

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

January 7, 2013

4230 Iroquois Avenue

Present: Members: T. Culmer, M. Iobst, M. Karle, D. Olson, Secretary L. Wilczynski

Visitors: J. Rapp, J. Rapp

1. Minutes. The November 5, 2012 minutes were approved. Mrs. Iobst made the motion to approve the November 5, 2012 minutes; Mr. Karle seconded. Motion carried
  
2. Property Subdivision. Mrs. Rapp explained the subdivision plans for her property on Cunningham Dr. There was discussion regarding the plans and the pond area before approval. Mr. Karle made the motion to approve the subdivision plans, Mrs. Iobst seconded. Motion carried.

Mr. Karle made the motion to adjourn; Mrs. Iobst seconded. Motion carried. Meeting adjourned 7:15 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

February 4, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Iobst, M. Karle, D. Olson, Secretary L. Wilczynski

Visitor: M. Armstrong

1. January 7, 2013 Minutes. Mr. Karle made the motion to approve the January 7, 2013 minutes; Mrs. Iobst seconded. Motion carried
2. Comprehensive Plan Meeting Review. Mrs. Iobst discussed the working draft of the six projects that were outlined during the Comprehensive Plan Meeting. The next meeting is scheduled for February 9, 2013 from 3-5 p.m. The timeline and responsibility for each of the six projects will be set up on February 9, 2013.

Mr. Karle made the motion to adjourn; Mrs. Iobst seconded. Motion carried. Meeting adjourned 7:55 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

March 4, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Karle, D. Olson, K. Burdick, Secretary L. Wilczynski

1. February 4, 2013 Minutes. Mr. Olson made the motion to approve the February 4, 2013 minutes; Mr. Karle seconded. Motion carried
2. Comprehensive Plan Meeting Review. The progress of the Comprehensive Plan and an overview of the Planning Commission was discussed.

Mr. Karle made the motion to adjourn; Mrs. Burdick seconded. Motion carried. Meeting adjourned 7:20 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

April 1, 2013

4230 Iroquois Avenue

Meeting Cancelled due to lack of quorum.

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

May 6, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Iobst, M. Karle, D. Olson, Secretary L. Wilczynski

1. March 4, 2013 Minutes. Mr. Olson made the motion to approve the March 4, 2013 minutes; Mr. Karle seconded. Motion carried
2. Old Business. Mrs. Iobst discussed with the Planning Commission all of the Strategic Implementation Plan's projects. It was considered that since Mrs. Armstrong is now the Commissioner for the sewers, she should be added to the responsibility for the first project, build a capital improvement plan. For project number three, Building a program for more consistent code enforcement, discussion was had to acquiring the City of Erie's codes and adapt them to Lawrence Park's codes. For project number four, Seek opportunities for new funding, discussion was had on approaching General Electric. A letter and follow-up calls to follow-up with the Commissioners regarding the status of their project progress was discussed. Mr. Culmer and Mrs. Iobst said they would contact Mrs. Rodemaker and Mrs. Armstrong on their project status. Mrs. Iobst will contact Mrs. Lewis on her project status. Mr. Karle and Mr. Olson will contact Mr. Ogden and Mrs. Armstrong on their project status.
3. New Business. Mr. Karle spoke on the placement of the new school signs.

Mrs. Iobst made the motion to adjourn; Mr. Karle seconded. Motion carried. Meeting adjourned 8:20 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**MINUTES NOT APPROVED**

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

June 3, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Iobst, M. Karle, Secretary L. Wilczynski

1. May 6, 2013 Minutes. Mrs. Iobst had a correction to the May 6, 2013 minutes. The minutes should have stated that Mr. Culmer and Mrs. Iobst would contact Mrs. Rodemaker and Mrs. Armstrong on their project status, Project #2, Develop a plan for maintenance of green areas and parks, and Project #5, Plan for Main Street beautification – facades, signage, green space. Mrs. Iobst made the motion to approve the March 4, 2013 minutes; Mr. Karle seconded. Motion carried.
2. Review Meetings with Commissioners. Mr. Karle met with Mr. Ogden and Mrs. Armstrong regarding their status with project number #1 Build a capital improvement plan. The response was that there is no money so nothing can be done. Mrs. Rodemaker was contacted on project #2, Develop a plan for maintenance of green areas and parks, Mrs. Rodemaker is on target with her project. Mrs. Iobst set up two meetings with Mrs. Lewis to discuss Project's number three and six. Both meetings were cancelled to discuss the strategic plans and due to the commissioner's reluctance to meet, the plan has not been updated. Project #4 has not been updated yet. The status of project #5, Plan for Main St. beautification, facades, signage, green space and consider LERTA-type tax relief for new residential development, is on-going. Mrs. Armstrong is still planning to talk with business owners and the green space will be taken care of by Mrs. Rodemaker.
3. Language to Address Issues Regarding Parking In the Front Yard, Especially Commercial or Work Vehicles. The Planning Commission discussed the issue of parking in the front yards. Regarding to the language pertaining to vehicles especially commercial or work vehicles the Planning Commission directed the Board of Commissioners to ordinance 460.14 and 419.33. It is not the responsibility of the Planning Commission to enforce the ordinances. It is the police, code enforcement officer and the commissioners who have the authority to enforce the ordinances. Mrs. Iobst made the motion that the language issues regarding parking in the front yard, especially commercial or work vehicles was discussed and the Planning Commission resolved that they were satisfied with the language in ordinances 460.14 and 419.33; Mr. Karle Seconded. Motion carried.

