues were found. Contractor submitted all applications for payment.
- Lakeside Drive Storm Sewer - Contractor was sent agreement for review and signing. Formal notice-to-proceed will be issued once Agreement has been formally executed by the Township.

Public Comment:

Robert Gindlesperger asked if he could obtain copies of both the current budget and the purposed budget for 2019, along with a list of current customers and what their EDU charges are. Cabaday said that budgets are available in the front office. Solicitor Martinucci said Mr. Gindlesperger would need to submit a Right to Know form as his request is for a large amount of information. Secretary Cunningham said Right to Know forms are available at the township office. Gindlesperger also asked how the new sewer lines coming through from Harborcreek flows will be monitored. Cabaday said at each connection line there will be a meter to check individual town flows.

Bills:

Commissioner S. Messina-Miller made a motion to pay bills as presented, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner T. Benovic made a motion to approve the Minutes for 11/28/18. Commissioner S. Messina-Miller seconded the motion and the motion was unanimously carried.

Resolutions:

-President Cabaday read aloud Resolution §2018-23 "EACOG 2017 Auditor's Report" and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner S. Messina-Miller; "aye". With all in favor, Resolution §2018-23 was duly approved and adopted.

Old Business:

Nothing to Report

New Business:

Nothing to Report

Commissioner S. Messina-Miller motioned to adjourn the meeting at 6:16 p.m. Commissioner T. Benovic seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary

LAWRENCE PARK TOWNSHIP
BOARD OF COMMISSIONERS MEETING

6:00 p.m.

December 26, 2018

4230 Iroquois Avenue

In Attendance: Commissioner J. Cabaday, Commissioner T. Benovic, Commissioner F. Mussett, Commissioner E. Gerardine, Commissioner S. Messina-Miller, Solicitor A. Martinucci, Secretary C. Cunningham

Visitors signed in to speak: S. Cadwallader, F. Cadwallader

Visitors: Charles Curtis

President J. Cabaday called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag was performed.

Public Comment:

S. Cadwallader asked if anyone knew if the electric on the light poles would be fixed and that many years ago the Business group had donated the money to repair and replace the decorations and fix the electric. Commissioner Cabaday said she had contacted Penelec to see whose responsibility it is to repair them and they never returned her call. Cabaday also said she does not know what happened in the past as far as the donated money went. Cabaday went on to say that the electricity will be fixed by the Township in 2019. Commissioner Messina-Miller reiterated that the Township is looking at options as far as the decorations are concerned. F. Cadwallader asked if there was any payment made by the person or the insurance company for the lighted Lawrence Park sign that had been run over many years ago. The person who had run the sign over did not have insurance. Solicitor Martinucci asked when the accident had taken place and both Mr. Cadwalladers replied that it had been many years. Martinucci stated that there is a statute of limitations and that if had been more than 4 years that it is too late to pursue any payment as there is a 2 year tort limitation against the driver of the car and 4 years for any insurance company who was covering the sign. The time limit has passed to make any claims. Commissioners Messina-Miller as well as Commissioner Benovic both spoke about the possibility of new signage in the coming year.

Bills:

Commissioner E. Gerardine made a motion to pay bills as presented, Commissioner F. Mussett seconded the motion and the motion was unanimously carried.

Minutes:

Commissioner S. Messina-Miller made a motion to approve the Minutes for 12/12/18 Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

Resolutions:

-President Cabaday read aloud Resolution #2018-24 "Adoption of 2019 Municipal Budget" Commissioner T. Benovic made a motion to approve adoption of Resolution 2018-24 Commissioner E. Gerardine seconded the motion.

- Commissioner T. Benovic made a motion to amend the budget and to adjust for another \$15,000 for both the Revenues and the Expenditures, Commissioner E. Gerardine seconded the motion and the motion was unanimously carried with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina-Miller; "aye". With all in favor, of the amendment of Resolution #2018-24, duly approved and adopted.

- Commissioner T. Benovic made a motion to adopted Resolution 2018-24 as amended Commissioner Messina-Miller seconded the motion and the motion was unanimously carried and was approved with the following roll call VOTE taken by Secretary C. Cunningham; Commissioner T. Benovic; "aye", Commissioner J. Cabaday; "aye"; Commissioner E. Gerardine; "aye"; Commissioner F. Mussett; "aye"; Commissioner S. Messina-Miller; "aye". With all in favor, Resolution #2018-24 amended version was duly approved and adopted.

With the amendment being just a little over 2% there is no additional advertising necessary.

Old Business:

Nothing to Report

New Business:

-Commissioner S. Messina-Miller made a motion to advertise Ordinances 001-2019 Tax Millage and 002-2019 Sewer Rates, Commissioner E. Gerardine seconded the motion and the motion was unanimously carried.

-Commissioner S. Messina-Miller made a motion to accept the resignation of Officer Dion Larese effective January 4, 2019, Commissioner T. Benovic seconded the motion and the motion was unanimously carried.

-Commissioner E. Gerardine made a motion to hire a new police officer January 5, 2019, Commissioner S. Messina-Miller seconded the motion and the motion was unanimously carried.

-Commissioner S. Messina-Miller motioned to adjourn the meeting at 6:20 p.m. Commissioner F. Mussett seconded; the motion unanimously carried.

Respectfully Submitted:

Cindy Jo Cunningham
Board of Commissioner's Secretary