Mr. Karle made the motion to adjourn; Mrs. Iobst seconded. Motion carried. Meeting adjourned 8:05 p.m.

Mr. Karle gave his verbal resignation to the Planning Commission.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

July 1, 2013

4230 Iroquois Avenue

**Meeting cancelled due to lack of quorum.**

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.  
Avenue

August 5, 2013

4230 Iroquois

**Meeting cancelled due to lack of quorum.**



**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

September 2, 2013

4230 Iroquois Avenue

**Meeting cancelled due to lack of quorum.**

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:10 p.m.

October 7, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Iobst, J. Cabaday, Secretary L. Wilczynski

1. June 3, 2013 Minutes. Mrs. Iobst made the motion to approve the June 3, 2013 minutes; Mrs. Cabaday seconded. Motion carried.
  
2. Review the Plan.
  1. Build a Capital Improvement Plan. Mr. Culmer spoke with Mr. Pettit (Penndot) regarding streets and curbs rebuilding. Mr. Pettit suggested waiting until the state budget is approved. Mr. Culmer will contact Mr. Kukla to see if he would ask at the next Erie County Planning meeting if there is money in the budget now for streets and curbs rebuilding.
  2. Develop a Plan for Maintenance of Green Areas and Parks. Mrs. Iobst suggested that maybe college students could volunteer for the green projects and she would call local colleges. Mrs. Cabaday suggested that Lawrence Park Township could contract with Harborcreek for grass mowing and snow removal.
  3. Build a Program for More Consistent Code Enforcement. It was discussed that code enforcement is improving.
  4. Seek Opportunities for New Funding. Mrs. Cabaday will contact Mrs. Rodemaker regarding grants.
  5. Plan for Main Street Beautification. The grant that was received for the beautification of Main St. and the business districts façade improvements that are taking place was discussed.
  6. Communicate Effectively with L.P. Residents Using a Website and a Newsletter which Inform Residents and Owners about L.P. Projects. Mrs. Cabaday suggested sending out a survey to Lawrence Park residents to see if the website is what they want or a newsletter mailed to them. Mrs. Cabaday will follow up with Mrs. Lewis regarding this project.

Mrs. Cabaday made the motion to adjourn; Mrs. Iobst seconded. Motion carried. Meeting adjourned 8:10 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

November 4, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Iobst, J. Cabaday, Secretary L. Wilczynski

1. October 7, 2013 Minutes. Mrs. Iobst made the motion to approve the October 7, 2013 minutes; Mrs. Cabaday seconded. Motion carried.
  
2. Review Contacts. Mr. Culmer spoke with Mr. Kukla regarding Erie County Planning and available funding for the curb and street refurbishing. Mr. Kukla reported that the Metropolitan Planning Commission will meet in January. At that time, more information will be available with the steps to go through for funding. Mrs. Cabaday suggested that Mrs. Rodemaker has already put together a presentation for curbing and might be able to be of assistance. Mrs. Cabaday reported that she has the website/newsletter survey typed up and ready to be proofread. Mrs. Cabaday would like to send the survey out Mid November. Mrs. Cabaday reported that Mrs. Rodemaker had contact with the new CEO at GE. They are willing to do the repairs to the foot bridge and when GE gets organized, he will sit down to talk. Mrs. Cabaday asked Mrs. Rodemaker if she was interested in doing some grant writing. Mrs. Rodemaker said she is interested but right now she does not have the time. Mrs. Iobst contacted Mercyhurst and Behrend to see if any students would be interested in the Elbow Tree Park beautification project and found out there is some interest. The botany person at Behrend said they will call back. Mrs. Iobst said that she will call Iroquois High School now that they have opened their greenhouse. Mrs. Iobst will also contact D. Armstrong.

Mrs. Cabaday made the motion to adjourn; Mrs. Iobst seconded. Motion carried. Meeting adjourned 7:45 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary

**LAWRENCE PARK TOWNSHIP  
PLANNING COMMISSION MEETING**

7:00 p.m.

December 2, 2013

4230 Iroquois Avenue

Present: Members T. Culmer, M. Iobst, J. Cabaday, Secretary L. Wilczynski

1. November 4, 2013 Minutes. Mrs. Iobst made the motion to approve the November 4, 2013 minutes; Mrs. Cabaday seconded. Motion carried.
2. Old Business. Mrs. Cabaday will mail the Newsletter/Website survey out with the Tax Collector's letter. There was discussion regarding Elbow Tree Park that over the past years when contractors observed the Park, it was determined that the trees are too close together, there is too much overgrowth, and some trees are decaying. The Planning Commission asked to see the deed to determine what can and cannot be done with the park. Mrs. Iobst will contact the Frontier Arboretum to see what is required for an arboretum.
3. Intermodal Center. There was discussion regarding the pros and cons of the Intermodal Center. The Planning Commission will want to have a discussion and ask the Commissioners questions regarding the center but will wait until the directives for the Intermodal Center are available.
4. New Business. Mrs. Iobst will contact Maryann Anderson and ask her if she would be interested in joining the Planning Commission.
5. Mrs. Iobst made the motion to adjourn; Mrs. Cabaday seconded. Motion carried. Meeting adjourned 7:50 p.m.

Respectfully submitted,

Laurie Wilczynski  
Assist. Township Secretary